

# DON BOSCO COLLEGE

*(Affiliated to Periyar University, Salem)*

Athiyaman Bypass Road, Sogathur Post, Dharmapuri - 636809

Ph : 9443604446, 9443604447 e-mail:dbc155@ive.in web:www.dbcadhamapuri.edu.in



## CALENDAR 2020-2021

*A healthy mind in a healthy body.*

Name: \_\_\_\_\_

Department : \_\_\_\_\_

Year : \_\_\_\_\_

**( N.B : This calendar is to be brought to College daily)**

**PERSONAL INFORMATION**  
(Personal Copy)

Name of the Student :.....

Department :.....

Date of Birth :.....Religion:.....

Father's Name :.....

Mother's Name :.....

Occupation of Father :.....

Occupation of Mother :.....

Residential Address :.....

.....

.....

Phone Number :.....

Office Address (other than residence).....

.....

.....

Phone Number :.....

Blood Group :.....

I have read all the rules of the College as contained in the Handbook and agree to abide by them and will co-operate with the Institution in the interest of my son/ daughter.

Signature of the Parent / Guardian

Signature of the Student

**PERSONAL INFORMATION**

(Staff Copy)

Name of the Student :.....

Department :.....

Date of Birth :.....Religion:.....

Father's Name :.....

Mother's Name :.....

Occupation of Father :.....

Occupation of Mother :.....

Residential Address :.....

.....

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Phone Number :.....

Office Address (other than residence).....

.....

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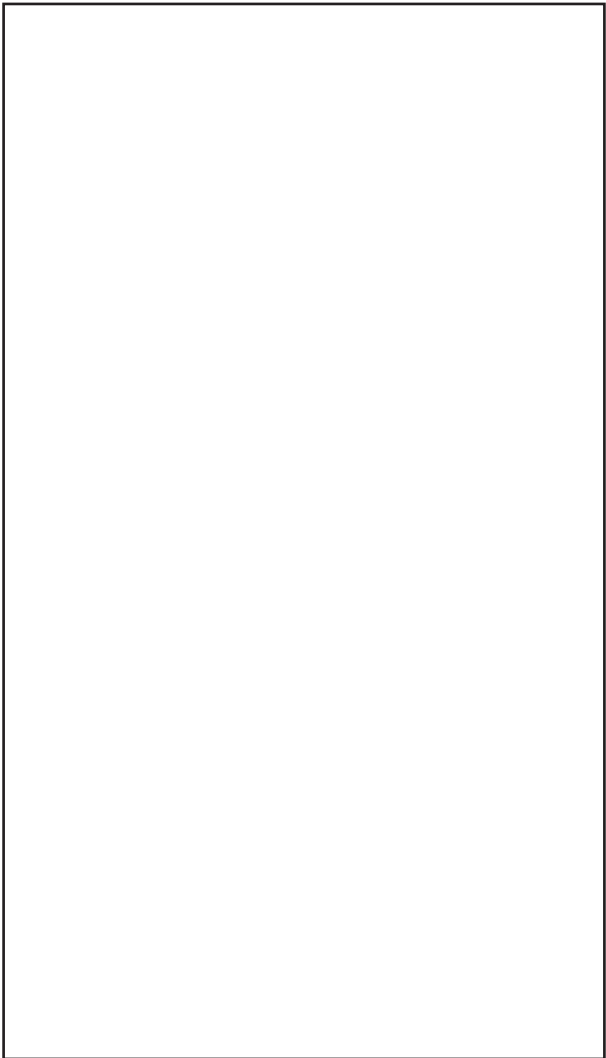
Phone Number :.....

Blood Group :.....

I have read all the rules of the College as contained in the Handbook and agree to abide by them and will co-operate with the Institution in the interest of my son/ daughter.

Signature of the Parent / Guardian

Signature of the Student



**PERSONAL INFORMATION**  
(Office Copy)

Name of the Student :.....

Department :.....

Date of Birth :.....Religion:.....

Father's Name :.....

Mother's Name :.....

Occupation of Father :.....

Occupation of Mother :.....

Residential Address :.....

.....

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Phone Number :.....

Office Address (other than residence).....

