

'A HEALTHY MIND IN A HEALTHY BODY'

Don Bosco College

(Affiliated to periyar university, salem -11)

Adhiyaman Bypass Road, Sogathur, Dharmapuri - 636809.



Pg & Research

Department of Computer Science



HOD: *Aue*



One day workshop On Word Press



Chief Guest,

Mr. T. Prabakaran M.Sc., M.Phil.,

Assistant Professor,

Department of Computer Application,

Sacred Heart College(Autonomous),

Tirupattur.

DATE: 31.08.2017

VENUE: SAVIO HALL

Signature

Activities & Schedule

10.00 to 10.30 am:

- ⊕ **Installation of XAMPP & Word Press**

10.30 to 11.30 am:

- ⊕ **Introduction to Word Press**
- ⊕ **Working with themes**
- ⊕ **Header, Web Content, Menus, Footer.**

11.30 to 11.45 am:

- ⊕ **Break**

11.45 to 1.00 pm:

- ⊕ **Adding Plug-ins to Word Press & Customization**
- ⊕ **Slider, Menu, Web Forms with Database**
- ⊕ **Contact Form**

1.00 to 2.00 pm:

- ⊕ **Lunch Break**

2.00 to 3.30 pm:

- ⊕ **Developing CMS Sites**

3.30 to 4.30 pm:

- ⊕ **CMS Competition (Students)**

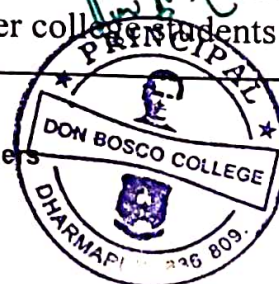


PG & RESEARCH DEPARTMENT OF COMPUTER SCIENCE

WORK ALLOTMENT FOR WORKSHIOP 2017

S.NO	STAFF NAME	WORK ALLOTMENTS
1	A Muruganandam	1. Chief guest felicitation
2	P Madhubala -	1.Resource Persons arrangements 2.Hall Booking and Audio, Video Arrangements 3.Bus Permission 4. Inviting Fathers. <i>24.8.17</i>
3	S Silambaran	1. Invitation Preparation 2. Broucher 3. Registraiton Form <i>24.8.17</i>
4	C Krishnan	1.Certificate Preparation & Writing <i>24.8.17</i>
5	S Vadamalai	1. Food arrangements for resoruce perosons 2. Seating Arrangements <i>24.8.17</i>
6	S Rajesh Singh	1. Invitation Dispatch. 2. Certificate Distributions 3. Candidate Finalization 4. Feliciations <i>24.8.17</i>
7	J Mageswaran	1. Junction Box Arrangement <i>24.8.17</i>
8	S Jothi Sheeba	1. Registration , Certificate Writing <i>24.8.17</i>
9	S Karthick	1. Vote of thanks & Validictory 2. Resource person pick up and drop <i>24.8.17</i>
10	S Vishnu Priya	1. MC 2. Welcome Address <i>24.8.17</i>
11	Moona -	1. Reception & Stage Arrangements 2. MC <i>24.8.17</i>
12	Kirubakaran	1. S/W arrangement & Instalations to DBC and other college students <i>24.8.17</i>

Hall Descipline - All staff members



24.8.17

DEPARTMENT OF COMPUTER SCIENCE - MC

PRAYER SONG

Pleasant Morning to everyone gathered here! "A Healthy mind in a healthy body." Great things start on a correct frame of mind. This was the mission and vision of DON BOSCO.

"Just as a candle cannot burn without fire, men cannot live without a spiritual life". Said by Lord Buddha.

Let us begin this programme with a prayer song.

WELCOME SPEECH:

May I invite ~~M. Nasmin Banu~~ from III BCA to welcome the gathering.

Thank you ~~...Nasmin Banu.....~~

LIGHTING THE LAMP

"Light symbolizes knowledge, purity, and is the dispeller of the darkness"

"If you light a lamp for someone else it will brighten your path also" - says Lord Buddha.

Now I request the dignitaries on the dais to come forward and light the lamp as we inaugurate this workshop.

(Let's all Stand up) - (name them one by one)

~~Rev. Fr. C.M. Varghese, SDB, Rector/Secretary/Principal, & Rev. Fr. P. Robert Ramiah Babu, SDB, Vice-Principal, Asst. Professor, Dept of Social Work, Director of Ext. Education & Service, & Rev. Fr. M. Maria Louis, SDB Vice Rector, Principal - DB College of Education & Administrator / Asst. Professor, Dept of Physics, Rev. Fr. Bharathi Bernadshaw, SDB~~
Thank you dear dignitaries. [Please be seated]

FELECITATION:

I would like to invite Prof. A. MURUGANANTHAM to felicitate

the Chief Guest. [Thank u sir]



FATHER SPEECH:

Now I request Father Rev. Fr. Dr. C.M. Verghese, SDB, to address the gathering. [Thank you Father for your insightful thoughts] Rector / Secy / Principal.

RESOURCE PERSON TALK:

May I INVITE Mr. Prabhakaran, Asst. professor, OUR RESOURCE PERSON TO SHARE WITH US HIS KNOWLEDGE. Dept of Computer science, Sacred heart college, Thirupathur.

[Now let us move to the refectory for a coffee break. We will assemble back here for the first session at 11.30am. Thank U]

AFTER WHOLE SESSION COMPLETED:

“when you know better do better”

[Thanks to our resource person for giving us a stimulating and challenging speech. Thank you Sir.]

VALEDICTORY:

The time has come to draw a curtain to our program as we come to close it.

A very good evening and a warm welcome to all of you to this valedictory section of the workshop on “Word Press”

I now take this opportunity to invite Mr. S. Kaathik, Asst. professor, Dept of Computer science. to share a few words about this workshop.

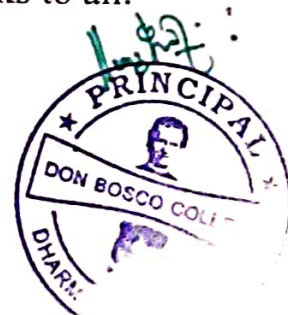
i) Certificate Issue:

Now I request Rev. Fr. Dr. C.M. Verghese, SDB, Rector / Secy / Principal to distribute the certificates.

ii) VOTE OF THANKS

May I invite S. Rajith kumar to declare our sincere thanks to all.

Thank you ..Rajith kumar .



WELCOME ADDRESS

Good morning everybody , and a very warm welcome to one and all gathered here.

The most respected Rector, secretary Principal - *REV. DR. G.M. Naugheer*; respected Vice Rector *Rev. Fr. M. Maria Louis*; dear Vice-Principal *Fr. Robert Ramesh Bala* *Asst. Prof. Dept of Biol.*; beloved Administrator *REV. Fr. Bhavathi Becondha, Dept of physics,* *Asst. prof. Sacred heart College, Therapathur*; and our eminent Resource Person, *Mr. T. Prabhakaran. Msc, M.Phil,* *Asst. prof. Sacred heart College, Therapathur* - WELCOME Fathers, sir AND HEAD OF THE DEPARTMENT OF COMPUTER SCIENCE PROF. DR. P. MADHUBALA welcome mam.

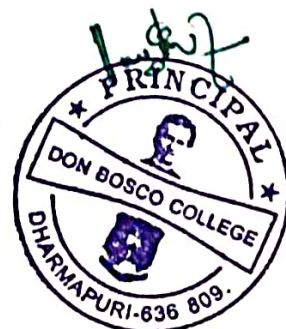
I extend my hands of welcome to our faculty members and my dear students for this knowledge gaining day.

We have assembled here to know more about the topic with eminent speaker lined up for today's workshop.

I am sure that you all will feel enriched with knowledge , after completion of this workshop.

I welcome you all once again .

Thank you very much for giving me this opportunity.



VOTE OF THANKS

The most respected Rector , Secretary and beloved Principal, **Rev. Dr. C.M.VARGEESE**, beloved vice rector **Rev.Dr. M.Maria Louis**; beloved Vice Principal, **REV. FR. ROBERT RAMESH BABU**; beloved Administrator **REV.FR. BIHARATHI BERNADSHA**, honourable Resorce Person **PROF.R.PRABHAKARAN** AND **PROF.R.DENIS**, **PROF.Dr.P.MADHUBALA**, Head of the Department of Computer Science; And department faculty members ladies and gentlemen!

It is a privilege and a great joy for me to extend a vote of thanks on this one day work shop programme, to all those who have contributed in one way or the other to make this workshop a success.

I, on behalf of the Department of Computer Science, and the entire let me call it **ONE DAY WORKSHOP ON WEB DEVELOPMENT USING WORD PRESS AND XAMPP** here together,

I also would like to acknowledge my sincere gratitude to our Resource Person **PROF.R.PRABHAKARAN** and **PROF.R.DENIS**, for setting the tone of the event today. Through your knowledge, we learned new concept today, Thank you sir for your wonderful guidance.

We are all inspired by your great knowledge, sir! . . .

I thank **Rev.Fr.C.M.VARGEESE.**, Rector And Principal for your active Presence for today's programme. Thank you father.



Further I also wish to express my thanks to our dynamic Head of Department **PROF.Dr.P.MADHUBALA**, for your energetic presence and involvement.

I thank the all the staff members for their enthusiastic support.

I thank the delegates who have joined us at the event.

