

DON BOSCO COLLEGE

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BOSCO EMPLOYABILITY SKILL TRAINING

(BEST) 2019-20

CHIEF GUEST

FR. ANDREWS STEPHEN, SDB

The Director of Don Bosco Vazhikatti, Centre For Career Guidance, Skill Training &Placements, Chennai

TRAINERS:

Mr. Rajesh, Mr. Prem, and Mr. Dilip

Don Bosco Vazhikatti, Centre for Career Guidance, Skill Training &Placements, Chennai



Time: 11.20 am to 01.35pm





DON BOSCO VAZHIKAATTI, CHENNAI (A Centre for Career Guidance, Training and Placement)

Bosco Employability Skills Training (BEST) Programme

Don Bosco College of Arts & Science, Dharmapuri

4thto 7thDecember 2019

04.12.2019, Wednesday- Group 1

DAY 1

BATCH	8.45 – 10.00 am	10.00 – 11. 15 am	BREAK	11.35 – 12.30 pm	12.30 - 1.25 pm
Batch 1	Personal & Profile Branding	Creative & Innovative Thinking		Management (People, Time, Money & Stress)	Careers after Graduation
Batch 2	Careers after Graduation	Personal & Profile Branding	11.35	Creative & Innovative Thinking	Management (People, Time, Money & Stress)
Batch 3	Management (People, Time, Money & Stress)	Careers after Graduation	11.20 -	Personal & Profile Branding	Creative & Innovative Thinking
Batch 4	Ich 4 Creative & Management Innovative Thinking (People, Time, Money & Stress			Careers after Graduation	Personal & Profile Branding

05.12.2019, Thursday - Group 1

DAY 2

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BATCH	8.45 – 09.45 am	09.45 – 10.45 am	10.45-11.20	BREAK	11.35 – 12.30 pm	12.30 – 1.25 pm	
Batch 1	Self-Assessment & Career Test	Group Discussion	Mock Interview Session		Interview Preparation	Grooming Skills	
Batch 2	Grooming Skills	Self-Assessment & Career Test			Group Discussion	Interview Preparation	
Batch 3	Interview Preparation	Grooming Skills				Self-Assessment & Career Test	Group Discussion
Batch 4	Group Discussion	Interview Preparation			Grooming Skills	Self-Assessment & Career Test	

Fr. Andrews Stephen, SDB Prem, Director



raining Coordinator:Mr.

azhikaatti, Chennai

DON BOSCO VAZHIKAATTI, CHENNAI

(A Centre for Career Guidance, Training and Placement)

Bosco Employability Skills Training (BEST) Programme

Don Bosco College of Arts & Science, Dharmapuri

4thto 7thDecember 2019

Trainers:

06.12.2019, Friday- Group 2

DAY 3

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8.45 – 10.00 am	10.00 – 11. 15 am	BREAK	11.35 – 12.30 pm	12.30 – 1.25 pm
Personal & Profile Branding	Creative & Innovative Thinking		Management (People, Time, Money & Stress)	Careers after Graduation
Careers after Graduation	Personal & & & & & & & & & & & & & & & & & & &		Creative & Innovative Thinking	Management (People, Time, Money & Stress)
Management (People, Time, Money & Stress)			Personal & Profile Branding	Creative & Innovative Thinking
Creative & Innovative Thinking	Management (People, Time, Money & Stress		Careers after Graduation	Personal & Profile Branding
	8.45 – 10.00 am Personal & Profile Branding Careers after Graduation Management (People, Time, Money & Stress) Creative &	8.45 – 10.00 am Personal & Creative & Innovative Thinking Careers after Graduation Management (People, Time, Money & Stress) Creative & Management Management Creative & Management	8.45 – 10.00 am 10.00 – 11. 15 am Personal & Creative & Innovative Thinking Careers after Graduation Management (People, Time, Money & Stress) Creative & Management Management Creative & Management	8.45 – 10.00 am Personal & Creative & Innovative Thinking Careers after Graduation Management (People, Time, Money & Stress) Careers after Graduation Management (People, Time, Money & Stress) Careers after Graduation Careers after Graduation Careers after Graduation Management (People, Time, Money & Stress) Careers after Graduation Careers after

07.12.2019, Saturday- Group 2

DAY 4

BATCH	8.45 – 09.45 am	09.45 – 10.45 am	10.45-11.20	BREAK	11.35 – 12.30 pm	12.30 – 1.25 pm		
Batch 1	Self-Assessment & Career Test	Group Discussion	Mock Interview Session	Interview	35	Interview Preparation	Grooming Skills	
Batch 2	Grooming Skills	Self-Assessment & Career Test			Interview	Interview	20 - 11.	Group Discussion
Batch 3	Interview Preparation	Grooming Skills		11.	Self-Assessment & Career Test	Group Discussion		

Fr. Andrews Stephen, SDB Prem, Director



Training Coordinator: $\mathbf{Mr.}$

Bosco Vazhikaatti, Chennai

REPORT ON BEST - 2019

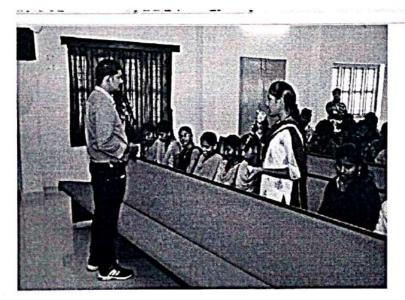
(BOSCO EMPLOYABILITY AND SKILLS TRAINING)

- * The BEST Programme was conducted from 04.12.2019 to 07.12.2019, under the ample leadership of Rev. Dr. A. Siluvai Muthu Principal.
- * The inaugural function began on 4th December 2019 in Bosco Hall. Dr. A. Siluvai Muthu Principal, Rev. Fr. Robert Ramesh Babu, the Vice-Principal, Fr. Andrews Stephen, the Director of Don Bosco vazhikatti, centre for Career Guidance, Skill training and placements, Chennai, graced the function.
- * The trainers *Mr. Rajesh, Mr. Prem, and Mr. Dilip* were invited for the function. Rev.Fr.Principal welcomed the gathering. Rev. Fr. Andrews Stephen their talk on "The importance of skills and training for today's job market". More than 250 students participated in the training programme from all departments.
- * After the inaugural ceremony, the students were splited into three groups according to the year and module.
- * The Four day training programme began by 9.00 am and ended by 01.35 pm.

 The topics Covered in the training are as follows:
 - Soft Skills
 - Communication Skills
 - Job Skills
 - Mock Interview
- * The training programme ended on December 7, 2019 with a Valedictory function. The Valedictory function began at 01.15pm.
- * The chief guest of the function was Fr. Robert Ramesh Babu, Vice-Principal, spoke on "Advantages of communication skills". The programme concluded with a vote of thanks.







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