



DON BOSCO COLLEGE

Accredited B++ Grade by NAAC with CGPA 2.92

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

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PG DEPARTMENT OF ENGLISH

LIBRARY VISIT

2024 - 2025





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Aims

- To familiarize students with the organization and functioning of a library.
- To encourage reading habits and the effective use of library resources.
- To understand the role of libraries in supporting academic and research activities.
- To promote independent learning and information-seeking skills among students.
- To explore various types of resources available — books, journals, e-resources, and reference materials.

Objectives

1. To understand the system of library classification, cataloguing, and book arrangement.
2. To learn how to locate, borrow, and reference materials effectively.
3. To gain awareness of digital library resources, databases, and online journals.
4. To develop skills in using library tools such as OPAC (Online Public Access Catalogue).
5. To appreciate the importance of libraries in academic and lifelong learning.
6. To promote responsible use of information and respect for intellectual property.
7. To motivate students to utilize library facilities regularly for academic growth.





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PG DEPARTMENT OF ENGLISH

11.02.2025

CIRCULAR

Library visit for the Department of English students is proposed on 15th and 16th of February 2025. All the students are requested to attend the library visit without fail.




PRINCIPAL





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PG DEPARTMENT OF ENGLISH

ACADEMIC YEAR- FEBRUARY 2024 – 2025

STAFF NAME AND DEPARTMENT	K. JEEVA - English
DATE	15.02.2025 & 16.02.2025
VENUE	District Central Library , Coimbatore
EVENT	Library Visit

BRIEF REPORT :

Our department organized an industrial visit to District Central Library, Coimbatore on 15th and 16th February 2025 , accompanied by our staff member Mrs. K. Jeeva and our mentor Rev. Fr. Christopher Alexander . The visit aimed to enhance our understanding of library management and information organization. We observed various sections including cataloguing, reference, and digital archives, gaining valuable insights into preservation and documentation processes. The experience provided practical knowledge beyond classroom learning and helped us appreciate the importance of information resources. Overall, the visit was both educational and inspiring for all participants.





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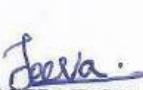
PG DEPARTMENT OF ENGLISH

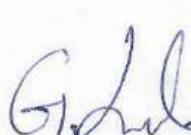
LIBRARY VISIT REPORT

Our department organized an educational industrial visit to the District Central Library, Coimbatore, on 15th and 16th February 2025, accompanied Mrs. K. Jeeva, II Year class Mentor and Rev. Fr. Christopher Alexander our Vice Principal and Mentor of our department .. The visit aimed to enhance our practical understanding of library management, information organization, and preservation techniques. At the library, we were introduced to various sections including the reference section, digital cataloguing, archives, and rare collections. The staff explained how traditional cataloguing has evolved with digitization and how books and manuscripts are preserved using modern methods. This visit gave us valuable insight into the operations of a national library and deepened our appreciation for India's literary and cultural heritage.

Following the library visit, we proceeded on a study tour to Ooty, which provided both educational and recreational experiences. We explored important sites such as the Botanical Garden, Tea Factory, and Doddabetta Peak, learning about the region's ecology, tourism, and tea production. The trip strengthened our teamwork, communication, and observation skills outside the classroom environment.

Overall, the two-day industrial visit and Ooty tour were highly informative and enjoyable. It was a perfect blend of learning and leisure that broadened our knowledge and strengthened our bond with classmates, staff, and mentor. The experience will remain a memorable and enriching part of our academic journey.