I also wish to thank the final year UG and PG students who have attended this workshop and expressed your thoughts. What is decided here would have direct implications for your future and the interest and enthusiasm you have shown is indeed a good sign for the future.

Finally our sincere thanks to **Mr.A.NAVEEN**, for providing us, light and sound arrangements. Thank you... Thank you very much!





DON BOSCO COLLEGE

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WORKSHOP ON TAMIL TRADITIONAL FOLK ARTS TRAINING

DEPARTMENT OF DIGITAL PRINT MEDIA

VENUE : BOSCO HALL

DATE : 14.12.2017

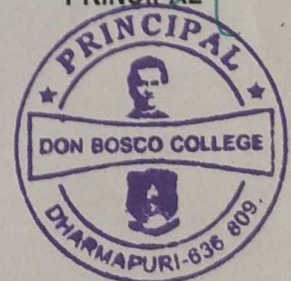
PROGRAMME INCHARGE

HOD

MENTOR

PRINCIPAL

D. RAMKUMAR, D.P.Tech, M.S.W., M.A., JMC
Head Cum Asst Professor,
Department of Digital Print Media
Don Bosco College,
Dharmapuri-636809, Ph : 9786460601
E-Mail : ramkumar1804@gmail.com





தொன்போஸ்கோ கல்லூர், தருமபுர்

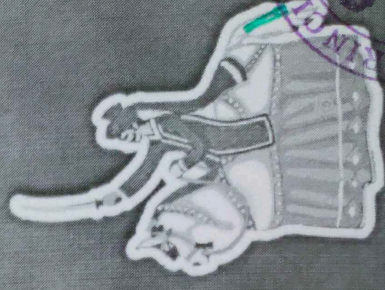
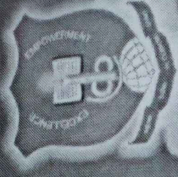
அச்சுக்கலையில் துறை

நடத்தும்

தமிழ் மாநிலியா கலையர் பயிற்சி

பயிற்சியாளர் : திரு.ஸ்வபன்

நாள் : 14.12.2017

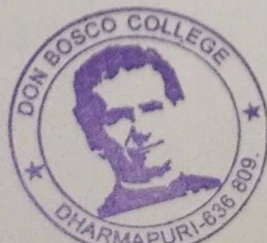
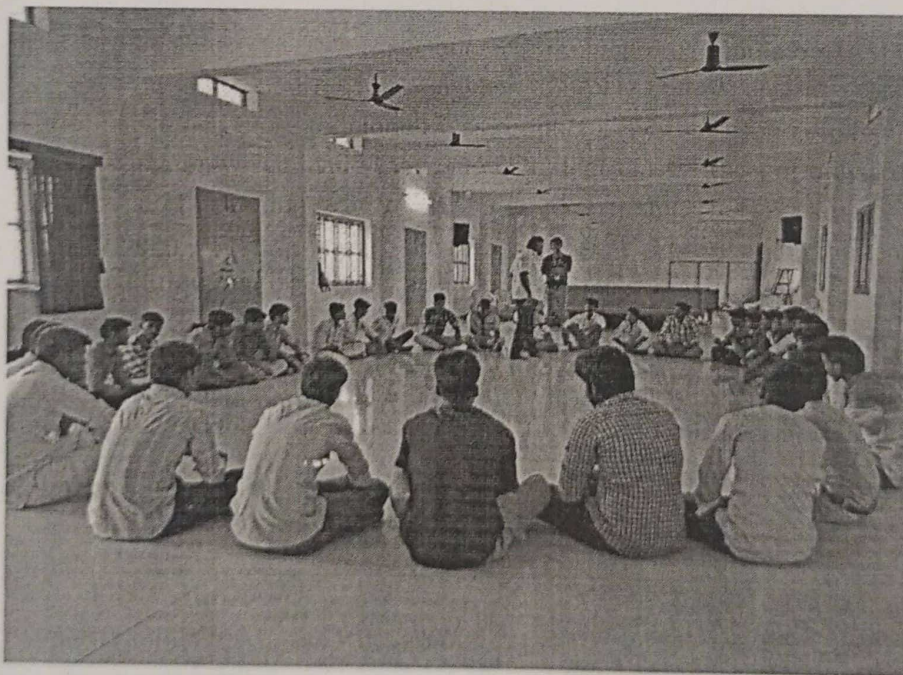


Report on one day workshop on "TAMIL TRADITIONAL FOLK ARTS TRAINING"

Held on 14th Dce 2017 at Don Bosco Hall & Savio Hall Don Bosco College, Dharmapuri.

The department of DIGITAL PRINT MEDIA has conducted a training programme on TAMIL TRADITIONAL FOLK ARTS for one day. It was a wonderful occasion where the DPM students learned folk dances, Street theater, Stage performance and more training. It was conducted by the resource person Mr. Stephen. He has inspiring quality in him, which made the students to learn fast. He is not only a dancer but also singer. After having trained the students on the 15th of December stage performance took place under the guidance of Mr. Stephen for the 1st shift students. For this special programme the teaching staff and students done a great contribution to get this training programme successfully.

The department is very grateful to Rev. Fr. Babu the vice principal for giving as a good chance to providing such a trained trainer for the one day programme and also we are thanking the trainer to accommodate the selected students for our department to undergo this special training. And thus the training programme was ended successfully.





தொன்போஸ்கோ கல்லூர், தருமபுர்
அச்சுக்கலையியல் துறை
நடத்தும்



தமிழ் பாரம்பரிய கலைப் பயிற்சி

தொன் போஸ்கோ கல்லூரியில், அச்சுக்கலையியல் துறை சார்பில்
நடைப்பெற்ற தமிழ் பாரம்பரிய கலைப்பயிற்சியில்

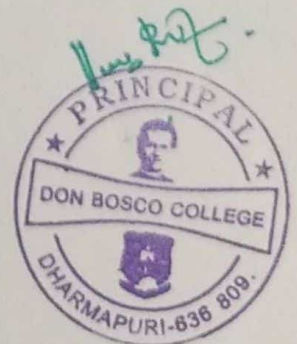
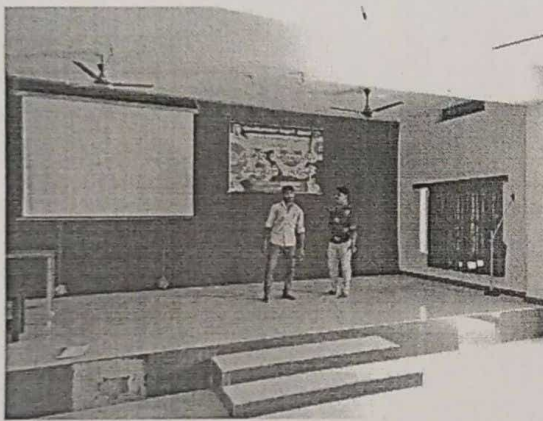
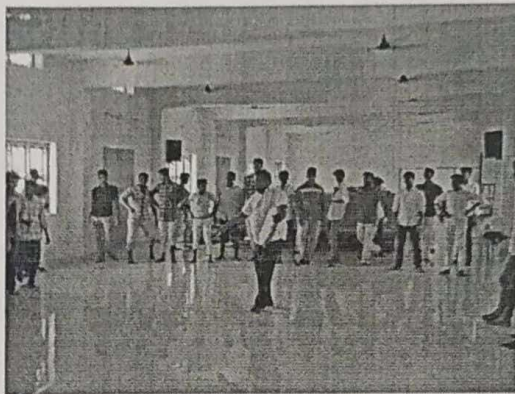
திரு. _____

14.12.2017 அன்று கலந்து கொண்ட பயிற்சி பெற்றார்.

பயிற்சியாளர்

ஓமங்கிணைப்பாளர்







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PRO FORMA FOR PROGRAMMES ACADEMIC YEAR-2017-2018

DEPARTMENT NAME	DEPARTMENT OF ENGLISH
DATE	28.09.2017
VENUE / PLATFORM	Bosco Hall, Don Bosco College, Dharmapuri
EVENT (WORKSHOP/ SEMINAR/CONFERENCE/SYMPOSIUM)	WORKSHOP
TOPIC	ONE DAY NATIONAL WORKSHOP ON POSTCOLONIALISM: LITERARY THEORY AND CRITICISM
RESOURCE PERSONS	Dr. C. Govindaraj, M.A., M.Phil., Ph.D Dr. S. Bharathiraja, M.A., M. Phil., Ph.D.,
NO OF PARTICIPANTS / BENEFICIARIES	150
<p>BRIEF REPORT : DB MUSE – WORKSHOP was organized by our department in the Bicentenary Hall on 28th September 2017. The Chief Guest was Rev. Dr. C. M. Varghese, SDB, the Rector and Principal of our college. Resource Persons were Dr. C. Govindaraj, M.A., M.Phil., Ph.D, Associate Professor, Periyar University PG Extension Centre, Dharmapuri. and Dr. S. Bharathiraja, M.A., M. Phil., Ph.D., Asst. Prof. Vivekanandha College, Thiruvengadam, Madurai.</p> <p>The Resource persons Dr. C. Govindaraj spoke on Literary theory and Dr. S. Bharathiraja gave a speech on Criticism. It was very useful for the staff and the participants and they got a clear idea on Post colonialism.</p>	





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DB MUSE – WORKSHOP

DATE 28.09.2017

ONE DAY NATIONAL WORKSHOP ON POSTCOLONIALISM: LITERARY THEORY AND CRITICISM

DB MUSE – WORKSHOP was organized by our department in the Bicentenary Hall on 28th September 2017. The Chief Guest was Rev. Dr. C. M. Varghese, SDB, the Rector and Principal of our college. Resource Persons were Dr. C. Govindaraj, M.A., M.Phil., Ph.D, Associate Professor, Periyar University PG Extension Centre, Dharmapuri. and Dr. S. Bharathiraja, M.A., M. Phil., Ph.D., Asst. Prof. Vivekanandha College, Thiruvengadam, Madurai.

