

# DON BOSCO COLLEGE

(Affiliated to Periyar University, Salem)

ADHIYAMAN BYPASS ROAD, SOGATHUR P.O.,

DHARMAPURI 636 809

TAMIL NADU

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## CALENDAR 2015 – 2016

*“A healthy mind in a healthy body”*

Name \_\_\_\_\_

Department \_\_\_\_\_

Year \_\_\_\_\_

( N.B : This calendar is to be brought to College daily )

**PERSONAL INFORMATION**  
(Personal copy)

Name of the Student : .....

Department : ..... Year : .....

Date of Birth : ..... Religion : .....

Father's Name : .....

Mother's Name : .....

Occupation of Father : .....

Occupation of Mother : .....

Residential Address : .....

.....

.....

Phone Number : .....

Office Address (other than residence) .....

.....

.....

Phone Number : .....

Blood Group : .....

I have read all the rules of the College as contained in the Handbook and agree to abide by them and will co-operate with the Institution in the interest of my son/ daughter.

Signature of the Parent / Guardian

Signature of the Student

## PERSONAL INFORMATION

(Staff copy)

Name of the Student : .....

Department : ..... Year : .....

Date of Birth : ..... Religion : .....

Father's Name : .....

Mother's Name : .....

Occupation of Father : .....

Occupation of Mother : .....

Residential Address : .....

.....

.....

Phone Number : .....

Office Address (other than residence) .....

.....

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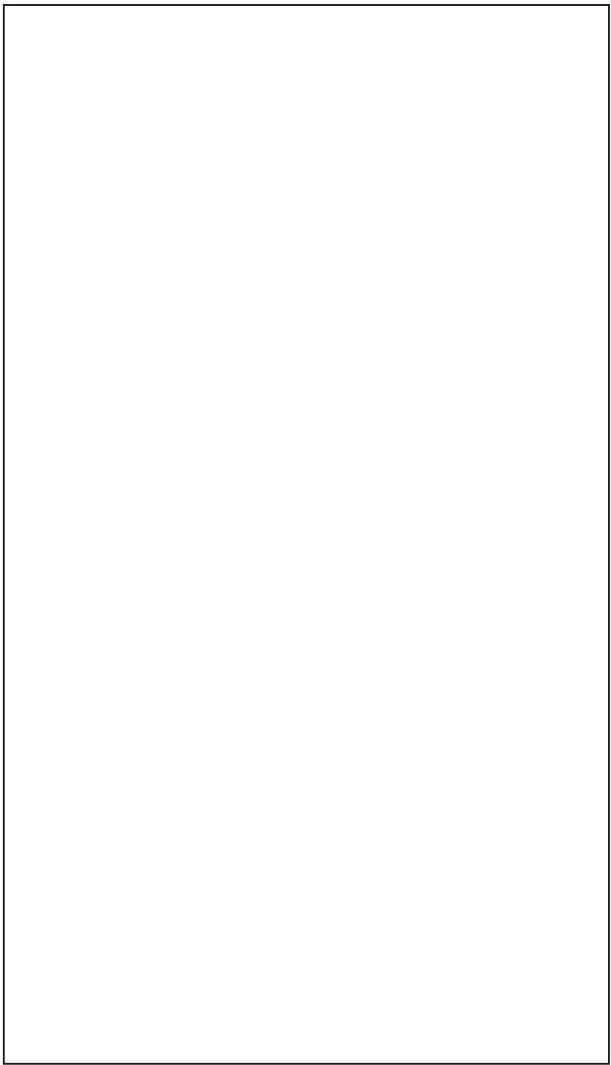
Phone Number : .....

Blood Group : .....

I have read all the rules of the College as contained in the Handbook and agree to abide by them and will co-operate with the Institution in the interest of my son/ daughter.

Signature of the Parent / Guardian

Signature of the Student



## PERSONAL INFORMATION

(Office copy)

Name of the Student : .....

Department : ..... Year : .....

Date of Birth : ..... Religion : .....

Father's Name : .....

Mother's Name : .....

Occupation of Father : .....

Occupation of Mother : .....

Residential Address : .....

.....

.....

Phone Number : .....

Office Address (other than residence) .....

.....

.....

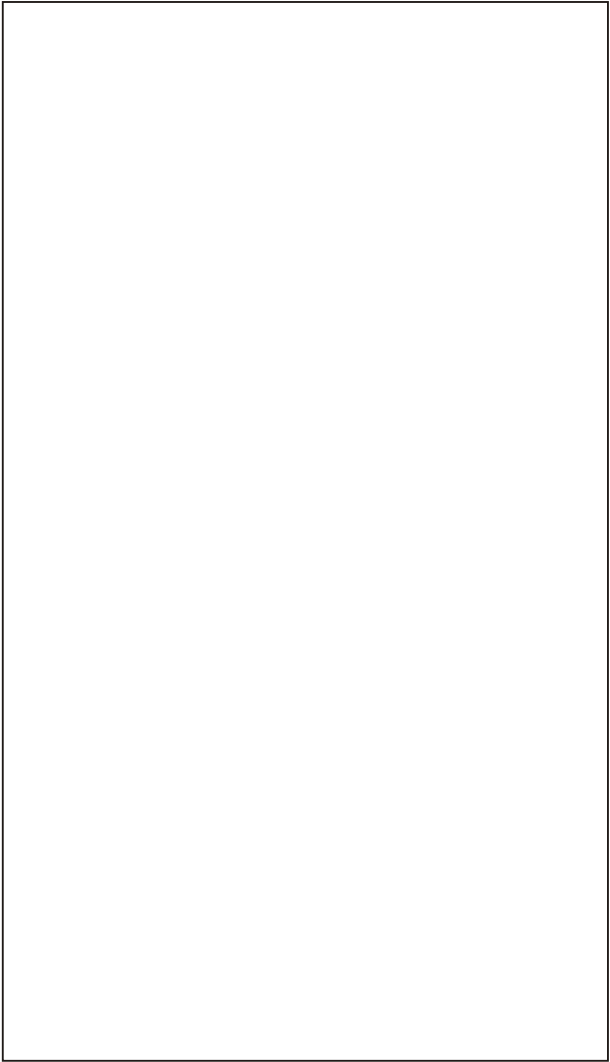
Phone Number : .....

Blood Group : .....

I have read all the rules of the College as contained in the Handbook and agree to abide by them and will co-operate with the Institution in the interest of my son/ daughter.

Signature of the Parent / Guardian

Signature of the Student



## **PRAYER BEFORE CLASS**

O God / the source of all truth and wisdom/  
Bless our work and study/ which we offer You/  
Enlighten our minds/ Strengthen our memories/  
And direct our will/ towards what is right/  
Enable us always to seek the truth/ and make us truly wise.

Our Father in Heaven/ Holy be Your name/  
Your kingdom come/ Your will be done/  
On earth as in Heaven/  
Give us today/ our daily bread/ forgive us our sins/  
As we forgive/ those who sin against us/  
Do not bring us to the test/  
But deliver us from evil. - Amen.

## **COLLEGE ANTHEM**

Here come the scholars of DON BOSCO College  
To sing with sweet accord this glad refrain  
Standing together hand in hand  
With pride and faithful to the motto  
A healthy mind in a healthy body

Shining as a bright burning candle  
We are sailing for the sun  
And the race is just begun  
We are reaching for the star  
And empowerment is never far.