INCHARGE

 HOD

 MENTOR

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PG DEPARTMENT OF ENGLISH

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2	C22UG155ENG003	ANTONY SHAM.C	<i>Antony Sham.c</i>
3	C22UG155ENG005	GOWTHAM.T	<i>Gowtham</i>
4	C22UG155ENG006	JASWANT ALBERT.A	<i>Jaswant</i>
5	C22UG155ENG008	KARTHIK.A	<i>Karthick</i>
6	C22UG155ENG009	KAVIN KUMAR.V	<i>Kavin</i>
7	C22UG155ENG011	MADHAN KUMAR S	<i>Madhun</i>
8	C22UG155ENG013	NATCHATHIRAVANAN R S	<i>Natchathiravanans</i>
9	C22UG155ENG014	PRAVEEN KUMAR.M	<i>Praveen</i>
10	C22UG155ENG017	SAKTHIVEL.R	<i>Sakthivel.R.</i>
11	C22UG155ENG018	SANTHOSH RAJ.M	<i>Santhosh Raj.M.</i>
12	C22UG155ENG022	SRINIVASH M	<i>Srinivas</i>
13	C22UG155ENG023	SUNIL M	<i>Sunil. M.</i>
14	C22UG155ENG024	THIRUMALAI	<i>Thirumalai</i>
15	C22UG155ENG026	ABINAYASRI S	<i>Abinayasri S</i>
16	C23UG155ENG005	SILAMBARASAN S L	<i>Silambarasan</i>
17	C23UG155ENG006	SIVAGIRI C	<i>Sivagiri</i>
18	C23UG155ENG008	SUJAI S	<i>Sujai</i>
19	C23UG155ENG010	THARUNSUBI	<i>Tharunsubi</i>
20	C24UG155ENG003	THIYAGU.S	<i>Thi</i>



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22	C24UG155ENG005	PRADEEPA.G	<u>Pradipa</u>
23	C23UG155ENG011	BLESSY V	<u>Blessy</u>
24	C23UG155ENG013	NISHA M	<u>Nisha</u>

Jeavia
INCHARGE

G. Latha
HOD

Alexander
MENTOR

K. J. S
PRINCIPAL





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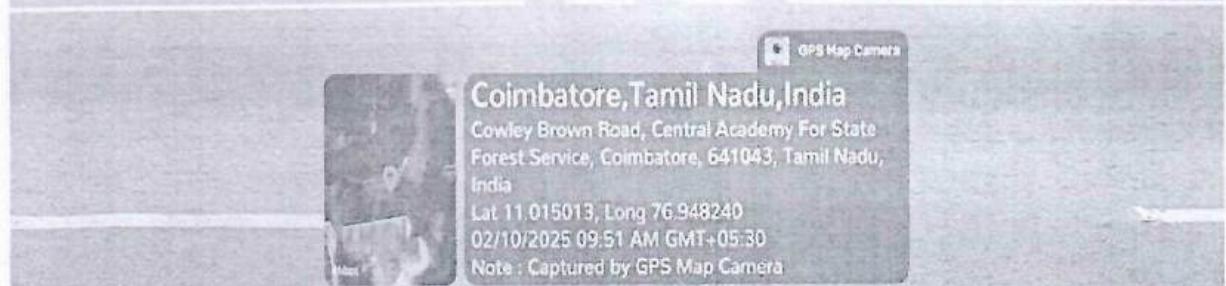
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2024 - 2025



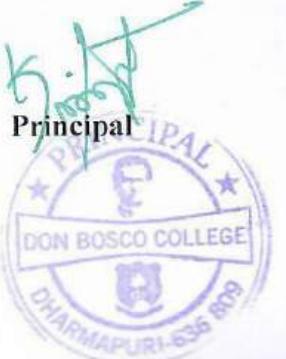


Jaya
Class Incharge



G. Latha
HOD

Alexander
Mentor





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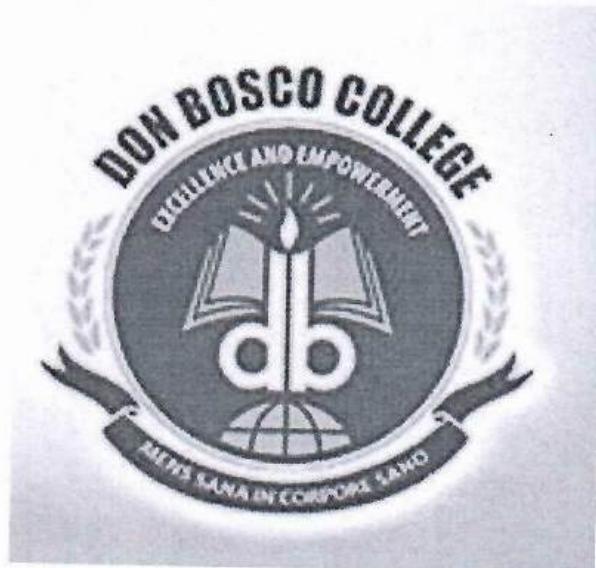
Learning Outcomes