The aim of this workshop was to facilitate the participants to think critically about post colonial literatures in a comparative framework. It also aims to enable the participants to understand how the genres or forms in which writers treat postcolonial issues: in this course fiction, autobiography, investigative reportage and film, shape their representation of postcolonial realities and identities.

Mr. Murugesan, Asst. Prof cum Head of the department welcomed the resource persons , chief guest and the participants. Mrs. Leelavathi, Asst. Prof. introduced the resource persons. The chief guest Rev. Dr. C. M. Varghese gave his introductory speech and motivated the gathering. Many participants from other colleges actively took part in this workshop.

The Resource persons Dr. C. Govindaraj spoke on Literary theory and Dr. S. Bharathiraja gave a speech on Criticism. It was very useful for the staff and the participants and they got a clear idea on Post colonialism.

Mr. J. Jayaraj proposed the vote of thanks. It was a very successful programme on the whole.


HOD



literatures in a comparative framework. Important issues that we will consider are the construction of nation and national culture, the role of education and language, and hybridity, gender, and the disenfranchised in the formation of colonial and postcolonial identities.

It also aims to enable the participant to understand how the genres or forms in which writers treat postcolonial issues: in this course fiction, autobiography, investigative reportage, and film, shape their representation of postcolonial realities and identities.

REGISTRATION FEE

Research Scholars & Faculty : Rs. 300/-
Students : Rs. 150/-
(Spot Registration is allowed.)

The Registration Fee includes workshop proceedings and lunch. For further details of the workshop, you may contact:

Mr. V. Boobal, M.A., M.Phil., B.Ed.,
Asst. Professor of English

Mobile : +91-9790091940
Email : boobalkar@gmail.com

KEYNOTE ADDRESS

Dr. C. Govindaraj, M.A., M.Phil., Ph.D.,
Head i/c cum Associate Professor,
Department of English,
Periyar University PG Extension Centre,
Dharmapuri.

Dr. S. Bharathiraja, M.A., M.Phil., Ph.D.,
Assistant Professor, Department of English
Vivekananda College,
Thiruvudagam, Madurai.

ORGANISING FORUM

Chief Patron

Rev. Dr. C. M. Varghese, SDB,
Rector/Secretary/Principal

Patrons

Rev. Fr. P. Robert Ramesh Babu, SDB,
Vice-Principal

Rev. Fr. S. Bharathi Bernadisha, SDB,
Administrator

Convener

Mr. R. Murugesan, M.A., M.Phil.,
Head cum Asst. Professor,
Department of English

Organising Secretary

Mr. J. Jayaraj, M.A., M.A., PGDELT,
Asst. Professor, Department of English

Committee

Ms. G. Leelavathi, M.A., M.Phil.,
Ms. F. Princy Merlin, M.A., M.Phil., B.Ed.,
Mr. R. Ravikumar, M.A., D.T.Ed.,
Ms. M. Chitra, M.A., PGDHM,
Ms. S. Regina Mary, M.A., M.Phil., B.Ed.,
Ms. F. Queen Sasikala, M.A., M.Phil., B.Ed.,
Mr. V. Boobal, M.A., M.Phil., B.Ed.,
Ms. J. Mary Anusha, M.A., B.Ed.,
Ms. K. Geetha, M.A., B.Ed.,
Mr. P. Palanisamy, M.A., B.Ed., PGDCA
Mr. R. Neelamegam, M.A., M.Phil., B.Ed.,
Sr. L. Kebin Mary, M.A., B.Ed.,
Ms. P. Mahathi Nandhini, M.A., M.Phil., SET.

A ONE DAY NATIONAL WORKSHOP ON

POSTCOLONIALISM: LITERARY THEORY AND CRITICISM

DATE

September 28, 2017
(Thursday)

TIME

09:30 am to 04:30 pm

VENUE

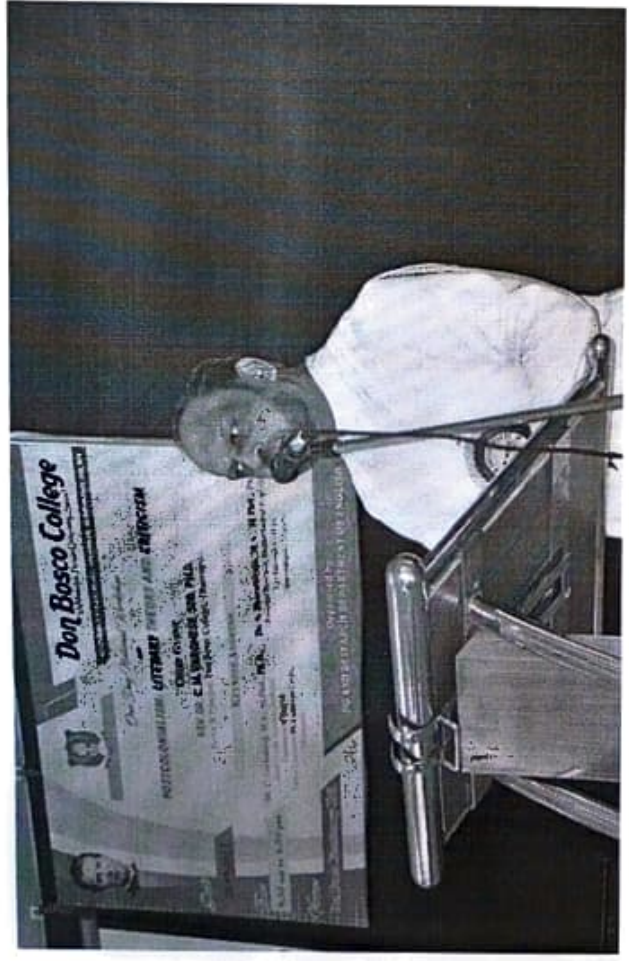
Don Bosco Bicentenary Hall

CHIEF GUEST

Rev. Dr. C. M. VARGHESE, SDB, Ph.D.,
Rector/Secretary/Principal,
&

Mentor,
Department of English,
Don Bosco College,
Dharmapuri.





A. Moorthy
 Jeevanti Mariampalayam College
 of Arts & Sciences



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PG AND RESEARCH DEPARTMENT OF ENGLISH

ONE DAY NATIONAL WORKSHOP ON

POST COLONIALISM: LITERARY THEORY AND CRITICISM -28.09.2017

FEEDBACK FORM

Dear Participant,

We would like to thank you for your participation in the one day national level workshop on Asian Literature on 28.10.22. The Organizing Committee would like to invite you to take a moment to complete our Workshop Feedback. Your feedback will enable us to improve and better meet your needs.

This appraisal will take no more than 5 minutes of your time.

Thanks for your collaboration.

Please indicate your overall satisfaction with this Workshop: (✓ mark)

- Very Much Satisfied
- Somewhat Satisfied
- Somewhat Dissatisfied
- Very Much Dissatisfied

Questions	Excellent	Very good	Good	Fair	Poor	N/A
Relevance of Workshop contents			✓			
Providing a forum for exchange of information with other participants	✓					
Quality of presentations		✓				
Timely communication	✓					
Registration process		✓				
Workshop venue/facilities			✓			
Quality of food	✓					
Hospitality		✓				





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PG AND RESEARCH DEPARTMENT OF ENGLISH

ONE DAY NATIONAL WORKSHOP ON

POST COLONIALISM: LITERARY THEORY AND CRITICISM -28.09.2017

FEEDBACK FORM

Dear Participant,

We would like to thank you for your participation in the one day national level workshop on Asian Literature on 28.10.22. The Organizing Committee would like to invite you to take a moment to complete our Workshop Feedback. Your feedback will enable us to improve and better meet your needs.

This appraisal will take no more than 5 minutes of your time.

Thanks for your collaboration.

Please indicate your overall satisfaction with this Workshop: (✓ mark)

- Very Much Satisfied
 Somewhat Satisfied
 Somewhat Dissatisfied
 Very Much Dissatisfied

Questions	Excellent	Very good	Good	Fair	Poor	N/A
Relevance of Workshop contents		✓				
Providing a forum for exchange of information with other participants	✓					
Quality of presentations	✓					
Timely communication		✓				
Registration process			✓			
Workshop venue/facilities		✓				
Quality of food	✓					
Hospitality		✓				





DON BOSCO COLLEGE

(Affiliated to Periyar University, Salem)

ADHIYAMAN BYPASS ROAD, SOGATHUR, DHARMAPURI 636 809



PG and Research Department of English

CERTIFICATE

This is to certify that **Mrs. S. Regina Mary, M.A., M.Phil., B.Ed.**, Asst. Prof. of English, participated in a One Day National Workshop on **POSTCOLONIALISM: LITERARY THEORY AND CRITICISM**, held on September 28, 2017 at Don Bosco College, Dharmapuri.

