



CIRCULAR

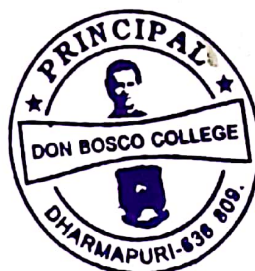
No. DBC/AC 2017-18/C1

Date: 02.06.2017

The meeting of academic council is proposed on 03.06.2017 at 10.30 a.m. in Principal's office. All the officials, HODs are requested to attend the meeting without fail. The Agenda for the meeting is as follows

1. Admission process
2. Academic plan for the next academic year
3. Submission of time table and work load
4. Mentors for each department


PRINCIPAL





MINUTES OF MEETING

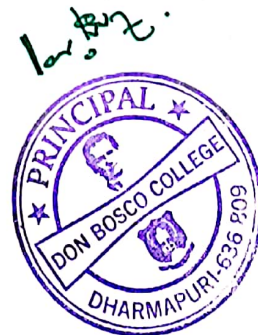
Reference No. DBC/AC 2017-18/C1/02.06.2017

The academic council meeting was held on 03.06.2017 at 10.30 a.m. in Principal's office.

The meeting started with prayer song and is headed by the Principal.

The following points were discussed in the meeting.

1. Our Principal thanked the previous persons and he announced the portfolios of this year.
2. Elaborated the functions of this year.
3. Current academic year's calendar and SEPP was discussed among the HoDs.
4. Admission committee will be formed to promote admission.
5. Each department should prepare their departmental programmes.
6. Mentors will be allotted for each department ,to monitor their department activities





DON BOSCO COLLEGE

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

Phone : 04342-291570, 293800, 292210

E-mail : dbc155@live.in Website : www.dbcdharmapuri.com



Date: 03.06.2017

SIGNATURE OF THE MEMBERS

1. Fr. Principal

Fr. Principal
03/06/17

2. Fr. Vice Principal

3. Dr. K. Anand

Dr. K. Anand
03/06/17

4. P. Ashokan

P. Ashokan

5. M. Sekar

M. Sekar

6. D. Ramkumar

D. Ramkumar

7. R. Murugesan

R. Murugesan

8. D.S. Sumathi

D.S. Sumathi

9. J. Nelson

J. Nelson





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ACTION TAKEN REPORT

As recommended in the meeting held on 03.06.2017, the following works were completed.

- SEPP were prepared by HoD's of each department and submitted in IQAC.
- Admission committee formed and is headed by S.Vadamalai,G.Sankar,R.Venkatesh

Mentors were allotted for each department.

Department	Fr. Name
Tamil, English, Commerce	Fr.C.M.Varghese
CS, BBA.Maths,MSW	Fr. Babu
Chemistry, Physics,DPM	Fr.Bharathi





CIRCULAR

No. DBC/AC 2017-18/C2

Date :03.12.2017

The meeting of academic council is proposed on 05.12.2017 at 11.30AM in Principal's office. All the officials, HODs are requested to attend the meeting without fail. The Agenda for the meeting is as follows

1. Assembly
2. M.Phil Classes.
3. CCA programme.
4. Parent's Meet.
5. Provincial visit
6. Pongal celebration.
7. College day.
8. Photo session for final year students.





MINUTES OF MEETING

Reference No. DBC/AC 2017-18/C2/03.12.2017

The academic council meeting was held on 05.12.2017 at 11.30 AM in Principal's office.

The meeting started with prayer song and is headed by the Principal.

The following points were discussed in the meeting.

1. Staff should come to assembly according to shift
2. M.Phil classes will begin from Jan 02 -2018 onwards.
3. Encourage the students to do library based assignment.
4. CCA programme should be done by I,II year students.
5. Class wise photograph will be taken on 05.01.2018.
6. Provincial will visit our college on 9th and 10th of Jan 2018.
7. Pongal celebration is on 13th of Jan 2018.
8. Encouraged Officials and HoD's to take care of discipline.
9. NSS camp from 25th to 31st of Jan2018.





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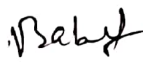
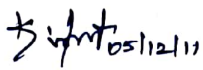
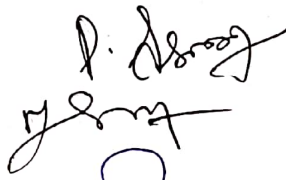
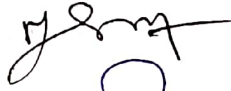
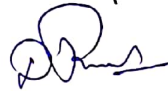

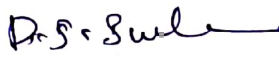
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Date :05.12.2017

SIGNATURE OF THE MEMBERS

1. Fr. Principal 
2. Fr. Vice Principal 
3. Dr. K. Anand 
4. P. Ashokan 
5. M. Sekar 
6. D. Ramkumar 
7. R. Murugesan 
8. D.S. Sumathi 
9. J. Nelson 