1. Understanding of Library Systems:
Students learned how books and materials are classified, catalogued, and arranged for easy access.
2. Effective Use of Library Resources:
Students gained practical knowledge of using both print and digital resources for academic and research purposes.
3. Development of Research Skills:
The visit enhanced students' ability to search for, locate, and evaluate information from various sources.
4. Familiarity with Library Services:
Students understood how to use facilities such as reference sections, journals, databases, and e-resources.
5. Promotion of Reading Habits:
The visit encouraged regular reading and self-learning beyond classroom teaching.
6. Information Literacy:
Students learned to identify reliable information and developed awareness about plagiarism and citation ethics.
7. Appreciation of the Library's Role:
The visit helped students recognize the library as an essential support system for academic growth and lifelong learning.
8. Improved Responsibility and Discipline:
Students became aware of the rules, etiquettes, and responsibilities involved in using shared academic resources.



PG DEPARTMENT OF SOCIAL WORK
DON BOSCO COLLEGE
ATHIYAMAN BYPASS ROAD
SOGATHUR POST, DHARMAPURI

REPORT ON
OBSERVATION VISIT TO
IELC, MANNS SCHOOL FOR THE MENTALLY RETARDED
BARGUR, KRISHNAGIRI.



10th JANUARY, 2025

B.W.
HOD

B.W.
MENTOR

[Signature]
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Date: 07-01-2025

Circular

This is to request your permission for students of I & II-MSW for an Observational visit on 10-01-2025 to **IELC, MANNS SCHOOL FOR THE MENTALLY RETARDED, BARGUR, KRISHNAGIRI**. The course consists of theory inputs and practical components like concurrent field work in the fields of Social Work to gain wider knowledge on working with people who are in need.


HOD



Goals

- ➔ Gain practical understanding of intellectual disabilities.
- ➔ Observe special education methods
- ➔ Understand the role of professionals
- ➔ Experience inclusive and supportive environments.
- ➔ Encourage empathy and social responsibility
- ➔ Learn about institutional management.
- ➔ Build awareness and advocacy.

Objectives

- Understand Intellectual disabilities
- To gain insight into the nature, types and levels of mental retardation.
- Observe special education practices.
- To see how individualized education programs and special teaching methods are used.
- To learn about Therapy and support services.
- Observe occupational therapy, speech therapy, physiotherapy and behavioral interventions.
- Enhance empathy and social sensitivity.
- Understand institutional structure and management.
- Learn how such schools are organized, funded and administered
- Study family and community involvement.
- Promote inclusion and advocacy.
- To know about the mission and vision of the mentally retarded school and blind school.
- To know about teaching techniques and methods of Mentally Retarded school and blind schools.
- To know about the Scholarships provided by the government to the students.
- To know about their Management systems of Mentally Retarded School and Blind school.
- To know about the different facilities provided for the Mentally Retarded Students by School and government.



Report

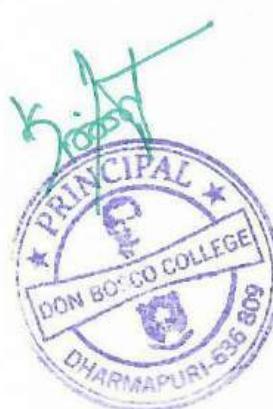
On 10th January 2025, visit was organized to IELC Manns School for the mentally retarded NGO located in Bargur, Krishnagiri, and Tamil Nadu. This visit was part of the MSW curriculum from Don Bosco College, Dharmapuri, to understand the functioning and activities of an NGO IELC MANNS (MR) BARGUR was established in 1994 and it is managed by the Pvt Unaided. It is located in Rural area. It is located in BARGUR block of KRISHNAGIRI district of Tamil Nadu. The school consists of Grades from 1 to 5. The school is Co-educational and it doesn't have an attached pre-primary section. The school is N/A in nature and is not using school building as a shift-school. Tamil is the medium of instructions in this school. This school is approachable by all-weather road. In this school academic session starts in April. The school has Private building. It has got 5 classrooms for instructional purposes. All the classrooms are in good condition. It has 2 other rooms for nonteaching activities. The school has a separate room for Head Master/Teacher.

