

DON BOSCO COLLEGE, DHARMAPURI

SOFT SKILL

DEPARTMENT OF BUSINESS ADMINISTRATION &
COMMERCE

Dr. K. Anand

2021-2022



DEPARTMENT OF BBA & COMMERCE



DON BOSCO COLLEGE

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

Phone : 9443604446, 9443604447

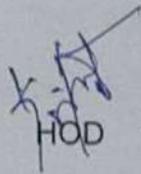
E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in



DEPARTMENT OF BUSINESS ADMINISTRATION & COMMERCE

CIRCULAR

The Department of Business Administration is planned to conduct "Soft Skill Training Program – Presentation Skills" for BBA Students on 06.07.2021. Kindly participate in the Program.


HOD





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DEPARTMENT OF BUSINESS ADMINISTRATION & COMMERCE

SOFT SKILL ON PERSONALITY DEVELOPMENT – 2021-22

DATE : 06.07.2021

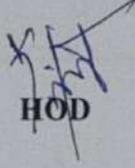
VENUE : CLASS ROOM – RESOURCE PERSON Dr. K. ANAND, HOD - BBA

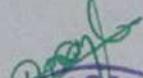
Soft skills is a very popular term nowadays, used to indicate personal transversal competences such as social aptitudes, language and communication capability, friendliness and ability of working in team and other personality traits that characterize relationships between people. Soft skills are traditionally considered complementary of Hard Skills, which are the abilities to perform a certain type of task or activity.

The main aim is to develop confidence in students and improve their communication skills. This session was taken for students to make them understand the importance of Presentation. After the presentation the correction and tips were given

The training was organized by Department of Business Administration and Commerce to BBA & Commerce students (20 No's)


HANDLER

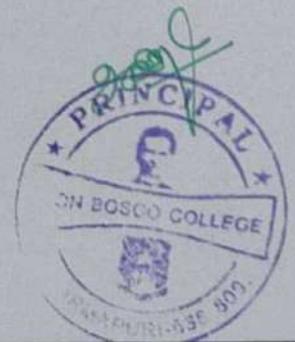

HOD


PRINCIPAL



LIST OF STUDENTS PARTICIPATED

S.NO	REG NO	NAME OF THE STUDENT
1	19UBA2045	Alagumani S
2	19UBA2046	Arunkumar M
3	19UBA2048	Ashokkumar P
4	19UBA2049	Devendhiran P
5	19UBA2050	Gokulakannan A
6	19UBA2051	Gowri Shankar A
7	19UBA2053	Kumaran M
8	19UBA2054	Mahalingam M
9	19UBA2056	Murugan S
10	19UBA2057	Ragavendran R
11	19UCM4741	ABINESH.S
12	19UCM4742	AJITH.P
13	19UCM4744	CHANDRU.M
14	19UCM4745	CHARLES.J
15	19UCM4746	DHAKSHANAMOORTHY.S
16	19UCC3347	AFIZUR REHAMAAN F
17	19UCC3348	AJAY G
18	19UCC3349	AJAYKARTHICK P
19	19UCC3350	ARAVIND M
20	19UCC3351	ARAVIND R





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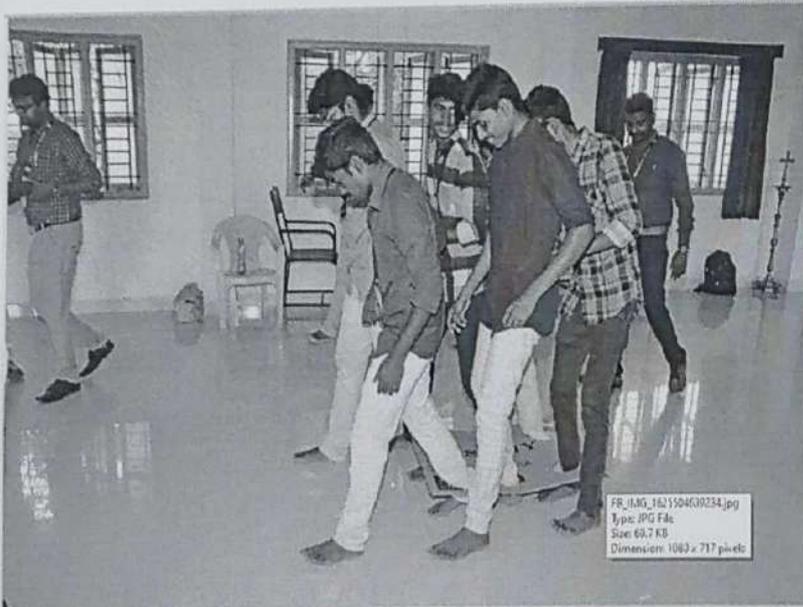
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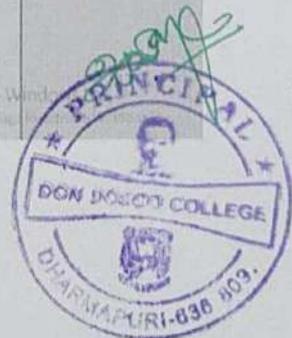
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PG & RESEARCH DEPARTMENT OF MATHEMATICS

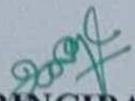
ACADEMIC YEAR (2021-2022)

SOFT SKILLS DEVELOPMENT PROGRAM

18.10.2021

CIRCULAR

The meeting of soft skill (**Brain Maths exercise**) programme for mathematics students proposed on 21.10.2021 at 11.00 a.m in Principal's office. All the staff members and Students (3rd years) of Department of Mathematics are requested to attend the meeting without fail.


PRINCIPAL





DON BOSCO COLLEGE

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

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PG & Research Department of Mathematics

Report On Soft Skill Development

Program in Mathematics

Academic Year 2021-2022

The Department of Mathematics had organised soft skill program on Brain Math exercise in mathematics for UG final year students. Mr. K.Jaishankar Head of the department of Mathematics presided over the function.

Mr. P.Rajasekaran conducted the soft skill program on usage of languages in Mathematics with various strategies

Maths exercises almost all of them. And by actively developing these soft skills, we had future-proof our students' professional and personal journeys.