## **PRAYER FOR OUR COUNTRY**

Into that Heaven of freedom, my Father let my country awake  
Where the mind is without fear and head is held high  
Where knowledge is free,  
Where the world has not been broken into fragments  
by narrow domestic walls,  
Where words come out from the depth of truth,  
Where tireless striving stretches its arms towards perfection  
Where the clear stream of reason has not lost its way  
into the dreary desert sands of dead habit. - R. Tagore.

## NATIONAL ANTHEM

Jana-Gana-Mana-Adhinayaka, Jaya He  
Bharata-Bhagya-Vidhata  
Punjab-Sindhu-Gujarata-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
Uchchhala-Jaladhi Taranga  
Tava Subha Name Jage  
Tava Subha Ashisa Mage  
Gahe Tava Jaya Gatha.  
Jana-Gana-Mangala Dayaka, Jaya He  
Bharata-Bhagya-Vidhata,  
Jaya He, Jaya He, Jaya He,  
Jaya Jaya Jaya, Jaya He

- R. Tagore

### Translation into English

Thou art the ruler of the minds of all people,  
Dispenser of India's destiny.  
Thy name rouses the hearts of Punjab, Sind,  
Gujarat and Maratha,  
Of the Dravida and Orissa and Bengal;  
It echoes in the hills of the Vindhyas and Himalayas,  
mingles in the music of Jamuna and Ganges and is  
chanted by the waves of the Indian Sea.  
They pray for thy blessings and sing thy praise.  
The saving of all people waits in thy hand,  
Thou dispenser of India's destiny.  
Victory, victory, victory to thee.

### தமிழ்த்தாய் வாழ்த்து

நீராரங் கடலூடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரங் வதனமெனத் திகழ்பரதக் கண்டமியில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ் மணக்க இருந்தபெருந் தமிழணங்கே! - 2  
உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து  
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே! - மனோன்மனியம் பெ. சுந்தரம்பிள்ளை



## **HYMNS**

### **PRAISE HIM**

- 1) Praise Him, Praise Him,  
Praise Him in the morning, Praise Him in the noon time  
Praise Him (2)  
Praise Him when the sun goes down.
- 2) Love Him 3) Know Him 4) Serve Him 5) Thank Him

### **BIND US TOGETHER**

Bind us together Lord, Bind us together with cords  
That cannot be broken.

Bind us together, Lord, bind us together,  
Bind us together in Love.

There is only one God; there is only one King  
There is only one Body that is why I sing.

### **THERE SHALL BE SHOWERS OF BLESSINGS**

There shall be showers of blessings, this is the promise of love  
There shall be seasons refreshings, sent from the Savior above  
Showers of blessings, showers of blessings we need  
Mercy drops round us are falling, but for the showers we plead,  
There shall be showers of blessings, precious reviving again,  
Over the hills and the valleys, sound of abundance of rain.  
There shall be showers of blessings, send them upon us, O lord  
Grant to us now a refreshing, come, and now honour thy word.

### **EVERY MORNING WHEN THE DAY'S BEGUN**

Every morning when the Day's begun  
I thank the lord for all He has done  
Every evening when I kneel to pray  
I thank the Lord for another day  
Thank you for the sun, My Lord, Thank you for the moon  
Thank you for the day and night, morning and afternoon  
Thank you for the waters, Lord, the rains that soak the ground  
Thank you for the rivers, Lord, fishes that swim around



## **DON BOSCO**

**(1815 – 1888 )**

St. John Bosco, the founder of the Salesians was born at Becchi, Italy, in 1815. Don Bosco's life was moulded by hard struggles and painful experiences of his early life. John Bosco – commonly called Don (Father) Bosco was ordained a priest at the age of 26. He opened a home for boys where his mother Margaret, served as the house keeper. Don Bosco trained his own staff to assist in the care of the youth. The word 'Salesians' is from the name of the patron, St. Francis de Sales, a saint much admired by Don Bosco.

The Salesians dedicate themselves to the care of the orphans and other boys who are homeless. When Don Bosco died in 1888, the congregation, which was only twenty years old, numbered over 1000 members and had spread to seven countries in Europe and South America. The greatest gift Don Bosco has left posterity is his unique way of educating, ( Preventive System ) a method that was inspired by his magnificent obsession. 'It is enough to know that you are young and abandoned for me to love you very much'. The main motive of the Salesians of Don Bosco (SDB) is to be 'signs and bearers of God's love to the young'.

## **THE DAWN OF DON BOSCO COLLEGE**

The worldwide society of the Salesians of Don Bosco came into existence in the nineteenth century to serve poor and needy youth all over the globe .The year 2015 marks the second centenary of the birth of its saintly founder Don Bosco. The year 2006 which marked the first centenary of the presence of Don Bosco works in India also put Dharmapuri on the Salesian worldwide map with the inauguration of Don Bosco Vazhikaatti or Extension Services.

Permission for the College was obtained from the Government and the University by the initiative of Rev. Fr. Johnson Antonysam, SDB, the Rector and Rev. Fr. C.M.Varghese, SDB, the first Principal. Established in 2007, it is the first and only minority institution for boys and girls under Periyar University, Salem. The College is situated on Sogathur Adhiyaman Bypass Road, 5 kms from Dharmapuri town. Built in a serene and calm environment, the College provides a holistic ambient for the growth of the students .

The Academic journey of the College commenced with 5 undergraduate courses, 9 teaching staff, 3 support staff and 250 students. The institution now boasts a handsome number of over 2500 students, 106 teaching staff and 30 non-teaching staff. The vast majority of our students hail from Dharmapuri and Krishnagiri districts,

while students from other parts of Tamil Nadu, Andamans and North East also are accommodated. The College takes pride in educating numerous first generation graduates. The medium of instruction and evaluation is English. The College also provides separate hostel facility and excellent bus services to the remote villages.

From its humble beginnings, the College has grown considerably as the result of collective efforts of many, including Salesians, staff and well wishers. In the past few years significant additions have been made to the infrastructure with an open auditorium, state of the art computer labs, science labs and a modern canteen. Today we have 10 undergraduate, 8 postgraduate courses and 4 M.Phil courses. A three year degree course in Digital Print Media is one of the unique courses offered by the College.

We have national level outstanding performance in Academics, Culturals, Seminars, Sports, and the like. Considerable growth has taken place in skill development courses like Computer Applications, Communication Skills and Placement Training. Service activities like N.S.S., R.R.C., Y.R.C., Nature Club, celebration of National and Regional festivals enhance the quality of campus life.

The Don Bosco College of Education (B.Ed.) inaugurated in 2012, under the same management, has given a further boost to the aspirations of students to become professionally qualified teachers.

## **MOTTO**

*“Mens sana, in corpore sano” - A healthy mind in a healthy body*

## **GOALS**

Excellence, Empowerment.

## **VISION**

The Community of Don Bosco College, inspired by divine and human values, following the educative system of Don Bosco, is committed to the creation of an educated, ethical and empowered poor and rural youth.

## **MISSION**

We are committed to developing integral values through individual and group work in a familial atmosphere. We aim at serving the underprivileged youth enabling them to root out social evils, building communities and promoting an educated and just neighbourhood. We work towards academic excellence, entrepreneurship and developing skills relevant to creation of a happy society.