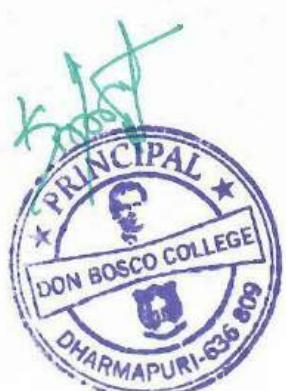
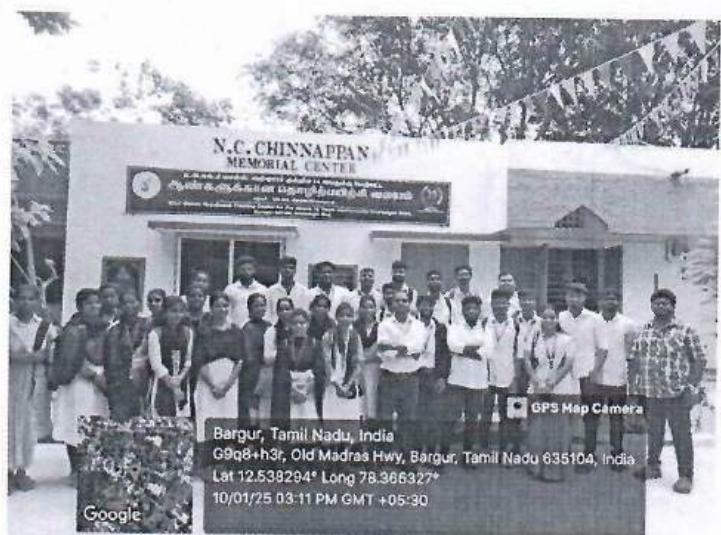
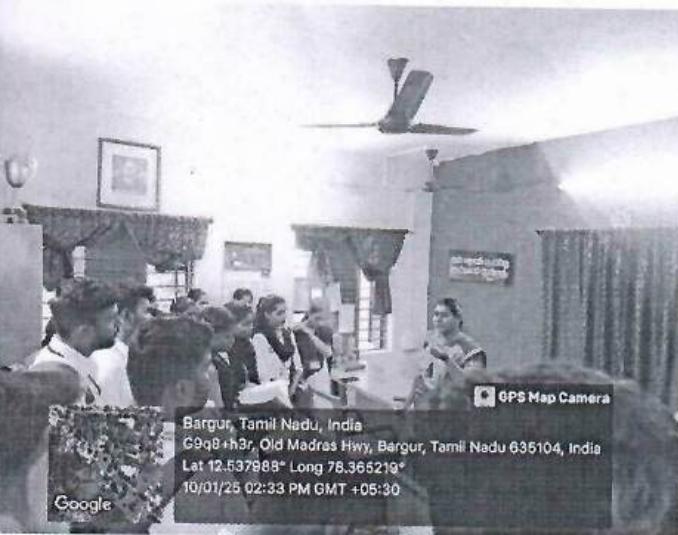
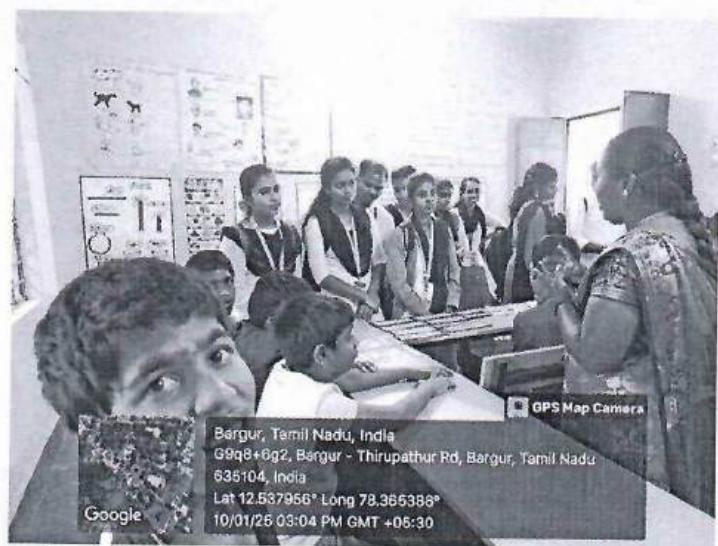
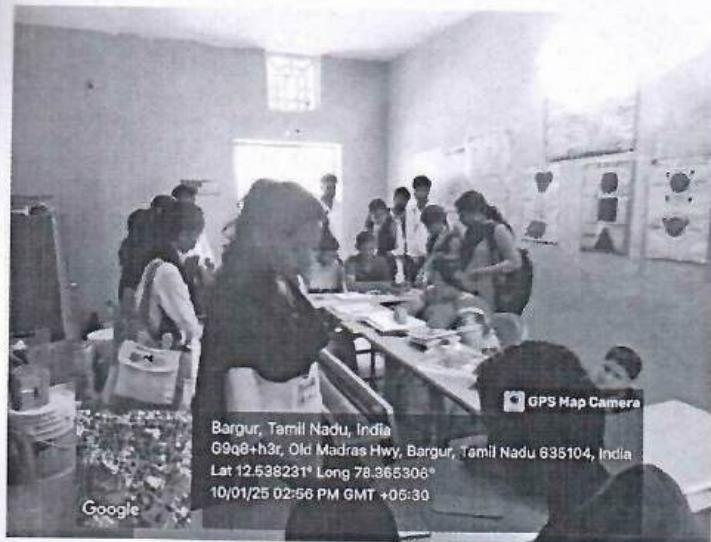
The school has Barbed Wire Fencing boundary wall. The school has had electric connection. The source of Drinking Water in the school is Tap Water and it is functional. The school has 1 boy 'toilet and it is functional. and 1 girls' toilet and it is functional. The school has a playground. The school has no library and has 0 books in its library. The school does not need ramp for disabled children to access classrooms. The school has no computers for teaching and learning purposes the school is not having a computer aided learning lab. The school is not provided providing mid-day meals.