Convener

Organising Secretary

Principal



DON BOSCO COLLEGE

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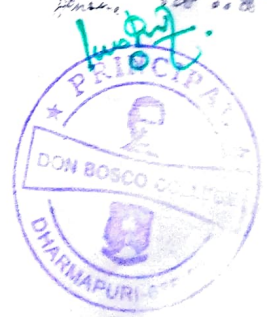
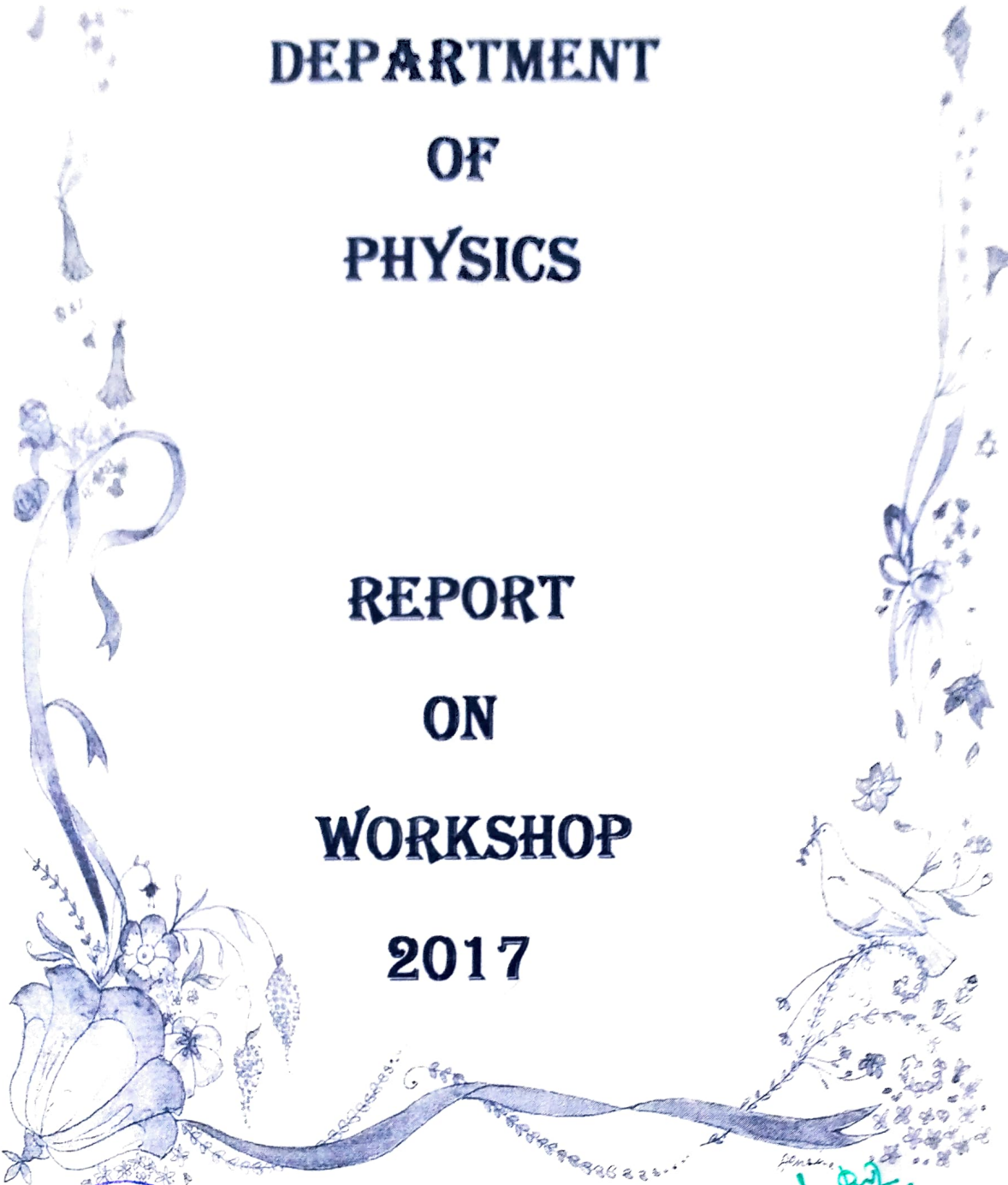
Phone: 04143 281570, 281800, 282210

Website: <http://www.dbc-dharmapuri.edu.in>



DEPARTMENT OF PHYSICS

REPORT ON WORKSHOP 2017





DON BOSCO COLLEGE

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PRO FORMA FOR PROGRAMMES ACADEMIC YEAR- 2017-2018

DEPARTMENT NAME	Physics
DATE	22.23/06/2017
VENUE / PLATFORM	Physics lab
EVENT (WORKSHOP/ SEMINAR/CONFERENCE/SYMPOSIUM)	Workshop
TOPIC	Workshop on physics practical
RESOURCE PERSON	Rev. Bharathi Bernadsha
NO OF PARTICIPANTS / BENEFICIARIES	93

BRIEF REPORT :

The staff members of the department of Physics conducted a workshop on Physics practical's on 22 and 23 of June 2017, between 12.00 PM. and 3.00 PM. for II and III year B. Sc. Physics students, Department of Physics. Don Bosco college, Dharmapuri at the under graduation laboratory for Physics. The most honorable chief guest of the workshop was Rev. Bharathi Bernadsha, SDB, Administrator of the Don Bosco college, Dharmapuri. His service is extended as one of the Assistant Professors of the Department of Physics and the Mentor for the same department. The workshop began with the blessings of God through a Prayer song. Our administrator inaugurated the programme. Master of ceremony was Mr. Mohammad Ibrahim, III B. Sc. Physics. All the students of II. III B. Sc. Physics participated and gained knowledge over the experiments that were displayed and explained by the Assistant Professors of the Department. The valedictory function was conducted and the vote of thanks was conveyed by the Mr. S. Ramkumar. Thus the workshop came to an end by 3.00 P.M. on both the days.





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Report regarding workshop

The staff members of the department of Physics conducted a workshop on Physics practical's on 22nd and 23rd of June 2017, between 12.00 P.M. and 3.00 P.M. for II and III year B. Sc. Physics students, Department of Physics, Don Bosco college, Dharmapuri at the under graduation laboratory for Physics. The most honorable chief guest of the workshop was Rev. Bharathi Bernadsha, SDB, Administrator of the Don Bosco college, Dharmapuri. His service is extended as one of the Assistant Professors of the Department of Physics and the Mentor for the same department. The workshop began with the blessings of God through a Prayer song. Our administrator inaugurated the programme. Master of ceremony was Mr. Mohammad Ibrahim, III B. Sc. Physics. All the students of II, III B. Sc. Physics participated and gained knowledge over the experiments that were displayed and explained by the Assistant Professors of the Department. The valedictory function was conducted and the vote of thanks was conveyed by the Mr. S. Ramkumar. Thus the workshop came to an end by 3.00 P.M. on both the days.


Coordinator


HOD




Principal





DON BOSCO COLLEGE

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PG DEPARTMENT OF PHYSICS

WORKSHOP ON PHYSICS PRACTICAL EXPERIMENTS

Date: 22.06.2017

Time : 12.15 to 2.40P.M

Place: Physics Lab

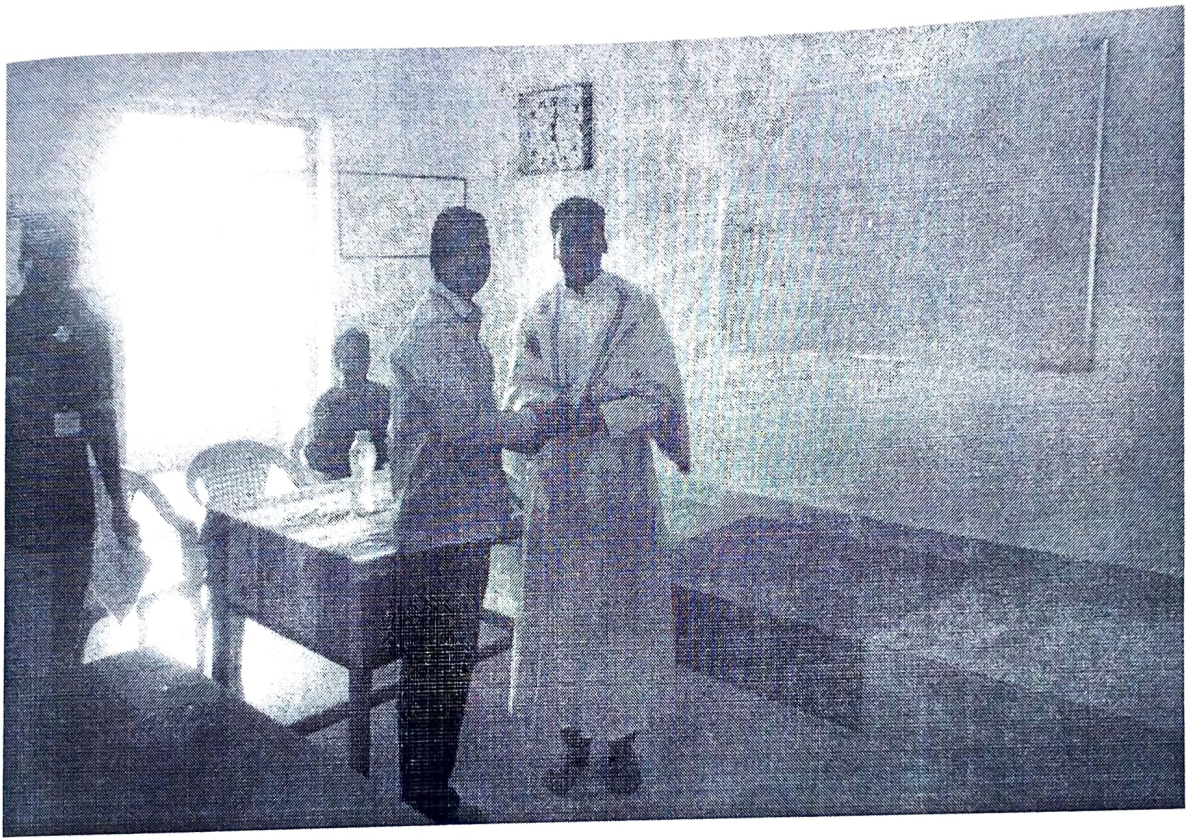
Chief Guest

Rev. Fr. S. Bharathi Bernadsha SDB

Administrator

Programme:

- ❖ Prayer Song
- ❖ Lightening the kuthuvilakku
- ❖ Welcome Address
- ❖ Chief Guest's Address
- ❖ Inauguration of Workshop
- ❖ Vote of Thanks







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PG Department of Social Work
(MSW)

NATIONAL WORKSHOP ON
COUNSELLING SKILLS FOR
PROFESSIONAL SOCIAL
WORKERS

05.01.2018

VENUE: Dominic Savio Hall

A. Parry





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National Workshop

Organised By

P. G. Department of Social Work



On

COUNSELLING SKILLS FOR PROFESSIONAL SOCIAL WORKERS

(The best way to predict the future is to create it)

Resource Person:

Rev. Fr. Paul Raj, SDB

(the Director of Niraivagam, Chennai)

Date: 05th January, 2018

Venue: Dominic Savio Hall

Time: 09.00 a.m. to 05.00 p.m.



Date:05/01/2018

NATIONAL WORKSHOP ON COUNSELLING SKILL

INTRODUCTION:

According to Perez (1956) counselling is an interactive process conjoining the counselling who needs assistances and the counsellor who is trained and educated to give the assistance. Counselling is a mutual guidance involving two people provides necessary knowledge for a problem. It is a professional assistance.

The workshop was held at Savio hall on date 05/01/18 with 2nd year MSW students along with the staff, the programme was held only for 1 day from morning 9:00 am to 5:00 pm. There were three sessions taken up in this workshop. Counselling can be also described as:

- ❖ Building rapport and understanding
- ❖ Gather information verbal and non-verbal
- ❖ Find out the problem:
 - Thinking level
 - Subjective level
 - Feeling Level
 - Objective level
- ❖ Establishment of involvement
- ❖ Give hope and guidance
- ❖ Give proper instruction

Inaugural Programme of the workshop

- ❖ Prayer song
- ❖ Lighting of lamp
- ❖ Welcome Address
- ❖ Introducing the Resource Person
- ❖ Honouring the chief guest

Objectives:

- ❖ To give the student information on matter important tools to success
- ❖ To get information which will help in solving problem in the field
- ❖ To establish a feeling of mutual understanding
- ❖ To help out student work out a plan
- ❖ To help the student know himself better in interest, abilities, aptitudes and Opportunities
- ❖ To encourage the student in part of counselling to take up a greater work on it



Session 1 (Core Condition)

Activities:

The three main core condition that Carl Rogers considered essential for effective counselling are:

- ❖ Genuineness or Congruence
- ❖ Unconditional Positive Regard
- ❖ Empathy

Qualities of Counsellor:

Everyone had given their own view regarding own opinion about counsellor qualities Every student had shared and given their view and also had discuss in general the topic and qualities given.

Conducted games (Blowing balloons and to write some qualities)

- ❖ Everyone has written their own qualities in the balloon for which been asked to discuss in general. Everyone had shared their own qualities written in the balloon.
- ❖ After break the students were asked to choose their balloons which is on the flow and also asked to pick up someone balloons and to read out their qualities
- ❖ Everyone read others qualities written and known about the view point of others
- ❖ Finally, to choose own balloon

Session 2 (Skills in Counselling)

Activities:

- ❖ After the break Fr. John Paul Raj conducted activities to Walk on other shoes
- ❖ Everybody had put shoes of others and walk around in order to realise the pain or suffering of others as a counsellor
- ❖ After the activities had discuss on Empathy and the importance of it in future to deal a client and problem

Session on counselling skills

- ❖ Attending Behaviour
- ❖ Basic listening Sequence
- ❖ Question
- ❖ Client Observation skills
- ❖ Encouragers
- ❖ Paraphrases
- ❖ Summarizing
- ❖ Reflection of feelings

Advanced skills:

- ❖ Confrontation
- ❖ Focussing
- ❖ Reflection of meaning
- ❖ Interpretation



- ❖ Reframing

Influencing Skills:

- ❖ Feedbacks
- ❖ Self-disclosure
- ❖ Logical consequences
- ❖ Psycho education
- ❖ Directive

Session 3 (Practical way of counselling)

Activities

- ❖ The students were to show how to deal with a client in counselling
- ❖ The students had brought some problems to the counsellor and shared him
- ❖ Fr Paul. was trying to put all those which was discuss earlier into practical step by step
- ❖ While interacting with each student as a client and the question was put to the audience.

Feedbacks:

- ❖ Every student has shared their own opinion about the whole over workshop
- ❖ Some of the positive and negative as well
- ❖ Learning of the workshop
- ❖ How much helpful it was for future

Valedictory:

- ❖ Presentation to the chief guest: Fr. Paul Raj.
- ❖ Distribution of the certificate to the students
- ❖ Photo session with the Resource Person

CONCLUSION

I would like to come to conclusion saying that this Workshop on Counselling skills helped me to develop to practice counselling skills much better. Very much helpful for my future work as. Certainly, the experience and discoveries made by working with the teacher and the student put me in a better position for my future work.

- ❖ The all over training on workshop was good and excellent
- ❖ The trainee had Participated on various activities topics to make the students know about the counselling skills in a great way
- ❖ The trainee also held so many activities on the workshop
- ❖ So many games been conducted for the students
- ❖ The trainee was aware of various skills been practice in counselling
- ❖ The trainee know that social worker can make a difference in future dealing with a client.





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PG Department of Social Work

Participants List

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31.	II - MSW	17PSW1039	VIJAYAGANTH P
32.	II - MSW	17PSW1040	XAVIER F





Fr
today at 4:12 pm



DON BOSCO COLLEGE

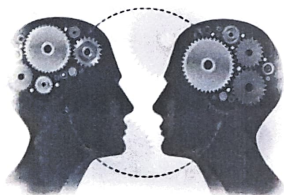


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PG DEPT. OF SOCIAL WORK



This is to certify that
of has Organised / participated
in a National Workshop on "COUNSELING SKILLS FOR
PROFESSIONAL SOCIAL WORKERS" conducted on 05th January 2018
by the PG Department of Social Work.

HEAD OF THE DEPARTMENT
Mr. A. Prabhu

CONVENER / VICE PRINCIPAL
Rev. Fr. P. Robert Ramesh Babu, SDB


PRINCIPAL
Rev. Dr. C.M. Varghese, SDB



ANNEXURE





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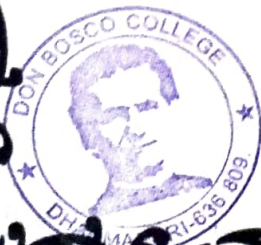


PG Department of Social Work (MSW)

WORKSHOP ON COMPUTER APPLICATION SKILLS

25.10.2017 - 28.10.2017

NDSC LAB, DON BOSCO COLLEGE





DON BOSCO COLLEGE

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WORKSHOP

Organised By

P. G. Department of Social Work



On

Computer Application Skills (

(If you learn about this early on, it will stick with you for the rest of your life)

Resource Persons:

Rev. Fr. Robert Ramesh Babu SDB

(the Vice-Principal & Mentor, DB College, Dharmapuri)

Date: 25th October – 28th October, 2017

Venue: NSDC Lab, Don Bosco College

Time: 09: 00 a.m. to 4:00 p.m.



PLANNED OBJECTIVES:

- 1) To know about the basic skills of operating computer.
- 2) To know about the usage of MS Word and its functions.
- 3) To get more inputs on the uses of Power Point Presentation (PPT).
- 4) To learn to use formulas in Excel.
- 5) To learn about SPSS software and to work on it.
- 6) To learn about research methodology.
- 7) To learn something new on capacity building.

INTRODUCTION:

The HOD of Social Work department Prof. K.Selvanathan organised a workshop on the Computer Application Skills for the Social Work trainees, I & II MSW trainees at Don Bosco College in NDSC Lab. The session started at 9:30 a.m. to 4:00 p.m. on 25th October 2017 and 28th October 2017.