## **THE COLLEGE COAT OF ARMS**

Don Bosco College (DBC) shines as a bright burning candle imparting knowledge – symbolized by a book, thus influencing the world. The words EXCELLENCE and EMPOWERMENT indicate human and academic excellence, the hallmark of Don Bosco College which enables all students to empower the world in which they live.

The saying *“Mens sana in corpore sano”* means “A healthy mind in a healthy body.” This is an abbreviation of the statement, “your prayer must be that you may have a sound mind in a sound body” from the Latin poet Juvenal giving a prescription for happiness. A healthy body contributes greatly to a happy mind and spirit leading to holistic education.

## **BOARD OF MANAGEMENT**

**Rev. Dr. Jayapalan Raphael, SDB**

Chairman / Provincial

**Rev. Dr. Joseph Devaprakasam, SDB**

Vice - Chairman / Vice - Provincial

**Rev. Fr. Xavier Pakkiam, SDB**

Economer

**Rev. Dr. A. Maria Soosai, SDB**

Rector / Secretary/ Principal

**Rev. Dr. A. Siluvai Muthu, SDB**

Vice - Principal

**Rev. Fr. M. Maria Louis, SDB**

Administrator, Principal I/c - DB College of Education

**Rev. Fr. Matthew Adukanil, SDB**

Asst.Professor, Dept. of English/ Director of Library

**Rev. Fr. Samson Raja, SDB**

Asst.Professor, Dept. of English

**Rev. Fr. Pushparaj Babu, SDB**

Asst. Professor, Dept. of Social Work/  
Director of Ext. Education and Service

<b>COURSES OFFERED</b>		
<b>S.No</b>	<b>SUBJECT</b>	<b>ALLIED</b>
1	<b>B.A. English</b>	a) Social History of England b) History of English Literature
2	<b>B.B.A.</b>	a) Quantitative Technique b) Business Law
3	<b>B.C.A.</b>	a) Mathematics b) Financial and Cost Accounting Management Accounting
4	<b>B.Com.</b>	a) Business Economics Indian Economy b) Business Statistical Methods Business Statistical Decision and Techniques
5	<b>B.Com. (C.A.)</b>	a) Business Application Software b) Business Statistical Methods
6	<b>B.Sc. Computer Science</b>	a) Mathematics b) Physics
7	<b>B.Sc. Chemistry</b>	a) Mathematics b) Physics
8	<b>B.Sc. Digital Print Media</b>	a) Entrepreneurial Development b) Advertising
9	<b>B.Sc. Mathematics</b>	a) Mathematical Statistics b) Physics
10	<b>B.Sc. Physics</b>	a) Mathematics b) Chemistry
11	<b>M.A. English</b>	
12	<b>M.A. Tamil</b>	
13	<b>M.Com.</b>	
14	<b>M.Sc. Chemistry</b>	
15	<b>M.Sc. Computer Science</b>	
16	<b>M.Sc. Mathematics</b>	
17	<b>M.Sc. Physics</b>	
18	<b>M.S.W.</b>	a) Human Resource Management b) Community Development c) Medical and Psychiatry
19	<b>M.Phil. Commerce</b>	
20	<b>M.Phil. Computer Science</b>	
21	<b>M.Phil. English</b>	
22	<b>M.Phil. Mathematics</b>	

## OFFICIALS

G. Leelavathi	: Additional Vice - Principal - Shift - I
M. Periyasamy	: Additional Vice - Principal - Shift - II
Dr. R. Venkatesh	: P.R.O.
S. Vadamalai	: C.O.E.
A. Muruganandam	: Dean - Boys
V. Vinodhini	: Dean - Girls
I. James	: Academic Coordinator

## UG SUPERVISION

S.Vijayakumar	- Chemistry
D.Venkatasaravanan	- Commerce
L.Suriya Kala	- Computer Science
M.Chitra	- English
K.Kulandaivelu	- Mathematics
J.Raja	- Physics

## TEACHING STAFF

### Department of Business Administration

<b>K. Anand (HOD)</b>	M.B.A., M.Phil.,
G. Shanmugapriya	M.B.A., M.Phil.,
A. Joshva Victor	M.B.A., M.Phil.,
A. Ushalakshmi	M.B.A., M.Phil.,

### Department of Chemistry

G. Sankar	M.Sc., M.Phil., B.Ed.,
<b>P. Ashokan (HOD)</b>	M.Sc., M.Phil., B.Ed.,
S. Vijayakumar	M.Sc., M.Phil., B.Ed.,
P. Chiranjeevi	M.Sc., B.Ed.,
K. Sakthivel	M.Sc., M.Phil., B.Ed.,
P. Geetha	M.Sc., M.Phil.,
B. Moorthi	M.Sc., M.Phil., B.Ed.,
R. Mani	M.Sc., B.Ed., M.Phil.,
R. Saranya	M.Sc.,
S.Manimegalai	M.Sc., B.Ed.,

### Department of Commerce

R. Venkatesh	M.C.S., M.Com., M.Phil., M.B.A., PGDPMandLL., M.Sc. (Psy), Ph.D.
<b>S.Maria Christy (HOD)</b>	M.Com., M.Phil., M.B.A.,
D. Venkatasaravanan	M.Com., M.Phil., PGDCM, PMIR.
I. James	M.Com., M.Phil.,



M. Raja	M.Com(CA), M.Phil.,
G. Gopu	M.Com., M.Phil., M.B.A., B.Ed.,
P. Nagamani	M.Com., M.Phil. B.Ed.,
K. Veeramani	M.Com., M.Phil.,
M. Suresh	M.Com., M.Phil., NET.,
M.C. Sathiyavani	M.Com., M.Phil.,
M. Thirupathi	M.Com., M.Phil., B.Ed.,

#### **Department of Computer Science**

A. Muruganandam	M.Sc., M.Phil., M.C.A., B.Ed.,
<b>M. Savitha Devi (HOD)</b>	M.Sc., M.Phil., M.C.A., B.Ed.,
P. Madhubala	M.C.A., M.Phil.,
L. Suriya Kala	M.C.A., M.Phil., M.Ed.,
S. Silambarasan	M.C.A., B.Ed., M.Phil.,
C. Krishnan	M.C.A., B.Ed., M.Phil.,
S. Rajesh Singh	M.Sc., M.Phil., M.B.A., M.C.A., B.Ed., DYHE.
S. Vadamalai	M.C.A., M.Phil., B.Ed.,
S. Supritha	M.C.A.,
J. Mageswaran	M.Sc., B.Ed.,
R. Manoraj	M.C.A.,
S. Jothisheeba	M.C.A., M.Phil.,
S. Karthik	M.C.A., M.Phil.,

#### **Department of Digital Print Media**

<b>D.Ram Kumar (HOD)</b>	D.P.Tech., M.B.A.,
M. Jesukumar	B.Sc.,
S. Aiswarya	B.E.,
B. Anthony Raj	M.B.A.,