Learning outcome

- ❖ Trainee learned about different behavior patterns like, Aggressiveness, Hyper active etc
- ❖ Trainee learned about the IQ levels of MR students.
- ❖ Trainee learned about the symptoms of MR
 - ↳ Down syndrome
 - ↳ Memory loss
 - ↳ Brain damage
 - ↳ Microcephaly (small head)
 - ↳ Macrocephaly (big head)
 - ↳ Derealization disorder.
- ❖ Trainee learned about different categories of MR students
- ❖ Trainee learned about common features of Mental Retardation students
 - Delayed sitting, crawling, walking.
 - Delayed speech or difficulties speaking
 - Poor memory
 - Difficulty in understanding and social roles.
 - Difficulty in problem solving.
- ❖ Insight into special education techniques
- ❖ Awareness of inclusive education and rights
- ❖ Improved communication and observation skills







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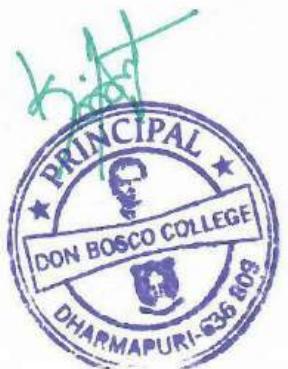
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PG DEPARTMENT OF SOCIAL WORK