The workshop was based on Computer Application Skills i.e. MS Word, MS Excel and Power Point Presentation (PPT), SPSS application and its uses and functions. The main objective of the workshop was to teach the basic of all the above application to the budding trainees. The Resource Person for the workshop was Rev. Fr. P. Robert Babu SDB.



COMPUTER APPLICATION SKILL

25.10.2017– Wednesday

Activities Undertaken:

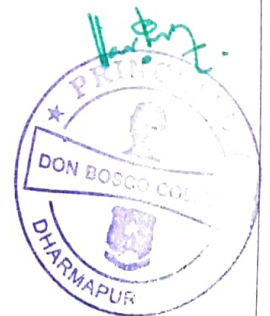
- ❖ Workshop started with prayer.
- ❖ Facilitation program for the resource persons.
- ❖ Session on programmes and function of MS-Word.

Assigned Task:

- ❖ Assigned to observe and listen to fellow what resource person teaches.
- ❖ Assigned to operate MS-Word basic functions.

Observation:

- ❖ Observed that to learn more, active listening and easy learning skill should be there.
- ❖ Resource person was too much dedicating towards his teachings.



COMPUTER APPLICATION SKILL

26.10.2017 – Thursday

Activities Undertaken:

- ❖ Morning session on checking HomeWorks – assignments.
- ❖ Session on learning different styles, formats of PowerPoint.
- ❖ Trainee took a small session on MS-PPT.

Assigned Task:

- ❖ Assigned to observe all that the resource person teaches.
- ❖ Trainee was assigned to take a PowerPoint session.
- ❖ Trainee was assigned to practice the learnings.

Observation:

- ❖ Trainee observed that everyone learned things quickly and adapting the things easily.
- ❖ Observed that many of the trainees were not concentrating or focusing on the learning sessions.
- ❖ Trainee observed that many were so eager to learn.



RESEARCH METHODS AND DATA ANALYSIS USING SPSS

27.10.2017– Friday

Activities undertaken:

- ❖ Resource person taught the MS Excel in each and every detail possibly.
- ❖ Practicing manually by the trainees of what understood.
- ❖ Small session on SPSS application and its uses and functions.

Assigned Task:

- ❖ Assigned to create table and calculate data in MS – Excel.
- ❖ Assigned to move data from MS – Excel to MS word and to PowerPoint.

Observation:

- ❖ Resource person was able to fulfill the trainee's expectation about learning MS – Word, MS Excel, PowerPoint, etc.
- ❖ Observed that mostly all the trainees were listening and was learning quite focus fully.
- ❖ Observed that anyone can learn these three main applications of MS in just three days.



RESEARCH METHODS AND DATA ANALYSIS USING SPSS

28.10.2017 – Saturday

Activities Undertaken:

- ❖ Sessions on SPSS software application.
- ❖ Trainees were given on – spot tasks to practice and solve statics and pie – charts in SPSS.
- ❖ Session on what is research and how to analyze data in research papers.
- ❖ Helping the trainees.

Assigned Task:

- ❖ Trainee was assigned to work in SPSS.
- ❖ Solving statics and pie – charts was assigned.
- ❖ Trainee was assigned with home – assignment.
- ❖ Trainee was assigned to help technically to all.

Observation:

- ❖ Observed that all trainees were so interactive and helped each other's.
- ❖ Observed that learning SPSS as new is complex when haven't heard or known about the software before.
- ❖ Trainee observed the team work.
- ❖ Even it was hard to learn as new, the resource person Fr. Babu taught trainees in a way that every could understand.



LEARNING OUTCOMES:

- 1) Trainee learned the maximum of the unknown operations of MS word.
- 2) Trainee learned about the MS Excel in detailed.
- 3) Learned how to operate MS Excel sheet and usage of different calculation formulas.
- 4) Learned the basics of SPSS software.
- 5) Learned how to convert excel data and information into SPSS.
- 6) Learned how to operate, analyze and use the functions of SPSS.
- 7) Trainee learned about the calculation methods, tables and data entering methods.
- 8) Learned about calculating statistics and many with various formulas in MS Excel.
- 9) Learned about analyzing and data interpretation in SPSS.

CONCLUSION:

The workshop on Computer Application was a very productive one as they trainees got an opportunity to gain more knowledge on MS word, MS Excel, Power Point Presentation and SPSS which are very much in use for the various purposes like Research, in Companies work and other, pathing a way for the trainees to learn more of what they trainees needed for its future plans and work.





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DON BOSCO COLLEGE

(Affiliated to Periyar University, Salem 11)

Athiyaman Bypass Road – 636 809



PG DEPARTMENT OF SOCIAL WORK

CERTIFICATE

Mr./Mrs. _____

has Organized / Participated in the Workshop on "COMPUTER APPLICATION SKILL FOR SOCIAL WORKERS" organized by the PG Department of Social Work, Don Bosco College, Dharmapuri, on 25th-28th October, 2017.

CONVENER/HEAD


PRINCIPAL





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PG Department of Social Work (MSW)

WORKSHOP ON MORAL LEADERSHIP

09.11.2017

MAMA MARGRET HALL





DON BOSCO COLLEGE

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Phone : 04342-291570, 293800, 292210

E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in

Workshop

Organised By

P. G. Department of Social Work



On

Building Moral Leadership and Character

(the function of Leadership is to produce more Leaders, not mere followers)

Resource Person: Rev. Fr. Robert Ramesh Babu SDB

(Vice-Principal, Don Bosco College, Dharmapuri)

Date: 09th November, 2017

Venue: MAMA MARGRET HALL

Time: 09.00 a.m. to 01.00 p.m.



Planned Objectives:

- To recognize one's own stage of moral development and ways to accelerate moral acceleration.
- To know and apply the principle of stewardship.
- To know and use mechanisms that enhance an ethical organizational culture.
- To motivate the trainees to live up to their personal ethical standards.

Introduction:

The workshop conducted on “Moral Leadership” for the I & II MSW trainees at Mama Margret Hall on 9th November 2017 i.e. Thursday was organised by the Department of Social Work of Don Bosco college, Dharmapuri. The Resource Person for the workshop was Fr. Babu SDB. The main objective for the workshop was to enhance their skills, provide values or meaning to live by, inspire to act and motivate to hold oneself accountable.

Activities Undertaken:

- 1) Inaugural session and facilitation of chief guests and of resource persons.
- 2) Introduction session for the trainees.
- 3) Group activities like games, puzzle solving.
- 4) On the spot Group discussion.
- 5) Creating something from trash.

Assigned Task:

- 1) Trainees were assigned to actively participate in all the activities.
- 2) Trainees were to listen to the opinion of other trainees.
- 3) Trainees were assigned to complete all the activities assigned.
- 4) To listen carefully to the instruction given.

Observation:

- Observed that they trainees were having a great time throughout the workshop



- Observed that they trainees were keen to learn more and were giving full participation.
- Observed that some of the trainees were shy and introvert during the activities.
- Observed that they trainees were encouraging one another during group activities.

Learning Outcomes:

- Learned ethical shaping as a function of leadership.
- Learned basic philosophy of human nature and approach to leadership.
- Learned leadership challenge and individual values in an organisational context.
- Understood the impact of ethical and moral leadership on the behaviours of others.

Conclusion:

The workshop on Moral Leadership was a very important one as it helped they trainees to get to know and built a good rapport with their co – trainees and also learned that leadership is the ability to direct a group of people in realising a common goal.





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38.	II - MSW	16PSW1001	ALBERT BENEDICT S
39.	II - MSW	16PSW1002	ARUL MURUGAN N
40.	II - MSW	16PSW1003	ASHRAFALI S
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43.	II - MSW	16PSW1006	DONSON LAKRA
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DON BOSCO COLLEGE

(Affiliated to Periyar University, Salem 11)

Athiyaman Bypass Road – 636 809



PG DEPARTMENT OF SOCIAL WORK

CERTIFICATE

Mr./Mrs. _____

has Organized / Participated in the Workshop on “ BUILDING MORAL LEADERSHIP AND CHARACTER” organized by the PG Department of Social Work, Don Bosco College, Dharmapuri, on 09th November, 2017.

CONVENER/HEAD

Indy
PRINCIPAL





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PG Department of Social Work (MSW)

WORKSHOP ON RIGHT TO INFORMATION ACT, 2005 (RTI)

07.12.2017
SEMINAR HALL, B.ED COLLEGE





DON BOSCO COLLEGE

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E-mail: dbc155@live.in Website: www.dbcdharmapuri.edu.in

Workshop

Organised By

P. G. Department of Social Work



on

Right to Information - 2005

(The man who asks a question is a fool for a minute, the man who does not ask
is a fool for life)

Resource Person: Mr. Philip (Advocate) and
Mr. Gunasekaran (Advocate)

Date: 07th December, 2017

Venue: Bosco Hall

Time: 09.00 a.m. to 01.00 p.m.



DON BOSCO COLLEGE, DHARMAPURI



VENUE: BOSCO HALL

DATE: 07.12.2017

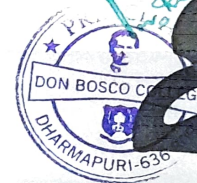
DAY: THURSDAY

WORKSHOP ON
RIGHT TO INFORMATION ACT, 2005 (RTI)

ORGANISED BY
PG DEPARTMENT OF SOCIAL WORK

RESOURCE PERSON'S:

- 1) PASTOR D. PHILIP
- 2) Mr. GUNASEKARAN (ADVOCATE)
- 3) Mr. NANDIVARMAN (ADVOCATE)
- 4) Mr. ISREAL GANESHAN (PASTOR)
- 5) Mr. SHANKER (PASTOR)
- 6) Mr. SAM (PASTOR)



PLANNED OBJECTIVES:

- To know what is RTI?
- To know the various session of RTI.
- To know why RTI is important?
- To know and improve trainee's knowledge on RTI.