#### **Department of English**

Fr. Matthew Adukanil SDB	M.A., M.Phil., B.Ed., SET.,
P. Helan Hema	M.A., M.Phil., B.Ed.,
G. Leelavathi	M.A., M.Phil.,
<b>F.Princy Merlin (HOD)</b>	M.A., M.Phil., B.Ed., D.C.A.,
R. Ravi Kumar	M.A., D.T.Ed.,
R. Murugesan	M.A., M.Phil.,
M. Chitra	M.A., PGDHM.,
S. Regina Mary	M.A., M.Phil., B.Ed.,
J. Jayaraj	M.A., M.A., PGDELT.,
K. Sukumar	M.A., M.Phil., B.Ed.,
A. Saravanan	M.A., B.Ed.,
M. Palani@Prabhakaran	M.A., B.Ed.,
M. Arun Kumar	M.A., B.Ed.,
V. Boobal	M.A., B.Ed., M.Phil.,
F. Queen Sasikala	M.A., M.Phil., B.Ed.,

J. Mary Anusha	M.A., B.Ed.,
K. Geetha	M.A.,
J. Mary Synthia	M.A., B.Ed., D.T.Ed.,
P. Palanisamy	M.A., B.Ed.,
Fr. Samson Raja SDB	M.A., M.Phil.,
R. Neelamegam	M.A., B.Ed.,
R.Govindan	M.A., B.Ed. D.T.Ed.,
Sr.A.Leema Grace	M.A.,
<b>Department of Mathematics</b>	
V. Rajeswari	M.Sc., M.Phil., B.Ed.,
<b>D.S. Sumathi (HOD)</b>	M.Sc., M.Phil.,
K. Kulandaivelu	M.Sc., M.Phil., B.Ed.,
R. Prakash	M.Sc., M.Phil., B.Ed.,
K. Jai Shankar	M.Sc., M.Phil., M.Ed.,
P. Rajasekaran	M.Sc., M.Phil., B.Ed.,
P. Venkatachalam	M.Sc., M.Phil.,
N. Senthil Kumar	M.Sc., B.Ed.,
C. Arokiadass	M.Sc., M.Phil., B.Ed.,
M. Manikandan	M.Sc., M.Phil.,
J. Magesh	M.Sc., M.Phil., B.Ed.,
A. Mariappan	M.Sc., M.Phil.,
K. Chandran	M.Sc., M.Phil., B.Ed.,
S. Arokiaraj	M.Sc., M.Phil.,
K.S. Viplavanjali	M.Sc., M.Phil., B.Ed.,
S. Kiruthiga	M.Sc., M.Phil., B.Ed.,
A. Vinoth Raj	M.Sc., M.Phil., B.Ed.,
<b>Department of Physical Education</b>	
M. Xavier Denies	M.P.Ed., M.Phil.,
<b>Department of Physics</b>	
M. Sekar	M.Sc., M.Phil., B.Ed.,
<b>P. Inbam (HOD)</b>	M.Sc., M.Phil.,
V. Vinodhini	M.Sc., M.Phil., PGDCA.,
J. Raja	M.Sc., M.Phil., M.Ed., PGDCA.,
O. Jayanthi	M.Sc., M.Phil., B.Ed.,
C. George Arockiaraj	M.Sc., B.Ed.,
S. Manikandan	M.Sc., M.Phil., B.Ed.
S. Ramkumar	M.Sc., B.Ed.,
<b>Department of Social Work</b>	
<b>A. Prabhu (HOD)</b>	M.S.W., M.Phil., PGDHRM.,
E. Reena Rachel	M.S.W., M.Phil.,
Fr. Pushparaj Babu SDB	M.S.W.,
K. Abiraman	M.S.W., M.Phil.,
Sr.J.Celine John	M.S.W.,

**Department of Tamil**

Fr.A.Maria Soosai SDB

M. Periyasamy

Fr. A.Siluvai Muthu SDB

**A.S. Raja (HOD)**

J. Nelson

P. Kannathasan

G. Sankar

M. Senthil Kumar

R. Rajarajan

M. Murugavel

M.A., M.Phil., Ph.D.

M.A., M.Phil., T.P.T.,

M.A., M.Phil., PGDlC., Ph.D.

M.A., M.Phil., Ph.D.

M.A., M.Phil., B.Ed., SET.

M.A., M.Phil., B.Ed., NET.

M.A., M.Phil., B.Ed.,

M.A., M.Phil., B.Ed., SET., NET(JRF).,

M.A., M.Phil., NET(JRF)., Ph.D.

M.A., M.Phil., NET., SET.,

**LIBRARY**

S. Arul Arokia Raj(Librarian)

S. Sangeetha

X. Lawrence

B.A., M.LIS.,

M.Sc., M.Phil.,

B.Sc.,

**SUPPORT STAFF****Office Staff**

R.Victor Selvanayagam

J. Albert Raja

K. Ramachandran

S. Arockia Dass

Sr. Balamma

A. George Chinnappan

M.Sc., M.LIS., B.Ed.,

M.A., C.C.N.A., D.Y. Ed.,

B.A.,

B.Com.,

B.S.W.,

B.B.A.,

**System Administrator**

M. Krishnan

B.Sc., B.Ed.,

**Lab Assistants**

R. Lokesh

M. Aravindaraj

V. Rajkumar

A. Naveen

S. Muniraji

G. Christopher

E. Vijayan

B.C.A.,

B.Sc.,

B.Sc.,

B.C.A.,

D.E.E.E.,

D.E.E.E.,

B.Sc.,

**Technical Staff**

D. Daniel

B. Lourduraj

B.C.A., C.C.N.A.,

I.T.I.,

**C.O.E Assistant**

V. Jeevanandhan

D.E.C.E.,

**Drivers:**

S. Madalai Muthu, S. Chinnappan, S. Vincent Paul, S. Sagayaraj,

R. Vimal, M. Murugan, M. Azhagu, C.Govindharaj, A.Krishnan

**Gardeners :** M.V. Pasuvaraj,**Sweepers :** R. Naomi, M. Mathammal

## **COMMITTEE MEMBERS**

### **College Council**

Fr.Dr.A.Maria Soosai (Coordinator)

Fr.Dr.A.Siluvai Muthu

Additional Vice Principals

Controller of Examinations

Public Relations Officer

Academic Coordinator

Deans

Heads of the Departments

Physical Director

Librarian

Office Manager

### **Internal Quality Assurance Cell (IQAC)**

Fr.Dr.A.Maria Soosai

Fr.Dr.A.Siluvai Muthu (Coordinator)

M.Periyasamy

G.Leelavathi

Dr.R.Venkatesh

V.Rajeswari

M.Savithadevi

K.Anand

D.Ramkumar

I.James

P.Rajasekaran

J. Jayaraj

G.Alphonse

**Department of Value Education**

Rev.Dr.A.Maria Soosai

Rev.Dr. A.Siluvai Muthu (Coordinator)

Rev. Fr. Samson Raja

Rev.Fr.Pushparaj Babu

Rev.Sr.Celine John

Rev.Sr.A.Leema Grace

Rev.Fr.Madalaimuthu

Rev.Fr.George

Rev.Fr.Isaias

**Staff Welfare Committee**

Fr.Dr.A.Maria Soosai

Fr.Dr. A.Siluvai Muthu

Fr.M.Maria Louis

K.Jaishankar (Coordinator)

