



# DON BOSCO COLLEGE

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

Phone : 9443604446, 9443604447

E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in



## CIRCULAR

Date: 26.08.2021

The meeting of IQAC is proposed on 27.08.2021 at 3 PM in IQAC office. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Students discipline.
- Documentation.
- Notice boards, lights, fan facilities, RO in all the floors.
- Permanent Counselor.

*S.V.L.*  
*26/8/21*  
IQAC Co-Ordinator

*[Signature]*  
*26/8/21*  
Principal





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## AY-2021-2022 IQAC MINUTES OF MEETING-1

VENUE: IQAC OFFICE

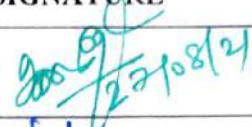
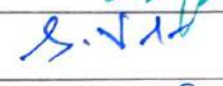
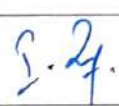


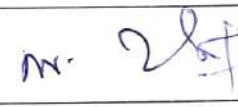
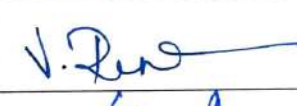
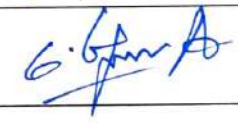
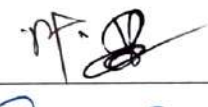
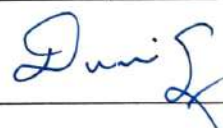
DATE: 27.08.2021

TIME: 03.00 p.m.

- 1) Students wearing ID cards to be made strict and every individual staff should check out the same.
- 2) HODs follow up the staff whether they are wearing ID card or Not.
- 3) Notice boards to be fixed in the class rooms, displayed items should be filed and staff incharge of the class will follow up it.
- 4) Documentation regarding staff attended, participated in seminars and workshops will be done department wise HOD's will have it.
- 5) Light facility and fan facility will be done in all the class rooms of the college.
- 6) Permanent counselor should be appointed to the welfare of the students.
- 7) RO facility should be extended to all the floors of the campus.



The following members were present:

S.NO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	
2	S. Vadamalai(Co- Ordinator)	
3	Dr.I. James	
4	Dr.R. Venkatesh	
5	G. Leelavathi	
6	P.Kannadhasan	
7	Dr.V. Rajeswari	
8	C. George Arockiaraj	
9	M. Periyasamy	
10	M. Xavier Denies	

  
IQAC Co-Ordinator



  
Principal





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AY-2021-2022


## ACTION TAKEN REPORT

As recommended in the meeting held on 27.08.2021 the following works were completed.

- All other specified facility are done in all the class rooms in the college.
- RO facility extended on both side of each floor in the campus.
- Counselor was arranged weekly once for the welfare of the students.

  
IQAC Co-Ordinator



  
Principal





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## CIRCULAR

Date: 10.10.2021

The meeting of IQAC is proposed on 11.10.2021 at 3 PM in IQAC office. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Campus cleanliness
- Internal Assessment tests
- Power backup, Solar lights

*R. V. S. 10/10/21*  
IQAC Co-Ordinator



*2009/L  
10/10/21*  
Principal





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AY-2021-2022  
IQAC MINUTES OF MEETING-2

VENUE: IQAC OFFICE

DATE: 11.10.2021  
TIME: 03.00 p.m.

- 1) Cleanliness of the campus is to be done by the students with help of NSS.
- 2) Unit wise test is to be conducted by the subject teachers.
- 3) UPS or generator will be used for continuous power supply.
- 4) Fan facility will be done in all the class rooms of the college.
- 5) Permanent counselor should be appointed to the welfare of the students.
- 6) Solar light facility to be extended to all the area of the campus.
- 7) Group photo to be taken and given to the final year students( soft copy)

The following members were present:

S.NO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	
2	S. Vadamalai (Co- Ordinator)	
3	Dr.I. James	
4	Dr.R. Venkatesh	
5	G. Leelavathi	
6	P.Kannadhasan	



7	Dr.V. Rajeswari	<i>V. Rajeswari</i>
8	C. George Arockiaraj	<i>C. George Arockiaraj</i>
9	M. Periyasamy	<i>M. Periyasamy</i>
10	M. Xavier Denies	<i>Denies</i>

*S. V. R. 11/10/21*  
 IQAC Co-Ordinator



*2009/9/21*  
 Principal





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AY-2021-2022

## ACTION TAKEN REPORT

As recommended in the meeting held on 11.10.2021 the following works were completed.

- Cleanliness of the campus is done by the students with help of NSS.
- UPS or generator can be used for continuous power supply.
- Solar light facility extended to all the areas of the campus.
- Group photo is given to the final year students as soft copy.