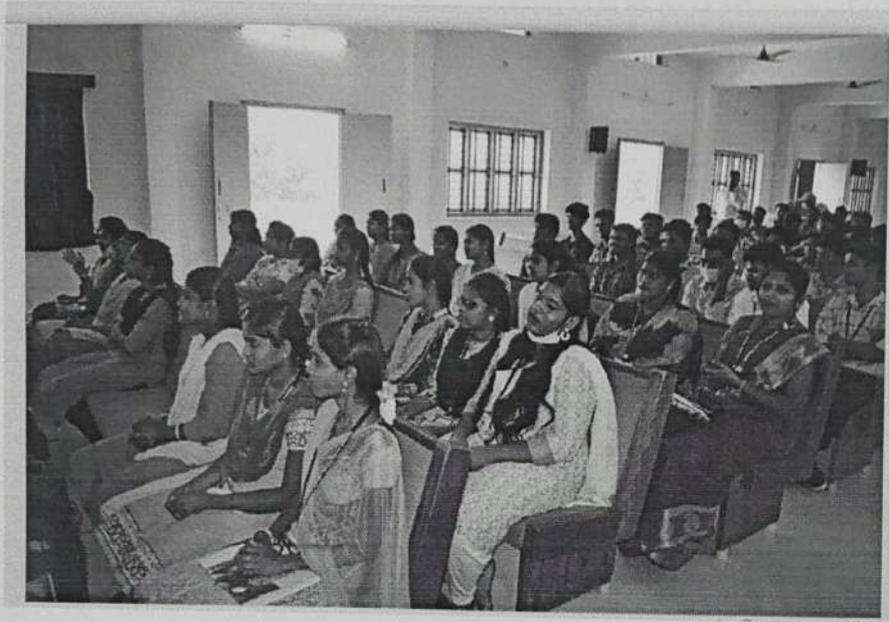
Here are 5 strategies for doing just that.

Use the language of soft skills in classroom:

Discuss skills like 'problem-solving', 'reasoning', and 'reflecting', they'll start to become an ingrained part of our students' thinking.

Call them by name, teach their meanings, and provide examples of where these skills might be used in *and out* of the classroom.





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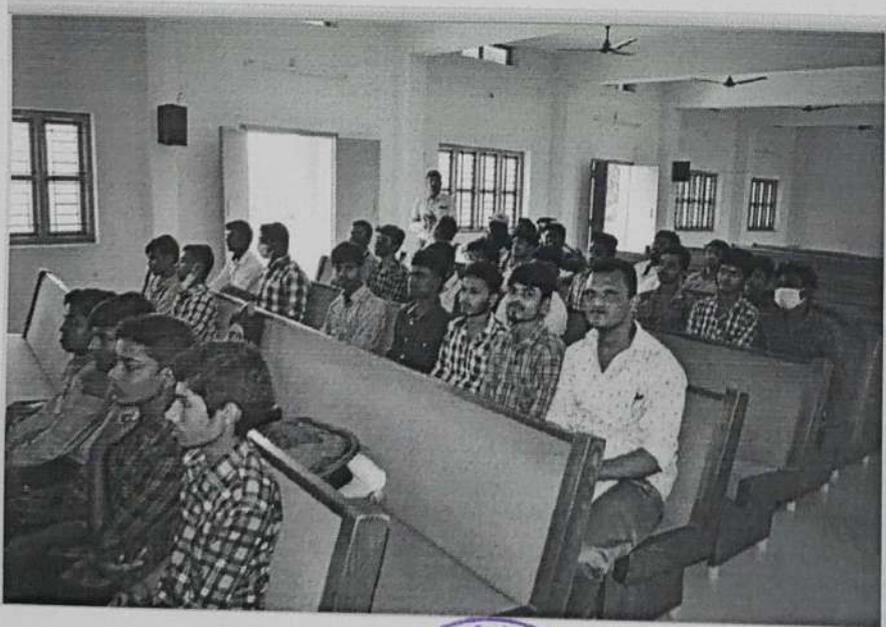
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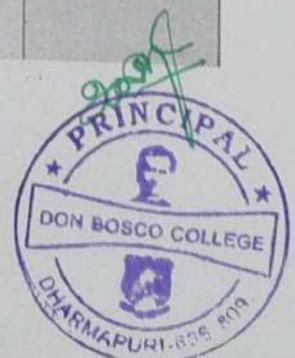
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PG AND RESEARCH DEPARTMENT OF MATHEMATICS
 ACADEMIC YEAR - 2021-2022
 SOFT SKILLS DEVELOPMENT PROGRAM

LIST OF PARTICIPANTS

S.NO	NAME	REG.NO
1	ASHVIN KUMAR A	19UMA3022
2	BHARATH KUMAR S	19UMA3023
3	GOKULNATH R	19UMA3024
4	JEEVA P	19UMA3026
5	MANOJ M	19UMA3027
6	NANDHAKUMAR R	19UMA3028
7	NIRMAL KUMAR M	19UMA3029
8	NITHISHKUMAR C	19UMA3030
9	PONNUSAMY V	19UMA3031
10	PRAVEEN S	19UMA3032
11	RAMACHANDRAN K	19UMA3033
12	SATHISH M	19UMA3034
13	SATHISH S	19UMA3035
14	SETHUPATHI S	19UMA3036
15	SHELTONANBARASU J	19UMA3037
16	SRIKANNAN M	19UMA3038
17	TAMILARASAN M	19UMA3039
18	VISHNUKUMAR R	19UMA3040
19	MALATHI S	19UMA3042
20	VINITHA S	19UMA3043





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SOFT SKILLS

ORGANISED

by

DEPARTMENT OF CHEMISTRY

ACADEMIC YEAR

2021-2022





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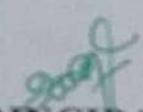
E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in



CIRCULAR

Dear students on 31.10.2021 at 10 am in Bosco Hall. We will have a meeting will be held on the topic "Leadership Skills". Kindly be present on time.