INTRODUCTION:

The department of Social Work organised a Workshop on "RIGHT TO INFORMATION ACT, 2005", for the I & II social work trainees of Don Bosco College, Dharmapuri at Seminar Hall, B.Ed. College. The session started at 10:00 a.m. to 4:00 p.m. on 7th December 2017 i.e. Thursday. A total of 57 participants were present including the Department Faculty. The workshop was sponsored by "5 Pillars"

The resource person for the day were:

- 1) **Pastor D. Philip.**
- 2) **Mr. Gunasekaran (Advocate).**
- 3) **Mr. Nandivarman (Advocate).**
- 4) **Mr. Isreal Ganeshan (Pastor).**
- 5) **Mr. Shanker (Pastor).**
- 6) **Mr. Sam (Pastor).**

Right to Information is a Fundamental Right of Indian citizens to seek information from Government Offices, Departments, Ministers, and all the organizations run by the Government of India or the State Government, or any other organization.

ACTIVITIES UNDERTAKEN:

- 1) Prayer Song.
- 2) Welcome Address.
- 3) Introducing the Resource Person.
- 4) Honouring the Resource Person.
- 5) Inaugural Address:
- 6) Talk by the Resource Person:
 - ❖ What is information?



- ❖ What is RTI?
 - ❖ Structure of RTI: 6 – Chapters, 31 Sections and 2 Schedule.
 - ❖ Section of RTI.
 - ❖ Anti – Corruption: Zero Rupee Note.
- 7) Interactive Session:
- ❖ This session was basically where the participants clarified their doubts.
 - ❖ Participants raise various queries on different fields which was clarified by the resource persons.
- 8) Feedback from the participants:
- ❖ Two participants each from both I & II MSW were given the opportunity to give feedback on the programme “RIGHT TO INFORMATION, 2005”.
- 9) Vote of Thanks:
- ❖ Trainee on behalf of the department and the organising committee gave the ‘Vote of Thanks’ to the Resource Persons, Principal Rev.Fr. SDB, Prof.K.Selvanathan, and all the participants.

OBSERVATION:

- ❖ The trainees observed and found that everyone participated effectively and learned new elements of RTI.
- ❖ Since the trainees were eager to know they were active and attentive to listen to what the resource person said.
- ❖ The resource persons explained the entire Act very clearly and the participants got to learn more of it.
- ❖ Trainee also observed that the participants raise lots of questions related to RTI and other factors and clear their doubts and also got suggestion on various other topics.

LEARNING:

- ❖ The workshop was very importance as the trainees learned about the RTI and what are the ways and measures to be taken to deal with the issues.
- ❖ Trainees also learn that Right To Information, is the right of the citizens of India and everyone can access it.



- ❖ The workshop encouraged us not to give up our roles, duties and tasks, rather strive hard to achieve the outcome and to be productive in the society and also set an example for the younger generation by abiding the law.

CONCLUSION:

The workshop was organized with an intention to motivate the MSW trainees, to know more about RTI and the way its functions. It was quite an amusing and interesting event as it provided the trainees a platform to learn more about "RIGHT TO INFORMATION ACT, 2005", which will help the trainees professional growth as well as improving the knowledge on RTI.





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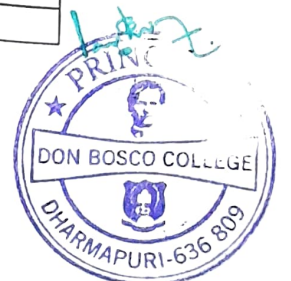
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PG Department of Social Work

Participants List

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PG DEPARTMENT OF SOCIAL WORK

CERTIFICATE

Mr./Mrs. _____

has Organized / Participated in the Workshop on “ RIGHT TO INFORMATION - 2005”
organized by the PG Department of Social Work, Don Bosco College, Dharmapuri, on 07th
December, 2017.

CONVENER/HEAD


PRINCIPAL





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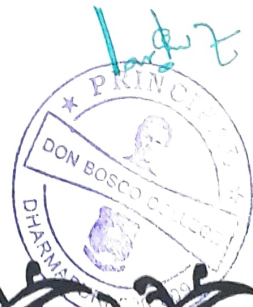
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PG Department of Social Work (MSW)

WORKSHOP ON SOCIAL LEGISLATION AND SOCIAL POLICY

06.11.2017 – 08.11.2017
SEMINAR HALL, B.ED
COLLEGE





DON BOSCO COLLEGE

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Phone : 04342-291570, 293800, 292210

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Workshop

Organised By

P. G. Department of Social Work



On

Social Legislation and Social Policy

(Social entrepreneurs are not content just to give a fish or teach how to fish. They will not rest until they have revolutionized the fishing industry)

Resource Person: Rev. Fr. Robert Ramesh Babu SDB

(the Head of the Department, DB College, Dharmapuri)

Date: 06th to 08th November, 2017

Venue: B.Ed. College Seminar Hall

Time: 10.00 p.m. to 01.00 p.m.



PLANNED OBJECTIVES:

- 1) To know what is social legislation?
- 2) To know how social legislation functions and its role in the government.
- 3) To know the role and functioning of social legislation in the Indian society.
- 4) To know what is social policy?
- 5) To know the importance of social policy in the functioning of the government and the society as well.
- 6) To know the difference between both the term above.

INTRODUCTION:

The three days' workshop i.e. 6/11/2017 to 8/11/2017 conducted on "Social Legislation and Social Policy" for the I & II MSW trainees at Seminar Hall, B.Ed. College, was organised by the Department of Social Work of Don Bosco college, Dharmapuri. The Resource Person for the workshop was Fr. Babu SDB. The main objective for the workshop was to broaden their knowledge on the topics and make they trainees know its role in social work.



Report Name : SOCIAL LEGISLATION AND SOCIAL POLICY

Day : 1

Name & Address : Don Bosco College, Dharmapuri

Adhiyaman Bypass Road

Date & Day : 6th November, 2017 & Monday

Venue : Seminar Hall, B.Ed College, Dharmapuri

Time Spent : 9:30 a.m. – 4:00 p.m.

Activities Undertaken:

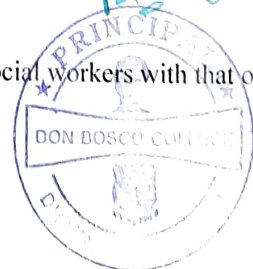
- 1) Inaugural session and facilitation of chief guests and of resource persons.
- 2) Session on role of election commission.
- 3) Group activities and discussion.
- 4) Session on Human Rights.
- 5) Session on Maternity Benefit Act 1961.
- 6) Interactive session.

Assigned Task:

- 1) To keep a note of all important points correctly without fail.
- 2) To learn the Laws and Acts.
- 3) To actively participate in the task given.

Observation:

- 1) Observed that the workshop was going on well as the topics were interesting.
- 2) Observed that they trainees were gaining more from the workshop and widening their knowledge.
- 3) Observed that they trainees were able to connect the role of social workers with that of the topic mentioned.



Report Name : SOCIAL LEGISLATION AND SOCIAL POLICY

Day : 2

Name & Address : Don Bosco College, Dharmapuri

Adhiyaman Bypass Road

Date & Day : 7th November, 2017 & Tuesday

Venue : Seminar Hall, B.Ed College, Dharmapuri

Time Spent : 9:30 a.m. – 2:00 p.m.

Activities Undertaken:

- 1) Ice – breaking session.
- 2) Session on Fundamental Rights of Children.
- 3) Session on Public Interest Litigation (PIL).
- 4) Interactive session.

Assigned Task:

- 1) To keep a note of all important points correctly without fail.
- 2) To learn the Laws and Acts.
- 3) To actively participate in the task given.

Observation:

- 1) Observed that trainees were getting new insights and learning new things.
- 2) Observed that trainees were learning new term and its roles and functions.
- 3) Observed that trainees learned what is PIL and its basically functions for the protection of the “Public Interest”.
- 4) Observed that trainees learned the four important Rights of Children – Right to Live, Right to Grow, Right to Protection and Right to Participation.



Report Name : SOCIAL LEGISLATION AND SOCIAL POLICY

Day : 3

Name & Address : Don Bosco College, Dharmapuri

Adhiyaman Bypass Road

Date & Day : 8th November, 2017 & Wednesday

Venue : Seminar Hall, B.Ed College, Dharmapuri

Time Spent : 9:30 a.m. – 2:00 p.m.

Activities Undertaken:

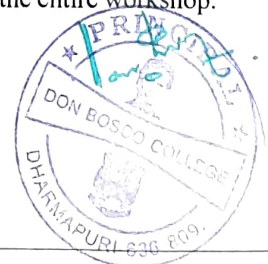
- 1) Group discussion with on the spot topics.
- 2) Session on Rights of Information Act, 2005 (RTI).
- 3) Session on Legislative Measures.
- 4) Interactive session.

Assigned Task:

- 1) To keep a note of all important points correctly without fail.
- 2) To learn the Laws and Acts.
- 3) To actively participate in the task given.

