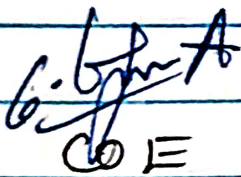


circular - 1.

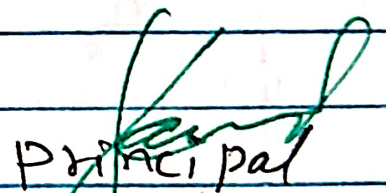
30.10.2023

The meeting of the examination committee is proposed on 01.11.2023 at 02.30 p.m in exam cell. All the exam committee members are requested to attend the meeting with out fail.

The agenda for the meeting is model examination - Nov 2023

  
C. G. A

C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.

  
Principal

Rev. Dr. J. ANGELO, MBA., PGDPMIR., Ph.D.  
PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.

AY-2023-2024.

Meeting minutes - 1

Date: 01.11.2023 Time: 02.30pm

Venue: Exam Cell room

The exam cell committee was proposed a meeting on 01.11.2023 at 02.30 pm. It was headed by exam cell co-ordinator Mr. C. Utharaj Arockiaraj.

The following members were attend the meeting

1. Prof. C. Utharaj Arockiaraj - C. Utharaj
2. Prof. S. Ramkumar - S. Ramkumar
3. Prof. N. Senthil Kumar - N. Senthil Kumar



4. Prof. S. Somasekar - ~~Officer~~

5. Prof. M. Adthiyaman - M. Adthiyaman

6. Prof. R. Palanisamy - R. Palanisamy

7. Prof. C. Vasanthakumar - Vasanth.C.

The co-ordinators explained the details of model exam - NOV 2023 (Time table details). The work allotment of members are given below.

i) Time table - M. Adthiyaman

ii) Seating Arrangement -  
S. Ramkumar, N. Jenthil Kumar

iii) Notice board - R. Palanisamy  
S. Somasekar

iv) Staff duty - C. George Arackiaraj

v) Question paper Xerox - G. Christopher

vi) Distribution of Question paper -

All the members

vii) Absentees list - S. Somasakar

viii) Thread cutting - C. Vasanthakumari

ix) Additional sheet distribution -

R. Palani Sany

x) Covering the answer sheet and question paper

All the members



xii) Answer paper acknowledgement -

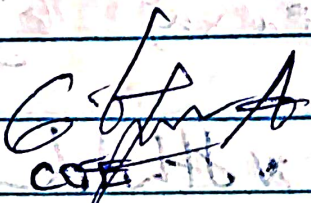
S. Ramkumar, N. Senthil Kumar

xiii) Collecting the answer sheet -

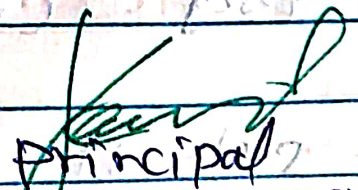
All the committee members

He requested the members to follow their respective works and do the work without any delay.

Thus the meeting was end.



**C. GEORGE AROCKIARAJ** M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.

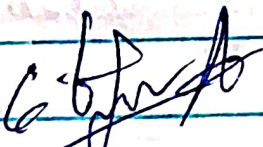


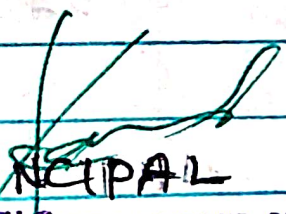
**Rev. Dr. J. ANGELO**, MBA., PGDPMIR., Ph.D.,  
PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.

## Action taken report - 1

As recommended in the meeting held on 01.11.2023 the following works were completed.

1. Model examination is conducted.
2. Seating arrangement were displayed in the notice board.
3. Answer paper and absentees list collected.

  
C. GEORGE ARACHARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.

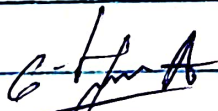
  
PRINCIPAL  
Rev. Dr. J. ANGELO, MBA., PGDPMR., Ph.D.,  
PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.



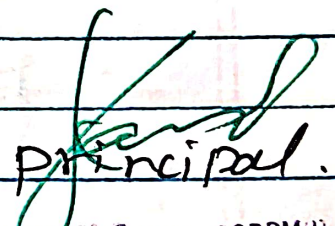
Circular - II

11.11.2023

The meeting of the examination committee is proposed on 13.11.2023 @ 11.45 am in exam cell. All the exam cell members are requested to attend the meeting with out fail.

  
C. G. E

C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physies,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.

  
Principal.

Rev. Fr. J. ANGELO, MBA., PGDPMIR., Ph.D.,  
PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.