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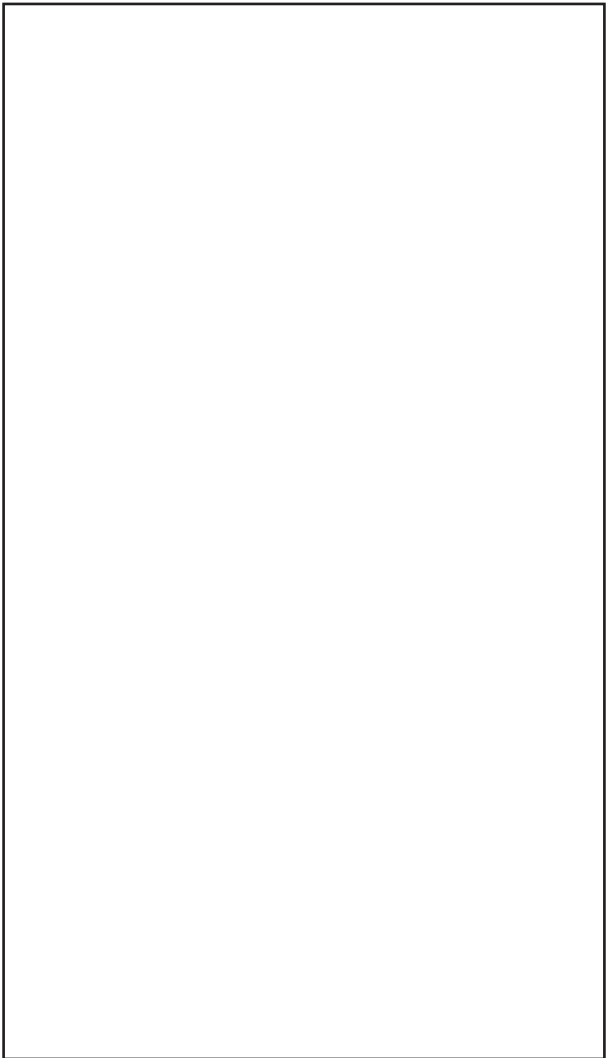
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I have read all the rules of the College as contained in the Handbook and agree to abide by them and will co-operate with the Institution in the interest of my son/ daughter.

Signature of the Parent / Guardian

Signature of the Student



### **PRAYER BEFORE CLASS**

O God / the source of all truth and wisdom/  
Bless our work and study / which we offer You/  
Enlighten our minds / Strengthen our memories/  
And direct our will/ towards what is right/  
Enable us always to seek the truth, and make us truly wise.

Our Father/ who art in heaven/  
Hallowed be Thy Name/  
Thy kingdom come/ Thy will be done  
on earth as it is in heaven/

Give us this day our daily bread/  
and forgive us our trespasses/ as we forgive  
Those who trespass against us /  
and lead us not into temptation/  
but deliver us from evil. - Amen.

### **COLLEGE ANTHEM**

Here come the scholars of DON BOSCO College  
To sing with sweet accord this glad refrain  
Standing together hand in hand  
With pride and faithful to the motto  
A healthy mind in a healthy body

Shining as a bright burning candle  
We are sailing for the sun  
And the race is just begun  
We are reaching for the star  
And empowerment is never far.

### **PRAYER FOR OUR COUNTRY**

Into that Heaven of freedom, my Father let my country awake  
Where the mind is without fear and head is held high  
Where knowledge is free, Where the world has not been broken into  
fragments By narrow domestic walls, Where words come out  
from the depth of truth Where tireless striving stretches its arms  
towards perfection Where the clear stream of reason has not lost  
its way into the dreary desert sands of dead habit.

- Rabindranath Tagore

## NATIONAL ANTHEM

Jana-Gana-Mana-Adhinayaka, JayaHe  
Bharata-Bhagya-Vidhata  
Punjab-Sindhu-Gujarata-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
Uchchhala-JaladhiTaranga  
Tava Subha Name Jage  
Tava Subha Ashisa Mage  
Gahe Tava Jaya Gatha.  
Jana-Garta-Mangala Dayaka, JayaHe  
Bharata-Bhagya-Vidhata,  
Jaya He, Jaya He, Jaya He,  
Jaya Jaya Jaya, JayaHe

- Rabindranath Tagore

## Translation into English

Thou art the ruler of the minds of all people,  
Dispenser of India's destiny.  
Thy name rouses the hearts of Punjab, Sind,  
Gujarat and Maratha,  
Of the Dravida and Orissa and Bengal;  
It echoes in the hills of the Vindhyas and Himalayas,  
Mingles in the music of Jamuna and Ganges and is  
Chanted by the waves of the Indian Sea.  
They pray for thy blessings and sing thy praise.  
The saving of all people waits in thy hand,  
Thou dispenser of India's destiny.  
Victory, victory, victory to thee.

## தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுமும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! - தமிழணங்கே!  
உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து  
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

-மனோன்மனியம் பெ. சுந்தரம்சீனா



## **HYMNS**

### **PRAISE HIM**

- 1) Praise Him, Praise Him,  
Praise Him in the morning, Praise Him in the noon time,  
Praise Him(2)  
Praise Him when the sun goes down.
- 2) Love Him 3) Know Him 4) Serve Him 5) Thank Him

### **BIND US TOGETHER**

Bind us together Lord, Bind us together with cords  
That cannot be broken.

Bind us together, Lord, bind us together,

Bind us together in Love.

There is only one God; there is only one King,

There is only one Body; that is why I sing.

### **THERE SHALL BE SHOWERS OF BLESSINGS**

There shall be showers of blessings; this is the promise of love  
There shall be seasons refreshing, sent from the Savior above

Showers of blessings, showers of blessings we need

Mercy drops round us are falling, but for the showers we plead.

There shall be showers of blessings, precious reviving again,

Over the hills and the valleys, sound of abundance of rain.

There shall be showers of blessings, send them upon us, oh Lord  
Grant to us now a refreshing, come, and now honour thy word.

### **EVERY MORNING WHEN THE DAY'S BEGUN**

Every morning when the Day's begun

I thank the lord for all He has done

Every evening when I kneel to pray

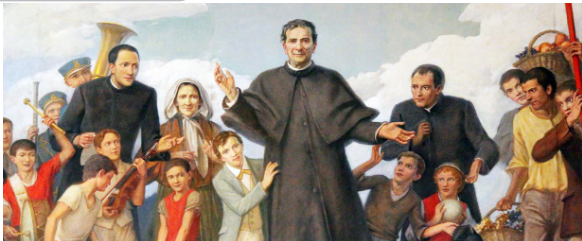
I thank the Lord for another day

Thank you for the sun, My Lord, Thank you for the moon

Thank you for the day and night, morning and afternoon

Thank you for the waters, Lord, the rains that soak the ground

Thank you for the rivers, Lord, fishes that swim around



## **DON BOSCO**

Our Patron, Founder and Friend  
(1815-1888)

St. John Bosco, known and called as Don Bosco (16th August 1815 – 31st January 1888) was an Italian Roman Catholic Priest, Educator and Writer of the 19th century, who put into practice the convictions of his religion, dedicating his life to the betterment and education of disadvantaged youth. He believed education to be a “matter of the heart” based on reason, religion and loving kindness. His followers popularly known as Salesians continue his pedagogy of education throughout the world. The word ‘Salesians’ is from the name of the Patron, St Francis de Sales, a saint much admired by Don Bosco.

Don Bosco was from a poor farming family, where his experience of poverty equipped him with an understating of the poor and the hardships they had to suffer. He knew what it was like to be without a father. He realized how important it was to be skilled in a trade so as to be able to find work; how vulnerable a young worker was to exploitation and how much exposed one was to moral dangers and the vices of drink, sex, gambling and stealing. He was a person whose life was

full of faith in the goodness of young people.

The Salesians dedicate themselves to the care of the orphans and other boys who are homeless. When Don Bosco died in 1888, the congregation, which was only twenty years old, numbered over 1000 members and had spread to seven countries in Europe and South America. The greatest gift Don Bosco has left posterity is his unique way of educating – Preventive System – a method that was inspired by his magnificent obsession. "It is enough to know that you are young and abandoned for me to love you very much." The main motive of the Salesians of Don Bosco (SDB) is to be 'signs and bearers of God's love to the young.'

### **A BRIEF HISTORY OF THE COLLEGE**

The Worldwide Society of the Salesians of Don Bosco came into existence in the nineteenth century to serve poor and needy youth all over the globe. The year 2015 marks the second centenary of the birth of its saintly founder Don Bosco. The year 2006 which marked the first centenary of the presence of Don Bosco works in India also put Dharmapuri on the Salesian worldwide map with the inauguration of Don Bosco Vazhikaatti or Extension Services.

Permission for the College was obtained from the Government and the University by the initiative of Rev. Fr. Johnson Antonysamy, SDB, the Rector, and Rev. Fr. C. M. Varghese, SDB, the first Principal. Established in 2007, it is the first and only minority institution for boys and girls under Periyar University, Salem. The College is situated on Sogathur Adhiyaman Bypass Road, 5 kms from Dharmapuri town. Built in a serene and calm environment, the College provides a holistic ambient for the growth of the students. The Academic journey of the College commenced with

5 undergraduate courses, 9 teaching staff, 3 support staff and 250 students. The institution now boasts a handsome number of over 2100 students, 101 teaching staff and 37 non-teaching staff. The vast majority of our students hail from Dharmapuri and Krishnagiri districts, while students from other parts of Tamil Nadu, Karnataka, Andhra Pradesh, Andamans and North-East India also are accommodated. The College takes pride in educating numerous first generation graduates. The medium of instruction and evaluation is English. The College also provides separate hostel facility for women and excellent bus services to the remote villages.