PRINCIPAL





DON BOSCO COLLEGE

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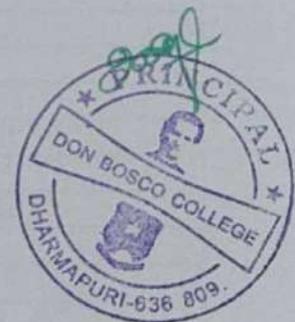
E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in



REPORT ON SOFT SKILLS

LEADERSHIP SKILLS

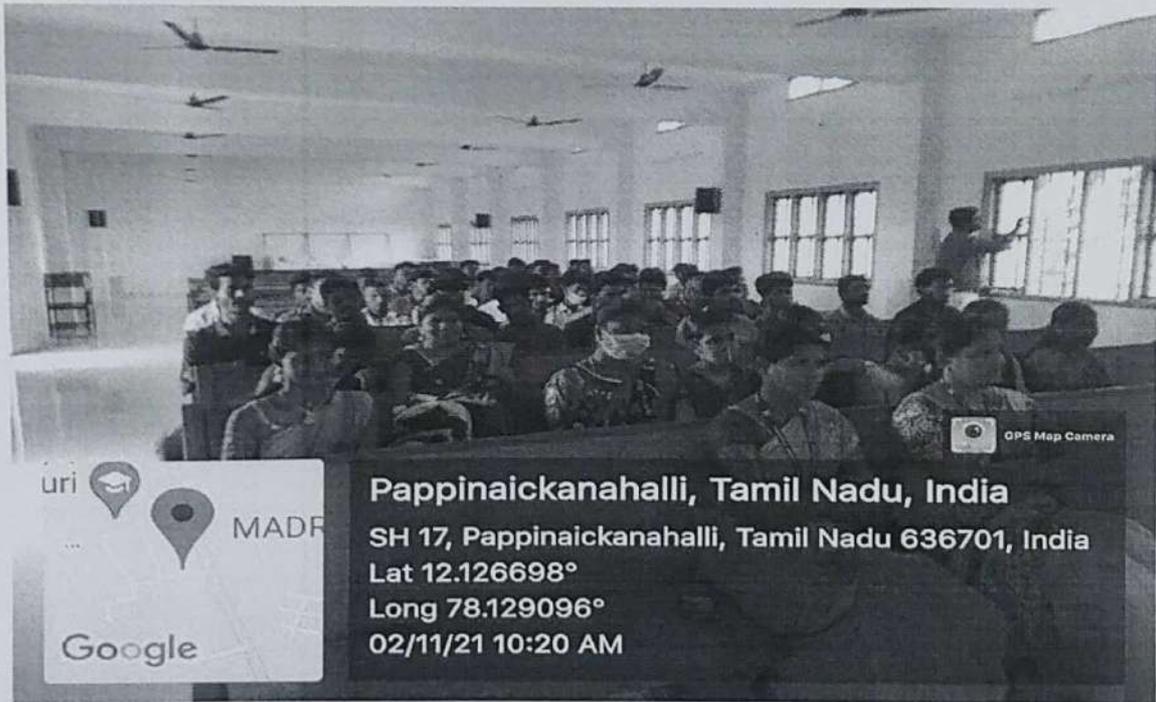
On 02.11.2021 the department of Chemistry organised a program about the topic "Leadership Skills" in Bosco Hall for UG third year students. Prof. Mrs. V. Rajeswari , department of mathematics was the chief guest. She was give the speech how to learn new leadership techniques and refine old skills to run your team. She highlighted points you are rare and you are unique. She spoke about self confidence is one of the best things in their own life.



LIST OF STUDENT PARTICIPATED

S.No	Reg.No	Name of the Participant
1	19UCH3260	ANDROOF TEENU I
2	19UCH3261	ANGANATHAN V
3	19UCH3262	ARAVIND R
4	19UCH3263	ARIHARAN G
5	19UCH3264	ARUNKUMAR C
6	19UCH3265	BABU M
7	19UCH3266	BARATHRAJ S
8	19UCH3267	DAVID PAUL A
9	19UCH3268	DANESHKARNA C
10	19UCH3270	GOPI G
11	19UCH3272	HARISHRAJ T
12	19UCH3273	JAGADHEESH S
13	19UCH3274	JEEVA K
14	19UCH3275	JEEVAN M
15	19UCH3276	KARTHI D
16	19UCH3277	KARTHIKEYAN D
17	19UCH3278	KAVIYARASU K
18	19UCH3279	LOKESH T
19	19UCH3280	LOKESHKUMAR S
20	19UCH3281	MAHALINGAM M
21	19UCH3282	MANIVASAN P
22	19UCH3283	MANOJPRIYAN M
23	19UCH3284	MOHAMMED NOUMAN F
24	19UCH3285	MUGILAN P
25	19UCH3286	MUNIYARASU M
26	19UCH3287	MUTHU P
27	19UCH3288	MUTHURAJ M
28	19UCH3290	NANDHAKUMAR P
29	19UCH3291	NAVEEN K
30	19UCH3292	NERMALKUMAR K
31	19UCH3293	PARTHIBAN M
32	19UCH3333	ISAIYAZHAGI M
33	19UCH3334	KALAIYARASI S





Pappinaickanahalli, Tamil Nadu, India

SH 17, Pappinaickanahalli, Tamil Nadu 636701, India

Lat 12.126698°

Long 78.129096°

02/11/21 10:20 AM





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SOFT SKILLS TRAINING (2021-22)



Organized by



Department of Computer Science

**ACTIVITY REPORT ON JOB ORIENTATION & SKILL
ENHANCEMENT TRAINING - (2021-2022)**



DON BOSCO COLLEGE

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

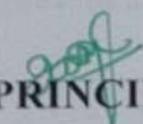
Phone : 9443604446, 9443604447

E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in



CIRCULAR

Dear students on 02.11.2021 at 10 am to 1.30 pm in Bosco Hall.
We will have a meeting will be held on the topic "Soft Skills Training". Kindly be present on time.