  
IQAC Co-Ordinator

  
Principal







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## CIRCULAR

Date: 11.01.2022

The meeting of IQAC is proposed on 12.01.2022 at 3 PM in IQAC office. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- NAAC Revised Framework Orientation to staff.
- Orientation for new teaching staff.
- Review meetings.
- Students online course participation.
- Students' quality cell.
- CQC.
- SSS (Students Satisfaction Survey).

  
IQAC Co-Ordinator



  
Principal





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## AY-2021-2022 IQAC MINUTES OF MEETING-3

DATE: 12.01.2022

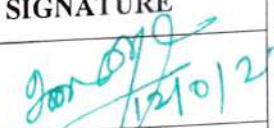
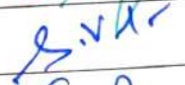
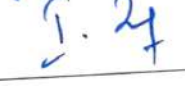




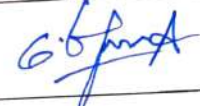

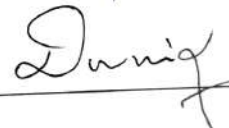
TIME: 03.00 p.m.

VENUE: IQAC OFFICE


- 1) It was proposed to conduct the following Faculty development programmes during the academic year 2022 FDP on New Framework of NAAC Accreditation.
- 2) New Teachers Induction programme in the last week of August/ First week.
- 3) It was proposed to orient the newly inducted faculty members on the Technology oriented teaching learning methods.
- 4) Review meetings on department activities with Secretary and Principal to be organized to evaluate the performance of the departments
- 5) Students must be encouraged to take more online certification courses. Preference to be given for SWAYAM courses.
- 6) Student Quality cell meetings to be organized for each semester.
- 7) Student satisfaction survey to be carried out.
- 8) CQC is conducted to all the classes on every Friday during fifth hour.



The following members were present:

S.NO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	
2	S. Vadamalai (Co-Ordinator)	
3	Dr.I. James	
4	Dr.R. Venkatesh	
5	G. Leelavathi	
6	P.Kannadhasan	
7	Dr.V. Rajeswari	
8	C. George Arockiaraj	
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 IQAC Co-Ordinator

  
 Principal





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AY-2021-2022

## ACTION TAKEN REPORT

As recommended in the meeting held on 12.01.2022 the following works was completed.

- Principal organised review meetings on department and common programmes.
- CQC is planned to conduct in all the class on every Friday fifth hour.

  
IQAC Co-Ordinator

  
Principal





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## CIRCULAR

Date: 23.03.2022

The meeting of IQAC is proposed on 24.03.2022 at 3 PM in IQAC office. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- ICT usage in teaching
- Course allocation for staff
- Transport facilities
- Policy formulation
- Promoting staff enrollment for Ph.D.
- Discussion on results
- Associations and Clubs

*S.V.R.*  
*23/3/22*  
IQAC Co-Ordinator





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AY-2021-2022

## IQAC MINUTES OF MEETING - 4

DATE: 24.03.2022

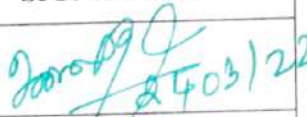

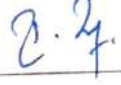
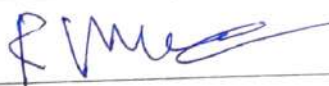





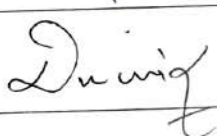
TIME: 03.00 p.m.


VENUE: IQAC OFFICE

- 1) Strengthening of teaching-learning process and using ICT is important.
- 2) Planning of meeting with department heads on Subject allocation and teaching loads at the earliest.
- 3) Planning of Transport facility for non-residential students and also hostel students
- 4) Framing of Research policies for promoting research culture and organization of Conferences/Workshop/FDP/cultural/Parents meet/Alumni Meet etc.
- 5) Planning for completing Ph.D enrollment of faculty members.
- 6) Previous Academic year Results and discussion.
- 7) Strengthening of student associations & Clubs and their participation in National Technical Events.



The following members were present:

S.NO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	 24/03/22
2	S. Vadamalai (Co- Ordinator)	
3	Dr.I. James	
4	Dr.R. Venkatesh	
5	G. Leelavathi	
6	P.Kannadhasan	
7	Dr.V. Rajeswari	
8	C. George Arockiaraj	
9	M. Periyasamy	
10	M. Xavier Denies	

  
24/3/22  
IQAC Co-Ordinator

  
24/03/22  
Principal





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AY-2021-2022

## ACTION TAKEN REPORT

As recommended in the meeting held on **24.03.2022** the following works were completed.

- All the staff members are asked to use ICT and they are used for teaching tool as ICT.
- Course allotment was prepared by HODs.
- Management encourages the staff members to register for their Ph.D and after that many of the faculty members were registered Ph.D.

  
IQAC Co-Ordinator



  
Principal