## meeting minutes - 2

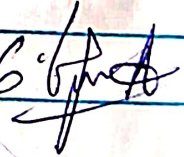
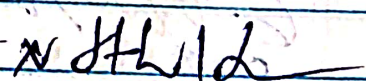
Date: 13. 11. 2023

Time: 11.45 am

Venue: Exam cell

The exam cell committee meeting was held on 13.11.2023 at 11.45 am in exam cell. The meeting was headed by Mr. C. Georaj Arockiasaj, exam cell coordinator.

The following committee members are present the meeting

1. Prof. C. Georaj Arockiasaj - 
2. Prof. N. Senthil Kumar - 



3. Prof. S. Ramkumar - Sr. ~~Staff~~

4. Prof. M. Adhityaman - M. Adhityaman

5. Prof. R. Palanisamy - R. Palanisamy

6. Prof. S. Somasekar - S. Somasekar

Mr. C. George Brockiasai, explained the rules and regulations of university examination. He instructed to follow the rules strictly as given by the university.

The following work had been allotted by the exam cell committee members.

\* 1. Seating arrangement and daily updation

- S. Ramkumar, N. Senthil Kumar

2) Duty list - C. Vijayaraj Arulkiasaj.

3) Cover work - M. Adthiyaman

4) Absentees - S. Somasekar

5) Notice board - R. Palanisamy

6) Acknowledgement of answer sheet

S. Somasekar

7) Question paper distribution -

All the committee members

8) Gallery updation - All the members



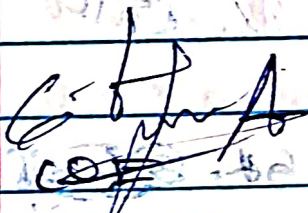
9) Verification of Question paper

- C. George Arockiaraj

10) Answer paper collection

All the committee members

He requested the members to follow their work respectively without delay.



**C. GEORGE AROCKIARAJ** M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.



PRINCIPAL

Rev. Dr. J. ANGELO, MBA., PGDPMIR., Ph.D.,  
PRINCIPAL

DON BOSCO COLLEGE,  
DHARMAPURI-636 809.

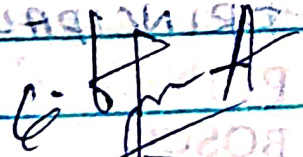
## Action taken report - 2

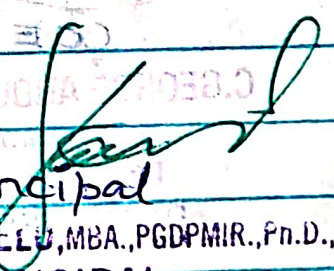
As recommended in the meeting held on 13.11.2023 the following work were completed.

1. Rules and regulations are displayed in the notice board.

2. Seating, absentees work, cover work are completed.

3. University exam is conducted.

  
C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809

  
Principal  
Rev. Dr. J. RAJU, MBA., PGDPMIR., Ph.D.,  
PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.

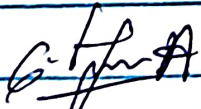


## Circular - 3

04.04.2024

The Meeting of the Examination cell proposed on 08.04.2024 at 02.00 p.m in Exam cell. All the Exam cell members are requested to attend the meeting without fail

The meeting regarding - Model examination April - 2024 & work details.

  
COE

C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.

  
Principal  
PRINCIPAL

DON BOSCO COLLEGE,  
DHARMAPURI-636 809.

## Minutes of meeting - 31/04/24

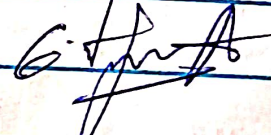
08.04.2024

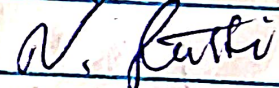
Time: 02.00 p.m

Venue: Exam Cell

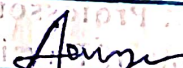
The Examination Committee meeting was held on 08.04.2024 at 02.00 p.m in Exam Cell. The meeting was headed by Mr. C. George Arockiaraj, Exam Cell co-ordinator.

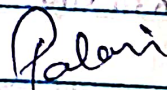
The Committee members are,

1. Prof. C. George Arockiaraj -   
(co-ordinator)


2. Prof. N. Senthikumar - 


3. Prof. S. Ramkumar - 

4. Prof. M. Adhyanan - 

5. Prof. R. Palanisamy - 



6. Prof. S. Somasekar - 

7. Mr. Christopher (COE Assistant) - 

The co-ordinator explained the details of model examination - April 2024. The work allotment of members are given below,

i) Absent and present details - M. Adhyanan

ii) Seating arrangement - S. Ramkumar,

N. Senthil Kumar

iii) Notice board - R. Palanisamy,

S. Somasekar

iv) Duty allotment - C. Georaj Arachari

v) Question paper xerox - G. Christopher

vi) Question paper distribution - All the exam cell members,

vii) Thread cutting / Additional sheet distributing  
- R. Palanisamy

viii) covering the answer sheet and question papers - All the Exam cell members

ix) Answer paper acknowledgement - N. Senthil Kumar  
S. Ram Kumar

x) collecting the answer sheet - All the exam cell members

The Coordinator requested the members to follow their respective works and do the work without any delay. Thus the meeting was end.