PRINCIPAL



PG & RESEARCH DEPARTMENT OF COMPUTER SCIENCE

SOFT SKILLS TRAINING

(Job Orientation and Skill Enhancement Training Programme)

(2021-22)

Job orientation and skill enhancement training programme offers to the students to make industry ready people. They are given five different modules on Resume writing, Group discussion, Before interview (Do's and Don'ts), Aptitude skills, and finally Interview and attitude skills to aimed at increasing the knowledge, personality and implementing the same at life so that the overall performance of each candidate as a whole in his / her career goes up. Through the quality and integrity of skill enhancement training programme, gives necessary steps to effectively facilitate groups to ensure that every participant will have the information and support needed to succeed.

Objective of the Module:

- To focus on the need to understand the importance of job and current industry expectation from students to achieve his / her own goals and how to merge them together in order to be effective in his/her career.
- To improve the effectiveness of resume writing.
- To focus on group discussion preparation and way of presenting
- To make some awareness on job Interviews.
- To provide the aptitude skills and attitude skills for make the students industry ready people and make them to work in confidence on work place.
- Helps to motivate students to get correct job
- To keep students skills and knowledge up-to-date.



Report on SOFT SKILLS TRAINING

**(Job Orientation and Skill Enhancement Training Programme)
(2021-22)**

The Soft skill Training programme was conducted on 02.11.2021 during 10.00 a.m to 1.30 p.m at seminar hall, Prof. G.Gopu, the Placement Co-ordinator and Prof. S.Silambarasan, the placement Incharge of Department of Computer Science.

In the training the following topics were covered,

- Resume Writing
- Group Discussion
- Before Interview
- Aptitude Skills
- Interview skills and Attitude skills

Resume writing and Group discussion was handled by Computer Science department staff members. Before Interview, Interview skills and Attitude skills were handled by our M.S.W staff members. Aptitude skills were handled by our Mathematics staff members.



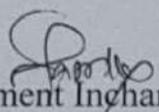
Department of Computer Science

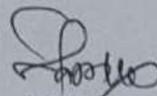
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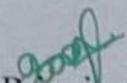
Time: 10.00 am to 1.30 pm

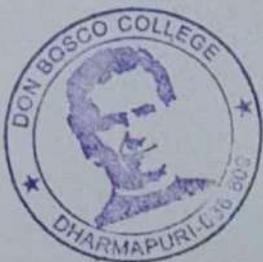
TOPICS COVERED	HANDLED BY
Resume Writing Group Discussion Before Interview	Mr. S.Silambarasan
Aptitude Skills Interview Skill & Attitude	Mr. K.Sekar

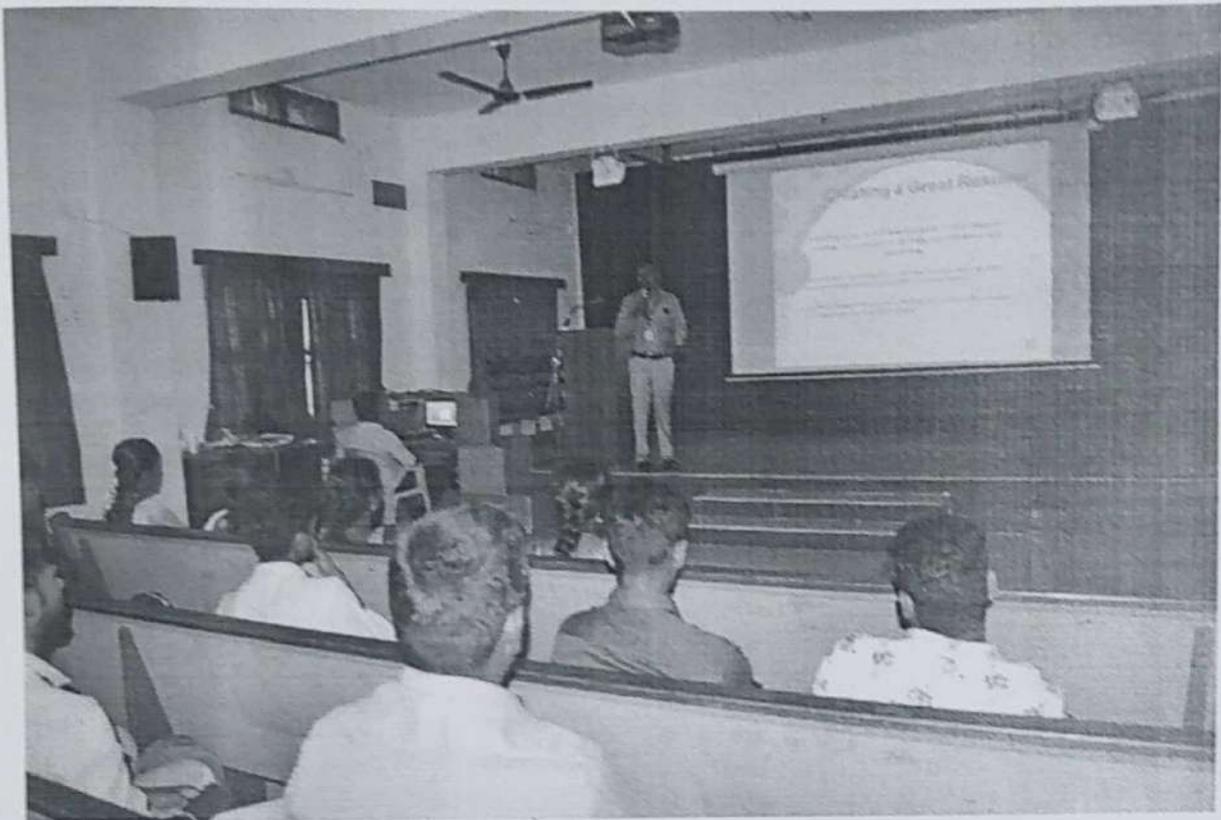
No. of Students Attended: 72


Placement Incharge


HOD


Principal







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DEPARTMENT OF PHYSICS & TAMIL

Academic year 2021-2022

Circular

Dear staffs/ students,

The meeting of Department of Physics & Tamil is proposed on 10.03.2022 at 11a.m. in Room .No 16. All the staff members are requested to attend the meeting without fail.