Observation:

- 1) Observed that trainees where a good and very interesting group discussion on current topics.
- 2) Observed that trainees were building good communication skills and were able to get along with other co – trainees.
- 3) Observed that trainees had a very good and productive time during the entire workshop.



Learning Outcomes:

- 1) Trainees learned the Laws and Acts.
- 2) Learned that social legislation and social policy are important aspect of the indian constitution.
- 3) Learned the four important Rights of Children – Right to Live, Right to Grow, Right to Protection and Right to Participation.
- 4) Learned that trainees were able to gain more insights from the workshop on various topics.

Conclusion:

The workshop was organized with an intention to motivate the MSW trainees, to know more about Social Legislation and Social Policy and the way its functions. It was quite an amusing and interesting event as it provided the trainees a platform to learn more different topics, which will help the trainees professional growth as well as improve their knowledge.





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CONVENER/HEAD

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PG Department of Social Work (MSW)



WORKSHOP ON REPORT WRITING SKILLS



31.08.2017
BOSCO HALL





DON BOSCO COLLEGE

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Workshop

Organised By

P. G. Department of Social Work



on

Report Writing Skills

(If Society is an Ocean, Social Worker are the Waves that
Incite Change)

Resource Person: Prof. K. Selvanathan

(Assistant Professor, PG Dept. Of Social Work, Don Bosco College,
Dharmapuri)

Date: 31st August, 2018

Venue: Bosco Hall

Time: 09.00 a.m. to 12 noon





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On

REPORT WRITING SKILLS

(Social entrepreneurs are not content just to give a fish or teach how to fish. They will not rest until they have revolutionized the fishing industry)

Resource Person: Mr. K.Selvanathan

(Assistant Professor, Department of Social Work, DB College, Dharmapuri)

Date: 31st August, 2017

Venue: Bosco Hall

Time: 10.00 p.m. to 01.00 p.m.



Planned Objectives:

- To learn about professional report writing.
- To know about different methods of report writing.
- To learn about the qualities of report writing.
- To learn about how to keep records of reports, reports – formats and how to present them.

Introduction:

The workshop conducted on “Report Writing Skills” for the I & II MSW trainees at Bosco Hall on 31st August 2017 i.e. Thursday was organised by the Department of Social Work of Don Bosco college, Dharmapuri. The main objective for the workshop was to enhance the skill of the trainees in writing report and train them in this field.

The Resource Person for the workshop was: **Mr. K. Selvanathan (Assistant Professor, Department of Social Work, Don Bosco College, Dharmapuri).**

Activities Undertaken:

- Inaugural session and facilitation of chief guests and of resource persons.
- PowerPoint session on report writing skills [seminar]
- Testing of writing skill through writing a short report.

Observation:

- The workshop has helped immensely in sector of reports writing for the trainees.
- Most of the trainees learned efficiently.
- Observed that they trainees learned the different types of report writing.
- Trainees learned the qualities essential for writing a report.



Learning Outcomes:

- Learned about writing a good and professional reports.
- Learned about how to keep records and how to present reports in PowerPoint.
- Learned how to make the report presentable.

Conclusion:

The workshop on Report Writing Skills was quite interesting and knowledgeable. The trainees had a great opportunity to learn and develop professional skill which is essential as MSW trainees.





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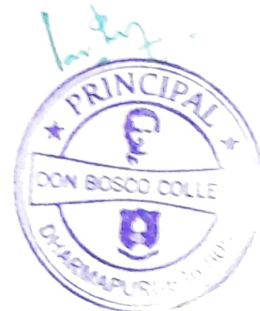
PG Department of Social Work

Participants List

S. No	Class	Register No	Students' Name
1.	I - MSW	17PSW1004	AKILA B
2.	I - MSW	17PSW1005	BRIDGET SOWMIYA D
3.	I - MSW	17PSW1006	KALAIYARASI A
4.	I - MSW	17PSW1007	NALLAMMAL N
5.	I - MSW	17PSW1008	NITHYA R
6.	I - MSW	17PSW1009	PAVITHRA R
7.	I - MSW	17PSW1010	PRIYANKA R
8.	I - MSW	17PSW1011	RAMYA D
9.	I - MSW	17PSW1012	SALETH MARY D
10.	I - MSW	17PSW1013	SANGEETHA K
11.	I - MSW	17PSW1014	SATHIYA S
12.	I - MSW	17PSW1015	SHANMUGAPRIYA A
13.	I - MSW	17PSW1016	SHANTHI J
14.	I - MSW	17PSW1017	SNEKHA S
15.	I - MSW	17PSW1018	SUSHMITA KERKETTA
16.	I - MSW	17PSW1019	SUTHANTHIRA J
17.	I - MSW	17PSW1020	ANAND JEYA PRAKASH Y
18.	I - MSW	17PSW1021	DHINESHKUMAR K
19.	I - MSW	17PSW1022	GEORGE FERNAND M
20.	I - MSW	17PSW1023	GEORGE FERNANDEZ A
21.	I - MSW	17PSW1024	INDHIRAN M
22.	I - MSW	17PSW1025	JERRY FREDRICK A
23.	I - MSW	17PSW1026	LAWRENCE M
24.	I - MSW	17PSW1027	MANNARSAMY M
25.	I - MSW	17PSW1028	MARIA CLARET NELSON D
26.	I - MSW	17PSW1029	PRADEEP A
27.	I - MSW	17PSW1030	PRAKASH A
28.	I - MSW	17PSW1031	PRIYAKANTH R
29.	I - MSW	17PSW1032	RABIN KUMAR B
30.	I - MSW	17PSW1033	SAJAL DEBBARMA
31.	I - MSW	17PSW1034	SAMJEBASTIN N
32.	I - MSW	17PSW1035	SELVAKUMAR K
33.	I - MSW	17PSW1036	SYED RIZWAN I
34.	I - MSW	17PSW1037	TAMILARASAN M
35.	I - MSW	17PSW1038	VIGNESHKUMAR R
36.	I - MSW	17PSW1039	VIJAYAKANTH P



37.	I - MSW	17PSW1040	XAVIER F
38.	II - MSW	16PSW1001	ALBERT BENEDICT S
39.	II - MSW	16PSW1002	ARUL MURUGAN N
40.	II - MSW	16PSW1003	ASHRAFALI S
41.	II - MSW	16PSW1004	CLINTON LOURTHURAJ A
42.	II - MSW	16PSW1005	DAVID PAULRAJ S
43.	II - MSW	16PSW1006	DONSON LAKRA
44.	II - MSW	16PSW1007	GOPINATH P M
45.	II - MSW	16PSW1008	HARIHARAN R
46.	II - MSW	16PSW1009	JAGATHRAJ J
47.	II - MSW	16PSW1010	JOSEPH FELIX A
48.	II - MSW	16PSW1011	KRISHNAMURTHY C
49.	II - MSW	16PSW1012	MAGIMAIRAJ R
50.	II - MSW	16PSW1013	MATHIALAGAN J
51.	II - MSW	16PSW1014	MOHAN S
52.	II - MSW	16PSW1015	NAVARASU R
53.	II - MSW	16PSW1016	RAJ BRUNO RELF R
54.	II - MSW	16PSW1018	SIVASAKTHI PM
55.	II - MSW	16PSW1019	SURESHKUMAR A
56.	II - MSW	16PSW1020	VIJAYAGANTH V
57.	II - MSW	16PSW1021	DORTHY I
58.	II - MSW	16PSW1022	KAYIPHRO LYDIA B
59.	II - MSW	16PSW1023	BEAULA S
60.	II - MSW	16PSW1024	DEEPA SAGAYARANI M
61.	II - MSW	16PSW1025	DELPIN AROKIAMARY M
62.	II - MSW	16PSW1026	DEVA PRIYA A
63.	II - MSW	16PSW1027	FLORA MARY L
64.	II - MSW	16PSW1028	KAMALI R
65.	II - MSW	16PSW1029	MANJULA S
66.	II - MSW	16PSW1030	NANCY KUMARI J
67.	II - MSW	16PSW1031	NANDHINI G
68.	II - MSW	16PSW1032	NANDHINI M
69.	II - MSW	16PSW1033	NEMIRA VINNARASI S
70.	II - MSW	16PSW1034	PRIYA CHHETRY
71.	II - MSW	16PSW1035	PRIYA K
72.	II - MSW	16PSW1036	PRIYA T
73.	II - MSW	16PSW1037	PUNITHA G
74.	II - MSW	16PSW1038	SOPIYA FLARANCE M
75.	II - MSW	16PSW1039	SOWMIYA R
76.	II - MSW	16PSW1040	VLANY MARY A

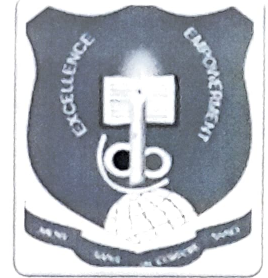




DON BOSCO COLLEGE

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Athiyaman Bypass Road – 636 809



PG DEPARTMENT OF SOCIAL WORK

CERTIFICATE

Mr./Mrs. _____

has Organized/Participated in the Workshop on “REPORT WRITING SKILLS” organized by the PG Department of Social Work, Don Bosco College, Dharmapuri, on 31st August, 2017.

CONVENER/HEAD


PRINCIPAL