S.No	Name	Register Number	Signature
1	AJAY KUMAR G	C23PG155SOW001	<i>A. Jay Kumar</i>
2	AJAY PRASATH A	C23PG155SOW002	<i>Ajay.</i>
3	AMAN HORO	C23PG155SOW003	<i>Aman</i>
4	ARUL KUMAR P	C23PG155SOW004	<i>Arul</i>
5	BIKASH URANG	C23PG155SOW005	<i>Bikash</i>
6	GEORGE TIRKEY	C23PG155SOW006	<i>George</i>
7	PANKRACIUS BAGHWAR	C23PG155SOW008	<i>Pankracius</i>
8	PARTHIBAN C	C23PG155SOW009	<i>Parthiban</i>
9	PLAMINRAJ M	C23PG155SOW010	<i>Plaminraj</i>
10	RITIK RISHAV XALXO P	C23PG155SOW011	<i>Ritik</i>
11	SUNDARAM K	C23PG155SOW012	<i>Sundaram</i>
12	TITUS GIFTSON . F	C23PG155SOW014	<i>Titus</i>
13	VINCENTPAUL A	C23PG155SOW015	<i>VincentPaul</i>
14	VISHWANATH S	C23PG155SOW016	<i>Vishwanath</i>
15	ANUPRIYA S	C23PG155SOW017	<i>Anupriya S</i>
16	BENITA TIGGA	C23PG155SOW018	<i>Benita</i>
17	FLORA KONGADI	C23PG155SOW019	<i>Flora Kongadi</i>
18	JENIFER A	C23PG155SOW020	<i>Jenifer A</i>
19	KAJI V	C23PG155SOW021	<i>Kaji V</i>
20	LAKSHMI K	C23PG155SOW022	<i>Lakshmi</i>
21	LOURDHUMERCY J	C23PG155SOW023	<i>Lourdu Mercury J</i>
22	PARKAVI P	C23PG155SOW024	<i>Parkavi</i>
23	RIYA LAKRA	C23PG155SOW025	<i>Riya</i>
24	TERESA KERKETTA	C23PG155SOW026	<i>Teresa</i>
25	VALARMATHI C	C23PG155SOW027	<i>Valarmathi</i>





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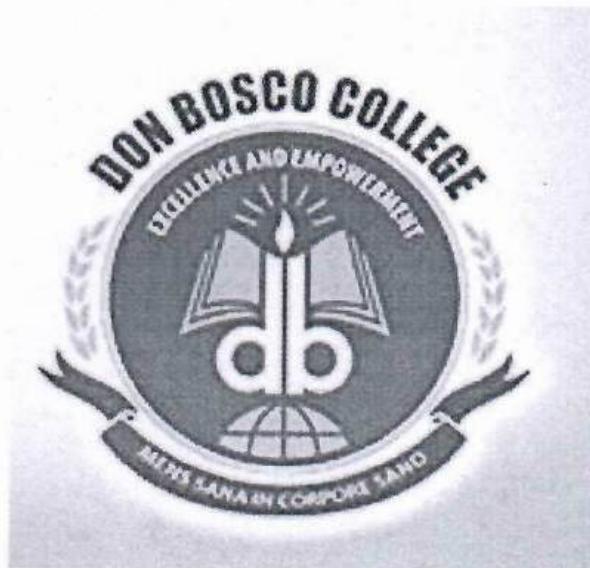
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S.No	Name	Register Number	Signature
1	BHARATH	C23PG155SOW001	
2	NAVEEN	C23PG155SOW004	
3	STEPHAN	C23PG155SOW005	
4	HARINI	C23PG155SOW006	
5	ILAVARSI	C23PG155SOW007	
6	KOWSALYA	C23PG155SOW008	
7	PRIYANKA	C23PG155SOW009	



PG DEPARTMENT OF SOCIAL WORK
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REPORT ON
OBSERVATION VISIT TO
SWORD NGO, KRISHNAGIRI.



10th JANUARY, 2025


HOD


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Date: 08-01-2025

Circular

This is to request your permission for students of I & II-MSW for an Observational visit on 10-01-2025 to **SWORD (Social Welfare Organization for Rural Development) NGO Krishnagiri**. The course consists of theory inputs and practical components like concurrent field work in the fields of Social Work to gain wider knowledge on working with people who are in need.


HOD



Goals

- ❖ Understanding Community Needs
- ❖ Building Relationships and Trust
- ❖ Promoting awareness and Education
- ❖ Empowering Individuals and Communities
- ❖ Advocacy and Rights – Based Approach
- ❖ Identifying and mobilizing Support Systems
- ❖ Monitoring Psychological Well – Being

Objectives

- ↳ Understanding NGO Mission and Vision
- ↳ Observe Real – World Social Work Practices.
- ↳ To know about the functioning of Self-help group
- ↳ To know about the women empowerment projects
- ↳ To know about the fund raising
- ↳ To know about the various support system through various organizations.
- ↳ Skill development and Exposure
- ↳ Build awareness and sensitivity
- ↳ Career and volunteering Insights