The agenda for the meeting is as follows:

- ❖ To conduct a soft skill program on Leadership skill.

1. M. S. Srinivasan
2. S. Srinivasan

HOD





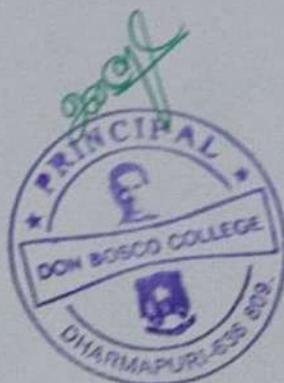
DEPARTMENT OF PHYSICS & TAMIL

Report on soft skill program

Department of Physics and Tamil had organized a soft skill program "LEADERSHIP SKILL" on 15.03.2022 at Bosco Hall for the benefit of UG final year students of Physics and Tamil. Mr. G.Sankar, Head, Department of Tamil were the resource person for program. The resource person gave the speech about of leadership. This session was taken for students to make them understand the importance of Leadership. More than 20 students benefitted from this program.

1. M. Sankar
2. S. Sankar

HOD



PARTICIPATION NAME LIST

III B.Sc., Physics

S.No	Reg.no	Name
1	19UPH2556	Chandru P
2	19UPH2560	Govindaraj V
3	19UPH2576	Sudharsan M
4	19UPH2577	Suklavarma P
5	19UPH2578	Tamil S
6	19UPH2581	Vignesh S
7	19UPH2582	Elayamathi E
8	19UPH2584	Rukumani P
9	19UPH2585	Samyuktha D M
10	19UPH2587	Yogana S
11	18UPH3016	Oviya S

III B.A., Tamil

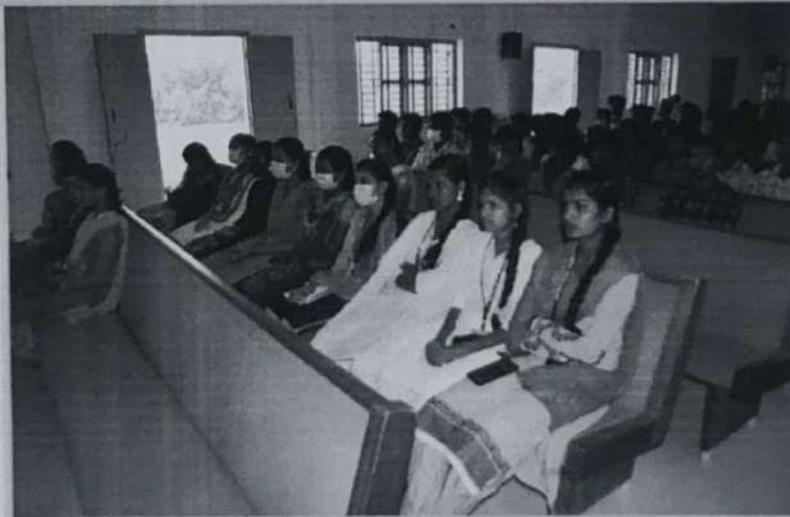
S.No	Reg.no	Name
1	19UTA2654	AnandaKumar K
2	19UTA2657	ArunachalamK
3	19UTA2658	ArunkumarS
4	19UTA2659	DilipC
5	19UTA2660	DineshkumarD
6	19UTA2663	LoganathanS
7	19UTA2666	NaveenkumarM
8	19UTA2669	PalainsamyS
9	19UTA2670	PeriyasamyK
10	19UTA2671	PoomaniJ



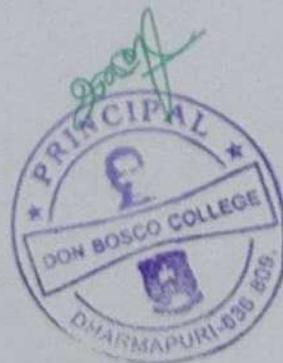
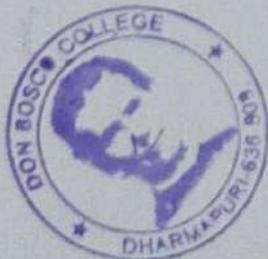
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PERSONALITY DEVELOPMENT PROGRAMME

DEPARTMENT OF DIGITAL PRINT MEDIA

VENUE : Bosco Hall

DATE : 15.03.2022

M. Anitha
PROGRAMME INCHARGE

[Signature]
HOD

[Signature]
PRINCIPAL



REPORT ON PERSONALITY DEVELOPMENT PROGRAMME

The department of **DIGITAL PRINT MEDIA** has conducted a programme on the 15th of March 2022, Which was held in Bosco Hall. This programme is mainly organized for III DPM students. The goal we planned to achieve this program is as follows.

- ❖ Provides Confidence
- ❖ Enhances Communication Skills
- ❖ Develops Optimism
- ❖ Improving Personality Skills
- ❖ Personality Is a Mirror Reflection of an Individual

For this we have warmly invited Dr. Anand as a resource person to mold them by conducting various games to awaken their hidden areas in which they are more powerful and effective. This programme was continued till 1.00 pm and the students were actively participated. At the end of the programme HOD had given fine vote of thanks and thus the programme was ended happily.



Name List :

S.No	Name
1	ABISHEK P
2	ALAGUPERUMAL M
3	ANAND D
4	ASHOK M
5	BHARATH C
6	BOOBATHI M
7	GANESAN P
8	IMRAN N
10	KANNADASAN V
11	KAVIARASU R
12	MARIA JOSEPH M
13	MUKESH R
14	MURALI M
15	MURUGAN S
16	MUSHRAF S
17	NAVEEN P
18	NISANTH M
19	RAMAN D
20	RAVIKUMAR M
21	SANJAY M
22	SANJAYRAMANA V
23	SILAMBARASAN C
24	SILAMBARASAN S
25	SURIYA NARAYANAN J
26	SURYA L
27	SURYA M
28	VASANTHAKUMAR V
29	VENKATESH S
30	VIGNESH K
31	VINOTH S
32	PAVITHRA M





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SOFT SKILLS

ORGANISED

by

DEPARTMENT OF COMPUTER SCIENCE AND CHEMISTRY

ACADEMIC YEAR

2021-2022





DON BOSCO COLLEGE

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

Phone : 9443604446, 9443604447

E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in



CIRCULAR

Dear students on 13.04.2022 at 12 pm in Bosco Hall. We will have a meeting will be held on the topic "Personality Development". Kindly be present on time.