C. George Arockiaraj  
A.O.E

C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.

J. J. J.  
Principal

PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.



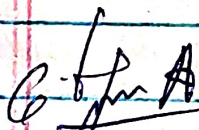
## Action Taken Report - 3

AS recommended in the meeting held on 08.04.2024 the following work were completed.

i) model examination April 2024 conducted

ii) Seating arrangement displayed in the Notice board daily.

iii) Absentees list collected.

  
C.G.E

C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809.



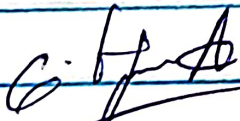
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PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.

## Circular - 4

24.04.2024

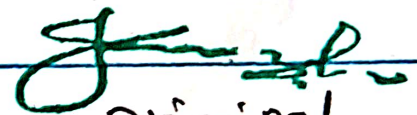
The Examination committee proposed a meeting on 25.04.2024 at 11.30 a.m in Exam cell office. All the Examination <sup>cell</sup> members to attended the meeting without fail.

The meeting regarding on periyar university theory examination - ~~May~~ April / May - 2024 - work allotment.



CGE

C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri - 636 809.



Principal

PRINCIPAL  
DON BOSCO COLLEGE.  
DHARMAPURI - 636 809.



Meeting minutes - 4.3.24

Date: 25.04.2024

Time: 11.30 a.m.

Venue: Exam cell office.

The meeting was headed by

MR. C. GEORAJ ARECKIARAJ, Exam cell co-ordinator.

The committee members are

1. MR. C. GEORAJ ARECKIARAJ (co-ordinator)

2. MR. N. Senthil Kumar - Senthil

3. MR. S. Ramkumar - S.Ramkumar

4. MR. M. Adhyanan - Adhyanan

5. MR. R. Palanisamy - Palanisamy

6. Mr. S. Arulambalam } - *S. Arul*

7. Mr. U. Christopher } - *U. Chris*  
(COE - Assistant)

The coordinator explained about the upcoming Periyar University theory examinations 2024 April. He asked the Committee members are present in the exam cell office regularly during the exam days.

He allocated the responsibilities to the members.

i) Gally Typing : Mr. M. Adhijaman

Mr. S. Ramkumar

ii) Duty list and staff adjustment : Mr. C. Uteeraj Arackiaraj

iii) Seating arrangement and daily updation:

Mr. N. Senthil Kumar

Mr. S. Ram Kumar



iv) cover work: Mr. M. Adhyanan

Mr. S. Arul

v) Absentees list: Mr. R. Palanisamy

vi) Question paper distribution: Mr. C. Georaj Arackiaraj  
and exam cell members

vii) Releasing the invigilators: Mr. C. Georaj Arackiaraj

viii) Acknowledgement of cover (Answer sheet):

Mr. R. Palanisamy

ix) Verification of question paper: Mr. C. Georaj Arackiaraj

Mr. G. Christopher

x) Answer paper collection: All exam cell members

xi) Notice board: Mr. R. Palanisamy

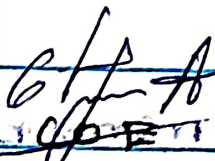
The co-ordinator asked the members of  
Exam Cell should take care of their  
responsibilities.

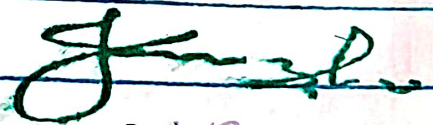
Also, he asked the members, be available when the university van reaches the college campus.

Be ready any to accept any work to be given frequently.

Be available in the checking of ID, Hall ticket of the students in the ground floor with the help of drivers and non-teaching staff.

Thus the meeting was end and wished each and every one "ALL THE VERY BEST!"

  
C. GEORGE AROCKIARAJ M.Sc., M.Phil., B.Ed.,  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE,  
Dharmapuri-636 809



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DHARMAPURI-636 809.



## Action Taken Report - 4

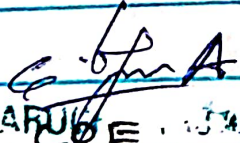
AS recommended In the meeting held on 25.04.2024 the following work were completed.

\* University exam April/may 2024 is conducted.

\* Creating, Absentees list, covert work are completed daily during the exam days.

\* Rules and Regulation <sup>for students</sup> were displayed in the Student Notice board.

\* Rules and Regulation for Invigilators were displayed in the Examcell Notice board.

  
C. GEORGE ARUJEE . M.Sc., M.Phil., B.Ed.  
Assistant Professor,  
Department of Physics,  
DON BOSCO COLLEGE.

  
PRINCIPAL  
DON BOSCO COLLEGE,  
DHARMAPURI-636 809.