A.Joshva Victor

E.Reena Rachel

G.Sankar-Tamil

M.Mano Prabha

S. Supritha

J.Raja

**Student Welfare Committee**

Fr. Dr. A.Siluvai Muthu

A. Muruganandam - Dean - Boys (Coordinator)

V.Vinodhini - Dean - Girls (Asst. Coordinator)

J.Mageshwaran

P.Nagamani

K.Geetha

K.S.Viplavanjali

Student Representatives

**Readers' Forum and Read to Lead**

Fr. Matthew Adukanil

Fr. Samson Raja

F.Princy Merlin

R.Ravi Kumar

M.Senthil Kumar

A.Ushalakshmi

M.Raja

S.Silambarasan

S. Kiruthiga

Staff and Students

**Magazine Committee**

Fr. Dr.A.Siluvai Muthu (Coordinator)

Fr. Matthew Adukanil

Fr. Samson Raja

Fr.Pushparaj Babu

J.Jayaraj

L.Suriya Kala

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A.Ushalakshmi

S.Aiswarya

K.S.Viplavanjali

M.Thirupathi

P.Geetha

S.Ramkumar

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S.Vadamalai (Coordinator)

I.James

C.George Arockiaraj

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A.Saravanan

M.Jesu Kumar  
B.Moorthi  
M.Manikandan  
K.Abiraman  
R.Govindan

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Fr. Dr.A. Maria Soosai  
V.Rajeswari (Coordinator)  
Dr.R.Venkatesh  
R.Murugesan  
P.Madhubala  
All M.Phil. Guides

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Fr. Dr.A.Siluvai Muthu  
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Sr. Balamma  
M.Krishnan  
P.Kannathasan  
A. Vinothraj  
E.Reena Rachel  
G.Shanmughapriya  
K.Sakthivel  
M.Suresh  
R.Manoraj  
S.Aishwarya  
P.Palanisamy  
S.Manikandan  
S.Karthick  
J.Magesh

**Feminine Federation**

M.Chitra (Coordinator)

K. Geetha

J.Mary Synthia

M.C.Sathiyavani

S.Jothisheeba

**Placement Cell**

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P.Venkatachalam

M.Sekar

A.Joshva Victor

G.Gopu

Dr.R.Rajarajan

K.Sukumar

R.Mani

M.Jesukumar

K.Abiraman

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D.Ramkumar (Coordinator)

K.Anand

C.Krishnan

N. Senthilkumar

G.Sankar-Tamil

V.Boopal

S.Vijayakumar

M. Raja (Competitive Exams)

**Health Care and Pro-Life**

S.Regina Mary (Coordinator)

J.Nelson



O.Jayanthi  
M. Manikandan  
P.Nagamani  
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**Religious Care**

Fr.Pushparaj Babu (Coordinator)  
Dr.A.S.Raja  
A.Prabhu  
Sr.J.Celine John  
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Fr. Dr.A.Siluvai Muthu  
M.Periyasamy (Coordinator)  
G.Leelavathi  
K.Jaishankar

**Students Grievance Redressal Cell**

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A.Muruganandam (Coordinator)  
V.Vinodhini  
M.Xavier Denies  
R.Prakash  
K.Chandran  
F.Queen Sasikala

**Discipline Committee**

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Dr.R.Venkatesh (Coordinator)  
M.Periyasamy

G.Leelavathi  
A.Muruganandam  
V.Vinodhini  
M.Xavier Denies  
R.Prakash  
K.Chandran  
K.Veeramani  
S.Arokiaraj  
R.Saranya  
M.Palani  
R. Neelamegam

### **Guidance and Counselling**

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Fr. Pushparaj Babu  
Fr. S.Isaias  
Sr. Celine John

### **Library**

Fr. Matthew Adukanil (Director)  
S.Arul Arokia Raj  
S.Sangeetha  
F.Princy Merlin  
Dr.A.S.Raja  
C.Arokiadass  
M.Arun Kumar  
A.Saravanan  
X.Lawrence

### **Anti-Ragging Committee**

University Vice Chancellor  
University Registrar  
Fr. Dr.A.Siluvai Muthu

**M.Xavier Denies (Coordinator)**

**J. Mageswaran**

**K. Veeramani**

**S. Regina Mary**

**Anti-Ragging Squad**

**Fr. Dr.A.Maria Soosai**

**Fr. Dr.A.Siluvai Muthu**

**M. Periyasamy (Coordinator)**

**Dr.R.Venkatesh**

**A.Muruganantham**

**V.Vinodhini**

**R. Prakash**

**College Web Team**

**C.Krishnan**

**J.Jayaraj**

**M.Krishnan**

**Alumni Committee**

**P.Rajasekaran (Coordinator)**

**Final Year Class Incharges**

**Laboratory Directors**

**S.Rajesh Singh - Computer Science**

**M.Sekar - Physics**

**G.Sankar - Chemistry**

**Canteen and Noon Meal Committee**

**Fr.Dr.Maria Louis (Coordinator)**

**Fr.Dr.A.Siluvai Muthu**

M.Arun Kumar  
K.Veeramani  
A. Mariappan  
J. Magesh  
R. Mani  
S. Manimegalai

### **Clubs**

YRC : S.Manikandan  
NSS Unit I : R.Prakash  
NSS Unit II : K.Chandran  
RRC : G.Shanmughapriya  
CCC : Dr. R.Rajarajan  
Environment : P.Palanisamy, R.Ravikumar  
NSDC : E.Reena Rachel  
Media : P.Madhubala  
ISR : P.Chiranjeevi  
Sports : M. Xavier Denies  
P.Rajasekaran  
EDC : G.Gopu  
Fine Arts : B.Anthony Raj

### **Language Monitoring**

J.Jayaraj

# **CALENDAR**

## **2015 - 2016**

# JUNE 2015

1	Mon	Orientation for newly joined Faculty
2	Tue	
3	Wed	
4	Thu	
5	Fri	College Reopens for Faculty Holy Mass for Catholics Staff Meeting
6	Sat	<b>W.D</b> Various Meetings
7	Sun	
8	Mon	
9	Tue	English Bridge Course - I Year UG
10	Wed	
11	Thu	H.O.Ds Meeting English Bridge Course - I Year UG
12	Fri	Faculty Development Programme - Physics
13	Sat	Valediction of English Bridge Course - I year UG
14	Sun	
15	Mon	<b>College Reopens for all Students (Attendance Compulsory)</b> (Holiday for I Year UG)
16	Tue	Subject Bridge Course - I year UG (16 <sup>th</sup> - 30 <sup>th</sup> )
17	Wed	Campus Cleaning and Tree Planting - NSS
18	Thu	
19	Fri	
20	Sat	<b>W.D.</b>
21	Sun	

22	Mon	IQAC Meeting Rules and Guidelines - C.S. BEST (Bosco Employability Skill and Training) for III year UG (22 <sup>nd</sup> - 26 <sup>th</sup> ) Placement cell Meeting Discipline Orientation - Feminine Federation
23	Tue	Animation for II - P.G. Boys - Principal Survey of Printing Industry - II D.P.M H.O.Ds Meeting
24	Wed	Animation for II - P.G. Girls - Principal Commemoration of M.H.C. Staff Meeting / Staff Birthday Celebration School Visit - English
25	Thu	School Visit - English
26	Fri	Inauguration of Associations, Clubs and Certificate Courses Spiritual and Psychological Awareness - C.S. Industrial Visit - II D.P.M
27	Sat	<b>H.D.</b>
28	Sun	
29	Mon	Pope's Day
30	Tue	Class Leaders Meeting - Principal Commemoration of Don Bosco End of Subject Bridge Course Methods of Teaching - Chemistry Personality Development - Commerce