PRINCIPAL





DON BOSCO COLLEGE

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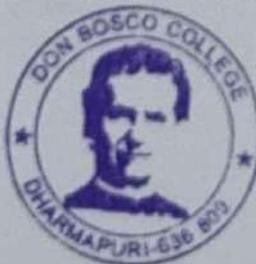
REPORT ON SOFT SKILLS

PERSONALITY DEVELOPMENT

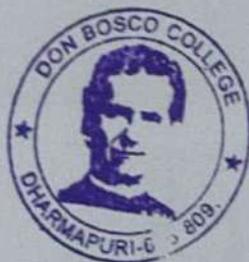
On 13.04.2022 the department of Computer Science and Chemistry organised a program on the topic "Personality Development" in Bosco Hall for UG third year students of both the departments. Prof. S. Vadamalai, department of Computer Science was the chief guest. In his speech highlighted points about proper dress code, Table manner, be kind yourself, feeling self confident in their own skin. He highlighted points you are rare and you are unique. He spoke about self confidence is one of the best things in their own life. The program ended at 1. 30 pm with a vote of thanks.

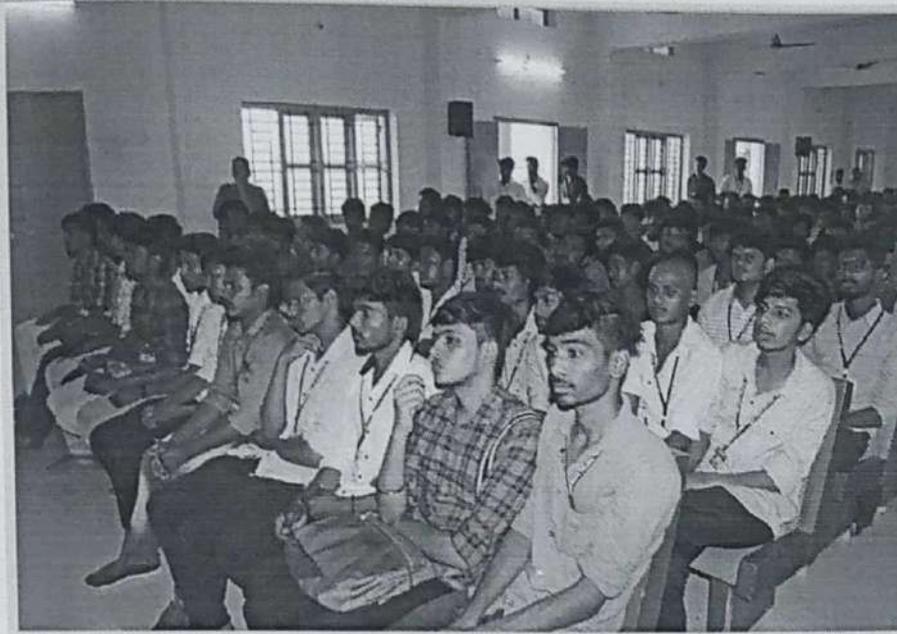


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3	18UCA2668	GOPU M
4	18UCA2682	MUGILAN K
5	18UCA2687	RAJKUMAR S
6	18UCA2710	VINOTH N
7	18UCS3696	BALAMURUGAN G
8	18UCS3717	KARTHIKEYAN S
9	18UCS3766	ARTHIPRIYA J
10	18UCS3770	REEBIKA S
11	18UCS3690	ARUN M
12	18UCS3691	ARUN M
13	18UCS3692	ARUNRAAJ R
14	18UCS3693	ARUNKUMAR A
15	18UCS3694	ARUNPRASATH K
16	18UCS3695	ASHOKKUMAR P
17	18UCS3696	BALAMURUGAN G
18	18UCA2682	MUGILAN K
19	18UCA2683	NAGAPPA M
20	18UCA2684	NARASIMMAN V



21	18UCA2685	PARTHIBAN K
22	18UCH3081	KARTHIK M
23	18UCH3082	KATHIRAVAN S
24	18UCH3083	KAVIYARASU K
25	18UCH3080	KARTHICK P
26	18UCH3085	LOKESH M
27	18UCH3086	LOKESH M
28	18UCH3056	ALEX ROZARIO M
29	18UCH3058	ANBARASU R
30	18UCH3063	ASHOK KUMAR D
31	18UCH3067	DEEPAN T
32	18UCH3071	DINESH P
33	18UCH3110	RAJIVGANDHI S
34	18UCH3084	KAVIYARASU V
35	18UCH3090	MOORTHI C
36	18UCH3089	MARSHAL JOSE PRAVEEN A
37	18UCH3092	MURALI K