From its humble beginnings, the College has grown considerably as the result of collective efforts of many, including Salesians, staff and well wishers. In the past few years significant additions have been made to the infrastructure with an open auditorium, state of the art computer labs, science labs, purified drinking water and a modern canteen.

Today we have 11 undergraduate, 8 postgraduate and 4 M.Phil. courses. A three year degree course in B.Sc. Digital Print Media is one of the unique courses offered by the College.

We have national level outstanding performances in Academics, Culturals, Seminars, Sports, and the like. Considerable growth has taken place in skill development courses like Computer Applications, Communication Skills and Placement Training. Extra-curricular activities like N.S.S., R.R.C., Y.R.C., E.D.C., C.C.C., Green Campus, celebration of National and Regional festivals enhance the quality of campus life.

The Don Bosco College of Education (B.Ed.) was established in 2012 by the same Management, in order to give a further boost to the aspiration of students to become professionally qualified teachers.

### **MOTTO**

*Mens sana, in corpore sano* - A healthy mind in a healthy body.

### **GOALS**

Excellence and Empowerment

### **VISION**

The Community of Don Bosco College, inspired by divine and human values, following the educative system of Don Bosco, is committed to the creation of an educated, ethical and empowered poor and rural youth.

### **MISSION**

We are committed to developing integral values through individual and group work in a familial atmosphere. We aim at serving the under-privileged youth enabling them to root out social evils, building communities and promoting an educated and just neighbourhood. We work towards academic excellence, entrepreneurship and developing skills relevant to creation of a happy society.

### **THE COLLEGE COAT OF ARMS**

Don Bosco College (DBC) shines as a bright burning candle imparting knowledge – symbolized by a book, thus influencing the world. The words EXCELLENCE and EMPOWERMENT indicate human and academic excellence, the hallmark of Don Bosco College which enables all students to empower the world in which they live.

The saying *Mens sana in corpore sano* means 'A healthy mind in a healthy body.' This is an abbreviation of the statement, "your prayer must be that you may have a sound mind in a sound body" from the Latin poet Juvenal giving a prescription for happiness. A healthy body contributes greatly to a happy mind and spirit leading to holistic education.

## DON BOSCO SYSTEM OF EDUCATION

The pedagogy of Don Bosco may be renamed for our times as the 'pedagogy of expression' because it is a system of education that is designed to enable a student to grow fully and freely into the kind of person he or she is 'meant' to be. Don Bosco himself called his educative method 'the preventive system' – a name he chose to contrast it with the 'Repressive System' in vogue during his time. The latter was a type of education that used fear of punishment as the basis for control. In contrast, Don Bosco's Preventive Method would seek to 'prevent' the very need for punishment by placing the child in an environment in which he/she is encouraged to choose the 'good' rather than the 'bad'. In positive terms, this environment would create a healthy, congenial and friendly atmosphere in order to elicit the best that a student can offer – his/her complete self-expression.

The roots or the invisible principles of Don Bosco's 'system of expression' are 'Rapport', 'Religion' and 'Reason', while the trunk or visible body of this educational method is 'Presence'. These are the four principles of his educational system.

This 'presence' of the teacher in the life of the student is the epitome of Don Bosco's educative system. For rapport, religion and reason to be truly lived out with one's students, teachers have to be present in a way that is qualitative. This calls for a type of presence that has the following characteristics:

**(a) A Motivating Presence:** One that infuses enthusiasm, encouragement and optimism. The presence of the educator infuses in the child a thirst for knowledge through the tactful use of queries, experiments, and exposure to new and educative environments.

**(b) A Personal Presence:** The presence of the teacher is such that each child feels known, loved and accepted. This is all the more essential when relating to children having different levels of intelligence that are weak, differently abled and underprivileged.

**(c) An Incarnational Presence:** As explained under the section on 'rapport', loving what your students love or 'getting under their skin' has an important purpose: seeing the world through their eyes will make them want to experience the world and the values you live by.

**(d) A Creative Presence:** That is open to the joy of discovery. Life is too rich, too precious, too varied to be experienced between the fine print of cold textbooks or within the walls of classrooms. Being open to discovery means being ready to try new ways, new solutions, and new ideas. Risk is a necessary ingredient of all creative learning.