# JULY 2015

1	Wed	Skill Enhancement Training Programme for Final Year Students (1 <sup>st</sup> - 10 <sup>th</sup> )
2	Thu	
3	Fri	First Friday - Holy Mass for Catholics
4	Sat	<b>W.D.</b> Last day for College Fee and Bus Fee (Single Installment - Except I year)
5	Sun	
6	Mon	Discipline Orientation - I Year UG English
7	Tue	Discipline Orientation - II Year UG English
8	Wed	Awareness Programme on HR Practices and Policies-BBA Discipline Orientation - III Year UG English
9	Thu	H.O.Ds Meeting
10	Fri	Games - Commerce Industrial Visit - III Year UG English
11	Sat	<b>H.D.</b>
12	Sun	
13	Mon	UG - Freshers' Day (13 <sup>th</sup> - 18 <sup>th</sup> ) Personality Development Programme - Y.R.C.
14	Tue	Placement Cell Meeting
15	Wed	State Seminar - D.P.M Awareness on Health and Hygiene II Year UG Students
16	Thu	Inter Departmental Seminar - M.S.W. and C.S. தமிழ்த்துறை திறனறிவுத் தேர்வு (முதலாமாண்டு மாணவர்கள்)



17	Fri	
18	Sat	Ramzan H.D. , S.P.S.S. Workshop - Commerce
19	Sun	S.P.S.S. Workshop - Commerce
20	Mon	P.G. Courses begin
21	Tue	Institutional Visit - English
22	Wed	
23	Thu	H.O.Ds Meeting
24	Fri	Commemoration of M.H.C. School Visit - Chemistry School Visit (GYPSY) - C.S. Rally - Literacy Awareness - N.S.S. Awareness on Entrepreneurship - E.D.C. - Commerce
25	Sat	W.D. Sports Day - Organizers: Sports Club, DPM, BBA and Tamil
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	PG Entry Level Test Quiz Competition - C.S.
31	Fri	Commemoration of Don Bosco School Visit - Mathematics Workshop - Physics

<b>AUGUST 2015</b>		
1	Sat	<b>W.D.</b> Retreat for Non - Christians
2	Sun	
3	Mon	Placement Cell meeting
4	Tue	Hardware Exhibition - C.S. Life Skill - Feminine Federation
5	Wed	Hiroshima Day Tree Plantation - ECO Club
6	Thu	கருத்தரங்கு - தமிழ்த்துறை Awareness Programme - C.C.C.
7	Fri	First Friday - Mass for Catholics Last date for ODD Semester Fee (Two Installments) School Visit - BBA
8	Sat	<b>W.D.</b> BEST'15 - Cultural Fest - Organizers: M.S.W. English and Tamil
9	Sun	
10	Mon	
11	Tue	HODs Meeting
12	Wed	Employment Expo - Arts Students Staff Meeting
13	Thu	Visit to TV Station - Media Club
14	Fri	Industrial Visit - III D.P.M
15	Sat	Feast of the Assumption of Blessed Virgin Mary. Independence day. - <b>N.S.S.</b> <b>H.D.</b>
16	Sun	Bicentenary of the Birth of Don Bosco
17	Mon	Sri Krishna Jayanthi - <b>H.D.</b>

18	Tue	Valedictory of Certificate Courses for ODD Semester Computer Literacy Programme (18 <sup>th</sup> - 22 <sup>nd</sup> ) - C.S. PG Freshers' Days (18 <sup>th</sup> - 22 <sup>nd</sup> )
19	Wed	Employment Expo - Science Students
20	Thu	Exhibition - Commerce Last Date to Submit Cycle Test Question Papers
21	Fri	National Seminar - B.B.A. Seminar - N.S.S. - Hazards of Plastics
22	Sat	<b>W.D.</b>
23	Sun	
24	Mon	Commemoration of M.H.C.
25	Tue	HODs Meeting Life Skill - CS
26	Wed	Awareness on Nutrition for freshers Staff Meeting Blood Donation Camp - YRC / RRC
27	Thu	I - ART (Incredible Art) - D.P.M. Rural Camp - I M.S.W.
28	Fri	Workshop - Chemistry Library Visit - II PG - Mathematics - Chennai
29	Sat	<b>H.D.</b>
30	Sun	
31	Mon	Commemoration of Don Bosco

# SEPTEMBER 2015

1	Tue	Symposium - C.S.
2	Wed	Awareness Programme on Methods of training the employees- B.B.A. Placement Cell Meeting
3	Thu	State Seminar - English Animation by Principal on General Discipline for Freshers Field Work - Commerce
4	Fri	Parents' Meet Last date to apply for ODD Semester Examination (except freshers)
5	Sat	<b>W.D.</b> Teachers' day - Organizers: Chemistry
6	Sun	
7	Mon	Library Visit - II Year PG - English Awareness - ECO Club
8	Tue	வினாடி வினா-தமிழ்த்துறை Birthday of Mother Mary Holy Mass for Catholics
9	Wed	Cycle Test
10	Thu	Awareness Programme - E.D.C. - Commerce Seminar - N.S.S.
11	Fri	Seminar - Commerce
12	Sat	<b>H.D.</b> Support Staff Picnic
13	Sun	
14	Mon	

15	Tue	Visit to Orphanage - Y.R.C. Research Orientation - M.S.W.
16	Wed	State Seminar - Mathematics
17	Thu	Vinayaka Chaturthi <b>H.D.</b>
18	Fri	Industrial Visit for I - D.P.M. , School Visit - Commerce Forest Conservation - ECO Club
19	Sat	<b>H.D.</b> Faculty Picnic (Signing Day)
20	Sun	
21	Mon	Industrial Visit - Commerce
22	Tue	Print Expo - D.P.M.
23	Wed	Eye Checkup - Health Care National Conference- Physics கருத்தரங்கம் - தமிழ்த்துறை
24	Thu	Bakrid. <b>H.D.</b> Commemoration of M.H.C.
25	Fri	Industrial Visit - C.S and B.C.A.
26	Sat	<b>W.D.</b> Retreat for Christians
27	Sun	
28	Mon	Educational Tour - II M.S.W.
29	Tue	
30	Wed	Commemoration of Don Bosco

<b>OCTOBER 2015</b>		
1	Thu	Dental Checkup - Health Care
2	Fri	Gandhi Jayanti. <b>H.D.</b>
3	Sat	<b>H.D.</b>
4	Sun	
5	Mon	Awareness Programme on Competitive Exams - B.B.A. Industrial Training - III D.P.M. University Practical Examinations Begins (Tentative)
6	Tue	
7	Wed	Last Date to Submit Model Examinations Question Paper
8	Thu	Orientation on University Examinations for Freshers -Principal (8 <sup>th</sup> and 9 <sup>th</sup> )
9	Fri	Seminar on New Findings - Mathematics Educational Tour - II M.Sc. C.S.
10	Sat	<b>W.D.</b>
11	Sun	
12	Mon	
13	Tue	Faculty Teaching Demo - Mathematics
14	Wed	National Seminar - M.S.W.