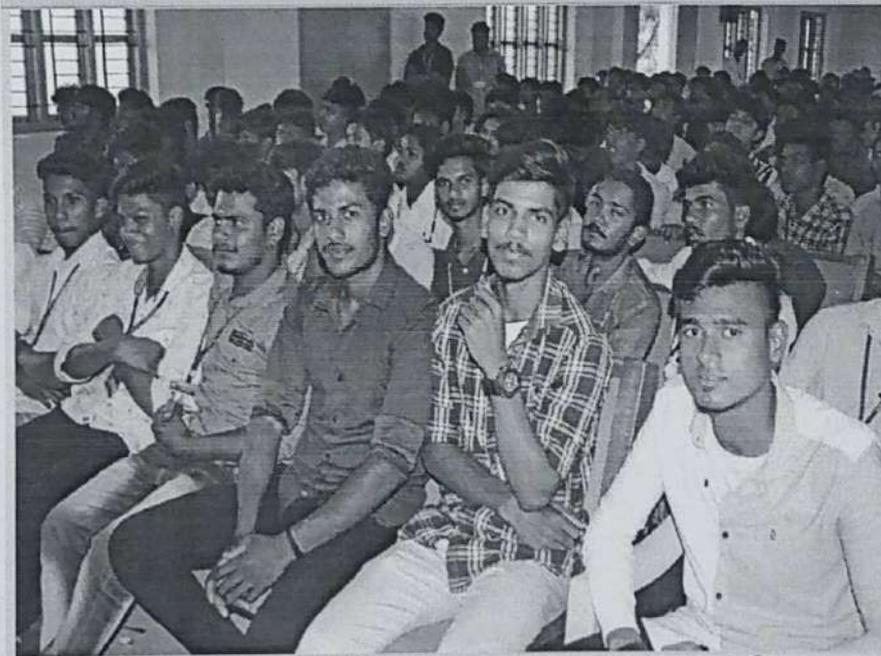
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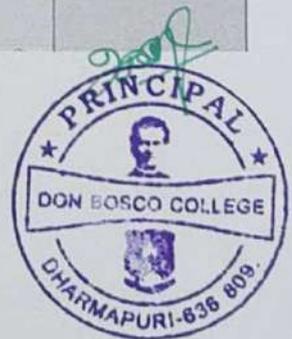
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PRO FORMA FOR PROGRAMMES

ACADEMIC YEAR- 2021-2022

DEPARTMENT NAME	Department of Business Administration
DATE	18.04.2022
VENUE / PLATFORM	Bosco Hall
EVENT (SEMINAR/CULTURAL/QUIZ/GAMES)	"Soft Skill Training"
CLASS	I, II & III BBA
CHIEF GUEST	Mr. D. Ramkumar, HOD-DPM
NO OF PARTICIPANTS / BENEFICIARIES	92
BRIEF REPORT : The Department of Business Administration organized "Soft Skill Training" for BBA students on 18.04.2022 in Don Bosco Hall between 12.00 pm to 1.35 pm. The chief guest for the programme was Prof. D. Ramkumar, HOD-DPM. Soft Skill Training was given to students to develop their skills such as communication, team building, body language, problem solving, time and stress management. Soft Skill Training enabled the students involve in new behavior and ways of thinking.	





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DEPARTMENT OF BUSINESS ADMINISTRATION

REPORT ON SOFT SKILL TRAINING



K. Anand
INCHARGE

K. Anand
HOD



[Signature]
PRINCIPAL

Dr. K. ANAND,
HOD Cum Asst. Prof in BBA,
Don Bosco College,
Athiyaman Bypass Road,
Dharmapuri - 636 809





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DEPARTMENT OF BUSINESS ADMINISTRATION

SOFT SKILL TRAINING

I, II & III BBA

Date : 18.04.2022

Venue: Don Bosco Hall

Time: 12:00 pm to 01:30 pm

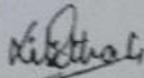
Chief Guest

Asst. Prof. D.RAM KUMAR., HOD

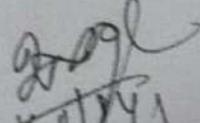
Department of Digital Print Media.

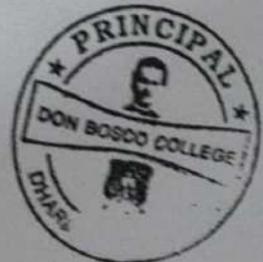
Programme

1. Prayer Song
2. Welcome Address
3. Presentation
4. Chief guest Address
5. Vote of Thanks


IN-CHARGE


HOD
D. K. ANAND,
Asst. Prof in BBA,
Don Bosco College,
Athiyaman Bypass Road,
Dharmapuri-636 809.


PRINCIPAL



DEPARTMENT OF BUSINESS ADMINISTRATION
REPORT ON SOFT SKILL TRAINING

DATE : 18.04.2022

TIME : 12:00 pm to 01:35 pm

CLASS : I, II & III BBA

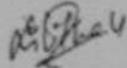
VENUE : Don Bosco Hall

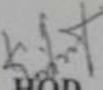
The Department of Business Administration organised 'Soft Skill Training' for I, II & III BBA students on 18.04.2022 in Don Bosco Hall between 12:00 pm to 01:35 pm. The Chief Guest for the programme was Prof. D. Ram Kumar D.P.Tech., MBA Head of the Department of Digital Print Media.

The programme was started with prayer song. Welcome address was read by S.Sakthivel of III BBA. Chief Guest was honored by Dr.K.Anand Head of the Department of Business Administration, followed by presentation and vote of thanks was proposed by A. Saravanan of III BBA.

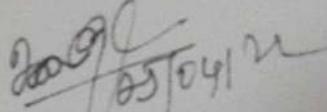
Soft Skill Training was given to students to develop their skills such as communication, team work, body language, problem solving, time and stress management. Soft Skill Training enabled the students to involve in new behavior and ways of thinking.

Chief Guest addressed the students and insisted on Digital Marketing. Growth of Digital Marketing was explained by the chief guest. After the session students are highly motivated by chief guest words.


INCHARGE

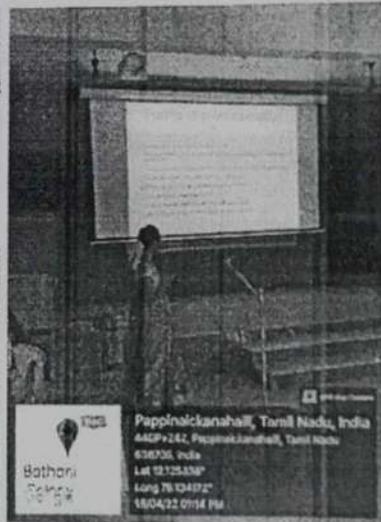
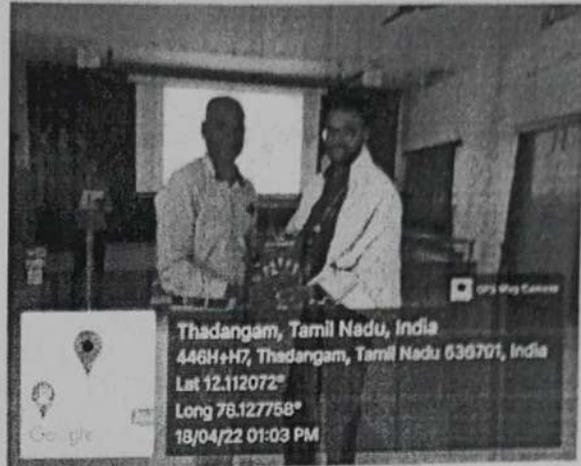

HOD

Dr. K. ANAND,
HOD Gen. Aert. Prof. in BBA,
Don Bosco College,
Adhiyaman Bypass Road,
Dharmapuri-626 522.