Report

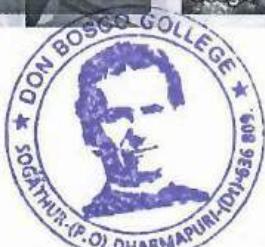
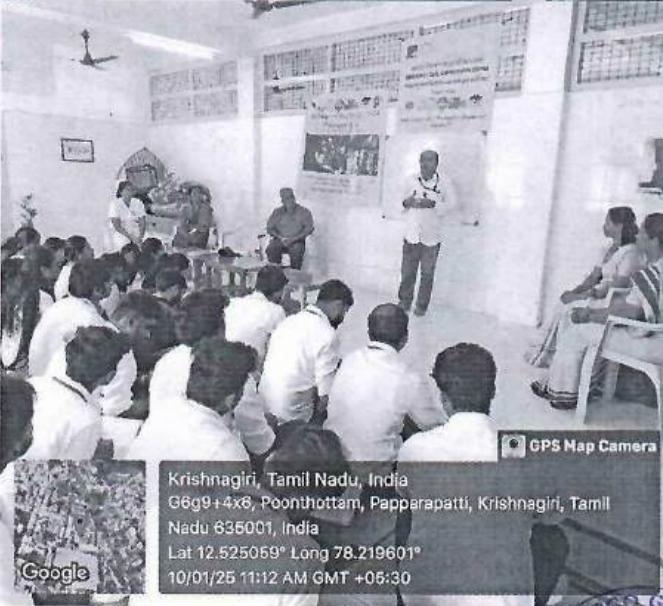
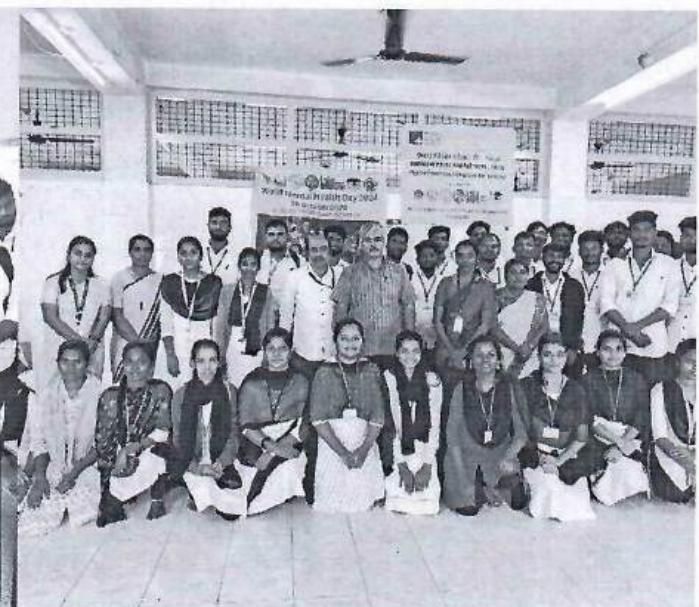
On 10th January 2025, a visit was organized to SWORD (Social Welfare Organization for Rural Development) NGO located in Krishnagiri, Tamil Nadu. This visit was part of the MSW curriculum from Don Bosco College, Dharmapuri, to understand the functioning and activities of an NGO working in the rural and semi-urban areas. The SWORD NGO has been working for the past two decades, focusing on various aspects of community welfare and development. The primary objective of the organization is to address issues related to education, health, livelihood, sanitation, and social empowerment, with a special emphasis on marginalized groups, such as tribal communities and rural families. Through various programs, SWORD has contributed significantly to the holistic development of these communities by implementing health camps, literacy programs, vocational training, self-employment schemes, and animal welfare projects.

This observational visit provided the students with invaluable insights into the organization's operational framework, its community engagement strategies, and the challenges it faces in implementing and sustaining development initiatives.

Learning outcome

- ❖ Learned that NGO work for the marginalized sections of the people.
- ❖ NGO provides Micro finance to self help groups
- ❖ Understanding Community Realities
- ❖ Program Implementation and Impact
- ❖ Resource Mobilization and Networking
- ❖ Personal and Professional growth
- ❖ Developed empathy, Critical thinking and problem solving skills.
- ❖ Built a deeper understanding of grassroots realities and social work responsibilities.







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