15	Thu	Inter Departmental Quiz Competition - English
16	Fri	Subject Talent Test - Final year UG and PG C.S.
17	Sat	<b>W.D.</b>
18	Sun	
19	Mon	Model Examinations Begin
20	Tue	Field Visit - G.H. - R.R.C.
21	Wed	Ayutha Pooja <b>H.D.</b>
22	Thu	Vijaya Dashami. <b>H.D.</b>
23	Fri	<b>H.D.</b>
24	Sat	Muharram <b>H.D.</b> Commemoration of M.H.C.
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	
31	Sat	<b>W.D.</b> Graduation Day - Organizers: Physics Commemoration of Don Bosco

# NOVEMBER 2015

1	Sun	All Saints Day
2	Mon	All Souls Day
3	Tue	
4	Wed	
5	Thu	Submission of Internal Marks
6	Fri	Issue of Hall Tickets (Tentative) - Girls
7	Sat	Issue of Hall Tickets (Tentative) - Boys
8	Sun	
9	Mon	University Examination (Tentative)
10	Tue	Diwali
11	Wed	
12	Thu	
13	Fri	
14	Sat	Children's day
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	Commemoration of M.H.C
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	Commemoration of Don Bosco



# DECEMBER 2015

1	Tue	Even Semester Begins for Staff
2	Wed	
3	Thu	
4	Fri	Even Semester Begins for Students <b>(Attendance Compulsory)</b> First Friday
5	Sat	<b>W.D.</b>
6	Sun	
7	Mon	Placement Cell Meeting
8	Tue	Immaculate Conception Holy Mass for Catholics Inauguration of Certificate Course - Even Semester
9	Wed	
10	Thu	Human Rights Day
11	Fri	Rally - Road Safety - YRC
12	Sat	English Enhancement Programme - I Year UG (12 <sup>th</sup> - 17 <sup>th</sup> )
13	Sun	
14	Mon	Special Camp - N.S.S. (14 <sup>th</sup> - 20 <sup>th</sup> )

15	Tue	பொங்கல் விழா - போட்டிகள் - தமிழ்த்துறை
16	Wed	Business Quiz - B.B.A. Media Education - DBICA (16 <sup>th</sup> - 18 <sup>th</sup> ) Past Pupils Meet - Organizers: C.S.
17	Thu	
18	Fri	Logo Designing - D.P.M.
19	Sat	<b>W.D.</b>
20	Sun	
21	Mon	
22	Tue	Christmas Celebration - Organizers: C.S.
23	Wed	Christmas Holidays Begin
24	Thu	Milad-Un-Nabi Commemoration of M.H.C.
25	Fri	Christmas
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	
31	Thu	Commemoration of Don Bosco

# JANUARY 2016

1	Fri	Mary Mother of God New Year H.D.
2	Sat	H.D.
3	Sun	
4	Mon	Classes Resume After Christmas Holidays (Attendance Compulsory) Holy Mass for Catholics
5	Tue	Job Awareness Programme - Vazhikaatti (5 <sup>th</sup> - 12 <sup>th</sup> )
6	Wed	
7	Thu	
8	Fri	Last day for College Fee and Bus Fee (Single installment - Even Semester) Awareness on HIV - RRC
9	Sat	Campus Cleaning and Plantation of Saplings -Y.R.C. / N.S.S. Orientation on Specialization - M.Phil. C.S.
10	Sun	
11	Mon	
12	Tue	
13	Wed	பொங்கல் விழா (தமிழ்த்துறை மற்றும் வணிகவியல் துறை)
14	Thu	போகி - விடுமுறை, Visit to Old Age Home - English
15	Fri	பொங்கல் - விடுமுறை
16	Sat	உழவர் திருநாள் - விடுமுறை
17	Sun	

18	Mon	Classes Resume after Pongal Holidays (Attendance Compulsory) Training to the Interview Panel
19	Tue	Company Workshop - M.S.W Mock Interview (19 <sup>th</sup> - 23 <sup>rd</sup> ) Periyar University Library Visit - M.Phil. English
20	Wed	Association Activity - Exhibition - English Periyar University Library Visit - M.Phil. C.S.
21	Thu	Awareness Programme - E.D.C. - Commerce
22	Fri	Periyar University Library Visit - M.Phil. Commerce Demonstration on Experiments - Chemistry Business Exhibition - B.B.A. Inter Departmental Essay Competition - English Library Visit - S.H.C., T.P.T. - M.S.W.
23	Sat	
24	Sun	Commemoration of M.H.C
25	Mon	Group Discussion Training Final year UG and PG - Placement Cell (25 <sup>th</sup> - 27 <sup>th</sup> )
26	Tue	Republic Day - N.S.S. H.D Alumni day - Organizer : Commerce
27	Wed	
28	Thu	Resume Preparation and Interview Techniques - Final Year Students - Commerce Village Awareness Programme - C.S.
29	Fri	Movie Presentation - D.P.M.
30	Sat	College Day - Organizers: Mathematics
31	Sun	Feast of Don Bosco

# FEBRUARY 2016

1	Mon	
2	Tue	Last Date to Submit Cycle Test Question Papers
3	Wed	Inter Departmental Workshop - B.B.A. and M.S.W.
4	Thu	பட்டிமன்றம் - தமிழ்த்துறை Exit Counseling for Final Year UG and PG Students
5	Fri	Intra Departmental Quiz Competition - Mathematics First Friday - Mass for Catholics Visit to Orphanages - N.S.S.
6	Sat	Job Fair - Organizers: C.S.
7	Sun	
8	Mon	Awareness Programme on Entrepreneurship Development - Commerce Placement Cell Meeting
9	Tue	Last Date to Apply for University Examinations
10	Wed	
11	Thu	Inter Collegiate Quiz - Physics Field Visit - R.R.C.
12	Fri	Workshop - D.P.M.
13	Sat	<b>W.D.</b>
14	Sun	

15	Mon	First Aid Awareness - Y.R.C.
16	Tue	Software Exhibition - C.S.
17	Wed	Ash Wednesday - Holy Mass for Catholics
18	Thu	Workshop - Commerce Cycle Test போட்டித் தேர்வுக்கான வழிகாட்டல் - தமிழ்த்துறை
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	Commemoration of M.H.C. MIND BLASTER 2016 - C.S.
25	Thu	Paper Presentation - D.P.M.
26	Fri	Add Zap - B.B.A. Awareness Programme - E.D.C. - Commerce
27	Sat	<b>W.D.</b> Educational Tour - III Year Mathematics
28	Sun	
29	Mon	University Model Practical Examinations - C.S. Commemoration of Don Bosco

# MARCH 2016

1	Tue	Placement Cell Meeting Plan for the Year 2016 - 17 Science Exhibition - Physics
2	Wed	Inter Departmental Seminar - B.B.A. and C.S. University Practical Examinations (Tentative)
3	Thu	Personality Development Programme - D.P.M.
4	Fri	First Friday - Holy Mass for Catholics Industrial Visit - Physics Subject Terms - Commerce Exhibition - Mathematics
5	Sat	<b>W.D.</b> Valedictory of Associations
6	Sun	
7	Mon	
8	Tue	Last Date to Submit Model Examinations Question Paper
9	Wed	University Model Project Viva - voce C.S.
10	Thu	Mock Project Viva- Voce - B.B.A. First Aid Awareness - N.S.S. Subject Talent Test for Final Year UG and PG - C.S. Mock Research Project Viva - M.S.W.
11	Fri	Retreat for Christians First Aid Awareness - N.S.S.