PRINCIPAL



PHOTOS



K. Anand
INCHARGE

K. Anand
HOD
DR. K. ANAND,
 HOD Cum Asst. Prof in BBA,
 Don Bosco College,
 Adhiaman Bypass Road,
 Dharmapuri-636 809.

Don Bosco
 25/04/22
PRINCIPAL



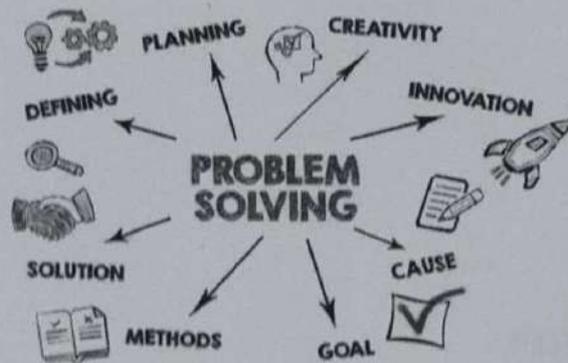


DON BOSCO COLLEGE

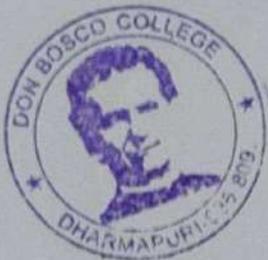
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2021-2022





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CIRCULAR

18.04.2022

Dear students' on 19th April 2022 at 12 pm in Bosco Hall, we will have a Soft Skill program and it will be held on the topic "Problem Solving". Kindly be present on time.



[Handwritten Signature]
PRINCIPAL





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REPORT ON SOFT SKILLS

PROBLEM SOLVING

2021-2022

On 19th April 2022 the department of English and Digital Print Media had organised a program on the topic "Problem Solving" in Bosco Hall for UG third year students of both the departments. Mrs. G. Leelavathi, Head of the department of English was the chief guest. He insisted the students on Problem solving, its importance and its impact on the life of a student and also gave many guidelines to attain success through problem solving. The program ended at 1 pm with a vote of thanks.



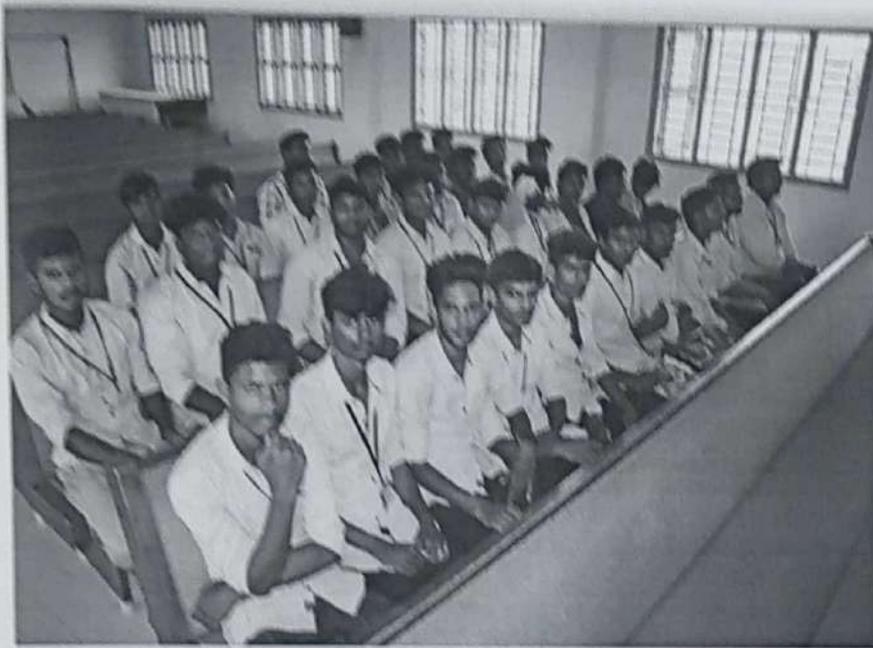
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PRINCIPAL



MEMBERS

S.No	Reg No	Name	Department
01	19UEN3052	ANBIL ELANCH SURIYAN.S	ENGLISH
02	19UEN3055	ARUL MANI.M	ENGLISH
03	19UEN3057	AZIS.S	ENGLISH
04	19UEN3058	BHARATH KUMAR.S	ENGLISH
05	19UEN3059	DHARANIDHARAN.M	ENGLISH
06	19UEN3060	ELUMALAI.S	ENGLISH
07	19UEN3064	JAYASURYA.V	ENGLISH
08	19UEN3071	NAVEEN.S	ENGLISH
09	19UEN3072	NITISH KANNAN.A	ENGLISH
10	19UEN3074	POOVARASAN.B	ENGLISH
11	19UDP1001	ABISHEK P	DPM
12	19UDP1002	ALAGUPERUMAL M	DPM
13	19UDP1003	ANAND D	DPM
14	19UDP1006	BOOBATHI M	DPM
15	19UDP1008	IMRAN N	DPM
16	19UDP1010	KANNADASAN V	DPM
17	19UDP1014	MURALI M	DPM
18	19UDP1015	MURUGAN S	DPM
19	19UDP1021	RAVIKUMAR M	DPM
20	19UDP1022	SANJAY M	DPM





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