12	Sat	Teaching Staff Picnic (Signing Day)
13	Sun	
14	Mon	Model Viva Final PG - English
15	Tue	
16	Wed	
17	Thu	
18	Fri	University Research Project Viva - M.S.W
19	Sat	Ugadi <b>H.D.</b> Support Staff Picnic
20	Sun	Palm Sunday
21	Mon	World Water Day
22	Tue	World Forest Day
23	Wed	
24	Thu	Commemoration of M.H.C., Maundy Thursday <b>H.D</b>
25	Fri	Good Friday - <b>H.D.</b>
26	Sat	Holy Saturday - <b>H.D.</b>
27	Sun	Easter
28	Mon	
29	Tue	
30	Wed	
31	Thu	Commemoration of Don Bosco Mahaveer Jayanthi



# APRIL 2016

1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	Farewell and Photos - Organizers: M.S.W.
7	Thu	Model Examinations Begin
8	Fri	
9	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	M.Phil Farewell
17	Sun	
18	Mon	Last Date to Submit Internal Marks
19	Tue	Issue of Hall Tickets (Tentative) - Girls
20	Wed	Issue of Hall Tickets (Tentative) - Boys
21	Thu	Evaluation and Planning (21 <sup>st</sup> - 23 <sup>rd</sup> )
22	Fri	
23	Sat	
24	Sun	Commemoration of M.H.C.
25	Mon	University Examinations Begin (Tentative)
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	Commemoration of Don Bosco

# MAY 2016

1	Sun	Workers Day, Feast of St. Joseph the Worker
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	World Red Cross Day
9	Mon	
10	Tue	
11	Wed	
12	Thu	World Mothers Day
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	Commemoration of M.H.C.
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	Commemoration of Don Bosco

**College Reopens after Summer Holidays  
on Monday 13<sup>th</sup> June 2016**

## **RULES AND REGULATIONS**

### **I. ATTENDANCE**

1. The working day is divided into five periods, each of sixty minutes duration.
2. Attendance shall be taken every hour whether it is lecture or practical classes of any kind prescribed by the College time-table.
3. Students may lose their attendance if they come late to the class.
4. No student may absent himself /herself from College without applying for leave.
5. Application for leave should be made beforehand to the Head of the Department.
6. When absence is on account of unforeseen causes, an application for leave must be submitted at the earliest on return to College.
7. In case of sickness medical prescription should be attached.
8. Attendance on the reopening day is compulsory. Absentees will be penalised.
9. University directions with regard to attendance
  - a. 75% and above are eligible for all exams, both regular and arrears.
  - b. 65% - 74% are eligible for all exams, both regular and arrears only with condonation fee.

- c. 50% - 64% are not eligible to write any current semester papers. They must pay condonation fee and may write only the arrear exams.
- d. 49% and below are not eligible to write any exam and they should get re-admitted and repeat the semester.
- e. Management directions with regard to attendance marks

96% - 100% = 5 Marks

91% - 95% = 4 Marks

86% - 90% = 3 Marks

81% - 85% = 2 Marks

75% - 80% = 1 Mark

- 10. With regard to examinations, norms given by the University will be followed strictly.

## **II. GENERAL DISCIPLINE**

- 1. Students must conduct themselves in such a manner as not to bring discredit to the College or to themselves.
- 2. Students are responsible for the good name of the College inside and outside the College Campus.
- 3. Students should wear the Identity Card around the neck and bring the College calendar on all working days.
- 4. The medium of instruction and language of communication is only English. The students are expected to converse in English.
- 5. Students are not allowed to loiter in the verandahs during the class hours.
- 6. Students should move in silence after the assembly and interval.

7. Students are strictly forbidden to enter the office room or staff room without permission.
8. Students may not conduct any meeting without the permission of the Principal.
9. Students should abstain from active participation in party or communal politics. Students are not permitted to participate in photographic modeling, fashion shows, stage shows or any TV programmes without prior permission from the Principal.
10. No student shall be a member of any association unconnected with the college, without the permission of the Principal nor shall a student take part in any antisocial or subversive activities.
11. No student shall leave the College premises during the College hours without the permission of the Principal.
12. Students are responsible for the cleanliness of the campus.
13. RAGGING IS STRICTLY PROHIBITED. 'Students found guilty shall be punished with imprisonment for a term which may be extended to two years and shall also be liable to a fine up to Rs. 25,000.' (G.O) (Refer Appendix)

### **III. CODE OF CONDUCT**

1. Students should get special permission if they wish to stay back after College hours.
2. A healthy relationship should be maintained between boys and girls. A boy and a girl should not be found together in isolated places or in classrooms.

3. Students of the College are not permitted to get married to each other during the course of their studies in the College. Students doing so will be forced to discontinue from the College.
4. Cell phones, cigarettes, narcotic substances, alcohol and unauthorized reading materials are strictly prohibited.

#### **IV. DRESS CODE**

1. Girls are expected to wear modest outfits avoiding sleeveless tops, mini skirts, shot chudis, leggings, shirts and pants.
2. Boys are expected to dress neatly avoiding T-shirts, cooling glasses and jeans.

#### **V. CONTACT DETAILS**

Students should report to the office whenever they change residence or phone numbers.

#### **VI. Scholarships and Fee**

1 The following scholarships are provided:-

1. Farmers Scholarship
  2. Minority Scholarship
  3. SC/ST Scholarship
  4. Merit Scholarship  
(Any other Scholarships provided by the State and Central Government from time to time)
  5. Don Bosco Foundation Scholarship
  6. Don Bosco College Scholarship
  7. Other Private Scholarships availed by the College from time to time
- 1 Parents and Students are requested to pay the Fee on time and cooperate with the Management.

## **APPENDIX**

### **Ragging: Prohibition, Prevention and Punishment**

The University Grants Commission vide its letter no F.1-16/2007 (CPP-II) dated June 17, 2009 has reiterated the ban on ragging of students in Institutions of Higher Learning. The students are therefore directed to strictly desist from any kind of ragging.

### **Forms of Ragging**

Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, including rowdy, undisciplined activities which cause or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehensive fear in a fresher, or asking the students to do any act or perform something which such a student will not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

### **Punishment for Participation in/or Abetment of Ragging**

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
9. Expulsion from the institution and consequent debarring from admission to any other institution.
10. Fine up to Rs. 25,000/-

[illegible]



[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

**TIME TABLE-ODD SEMESTER 2015-2016**

Day / Hr.	I	II	III	IV	V
I Mon					
II Tue					
III Wed					
IV Thu					
V Fri					
VI Sat					

**TIME TABLE-EVEN SEMESTER 2015-2016**

Day / Hr.	I	II	III	IV	V
I Mon					
II Tue					
III Wed					
IV Thu					
V Fri					
VI Sat					

# 2015-2016

## JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
30	31					01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

## OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

## APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## JULY

SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
31					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## MAY

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				