**(e) A Preventive and Corrective Presence:** Students are prone to forget rules. Being there with them would help prevent exposure to harm. Furthermore, timely reminders do help. But these reminders must be respectful of the offender. A presence that instills fear and punishment does more harm than good. In his letter to his Salesians, Don Bosco advised:

"My sons, how often in my long career has this great truth come home to me! It is so much easier to get angry than to be patient, to threaten children rather than persuade them. I would even say that usually it is so much more convenient for our own impatience and pride to punish them than to correct them patiently with firmness and gentleness." (Letters of John Bosco, 201)

**OUR MILESTONES**

YEAR	MILESTONES
2006	The Foundation and Construction of the College Building
2007	The Establishment of the College
2007	The Construction of the First Floor of the College
2007	Library was set with 1,200 Books
2007	The Initiation of IQAC
2007	B.C.A.
2007	B.Com. (C.A.)
2007	B.Sc. Computer Science
2007	B.Sc. Mathematics
2007	B.B.A. (C.A)
2008	Computer Science Laboratory
2008	Extension Services
2008	B.Com.
2008	B.Sc. Digital Print Media
2008	B.Sc. Mathematics (C.A.)
2008	B.Sc. Physics
2008	M.S.W.
2009	The Construction of the Second Floor of the College
2009	The Construction of Physics Laboratory
2009	The Construction of Chemistry Laboratory
2009	The Construction of Digital Print Media Laboratory
2009	B.A. English
2009	The Inauguration of Wall-street Association of the Department of Commerce
2009	The Inauguration of Adhiyan Tamizh Mandram of the Department of Tamil
2009	B.Sc. Chemistry
2010	The Construction of the Third Floor of the College
2010	Construction of the Canteen
2010	M.Sc. Mathematics
2010	The Inauguration of Prospero Literary Association of the Department of English



## OUR MILESTONES

YEAR	MILESTONES
2010	The Inauguration of Ramanujam Association of the Department of Mathematics
2010	The Inauguration of Rainbow Association of the Department of Social Work
2011	The Elevation of Dominic Savio Hall
2011	Equipping of PG Computer Science Laboratory
2011	M.A. English
2011	M.Com.
2011	M.Sc. Computer Science
2011	The Inauguration of DIVINE Association of the Department of Computer Science
2011	The Inauguration of Einstein Association of the Department of Physics
2011	NSDC Lab was put up with 40 Computers.
2012	The Edifice of Open Auditorium
2012	The Establishment of Don Bosco College of Education
2012	The Generator Hall was set.
2012	M.Sc. Physics
2012	The Inauguration of Spectrum Association of the Department of Chemistry
2012	The Inauguration of New-wave Association of the Department of Digital Print Media
2012	A tank was put up for harvesting rainwater.
2012	M.Phil. Computer Science
2013	Extension of Physics Laboratory
2013	Extension of Chemistry Laboratory
2013	Extension of Digital Print Media Laboratory
2014	RO-Purified Drinking Water was supplied by Mr. Kulandai Francis, Founder, IVDP, Krishnagiri.
2014	M.Phil. Commerce
2014	M.Sc. Chemistry
2014	M.Phil. English
2014	M.Phil. Mathematics

## OUR MILESTONES

YEAR	MILESTONES
2014	B.B.A. (C.A.) was converted into B.B.A.
2014	The Inauguration of SPARK Association of the Department of Business Administration
2014	LED Projectors were sponsored by Mr. Kulandai Francis, Founder, IVDP, Krishnagiri.
2015	Extension of Library
2015	M.A. Tamil
2015	The Erection of Don Bosco Bicentenary Hall.
2017	Renovation of Rest Room for Faculty
2017	Renovation of Rest Room for Students
2017	The College Main Gate and Fencing were put up.
2017	Parking Space for Students
2017	The Campus Culture was initiated.
2018	B.A. Tamil
2018	Solar Lamps were set.
2018	CCTV and Intercom was installed.
2018	Play Ground was elevated.
2018	Transport service station was set up.
2018	Transport Tracking System was Introduced.
2019	Fans were fixed in all class rooms. Sponsored by Extension Service and Alumni.
2019	Issued Jio Phones to Officials, HODs and Class Mentors.
2019	Established Staff Garden
2019	Painted the whole building of the College.
2020	Ph.D. Commerce

## UNDERGRADUATE COURSES

S.No	Degree	Allied Subjects
1	<b>B.A.</b> Tamil	(a) Thamizhaka Varalaru: Makkalum Panpadum (b) Thamizh Elakkiya Varalaru (c) Thamizh Mozhi Varalaru (d) Thamizh Elakkana Varalaru
2	<b>B.A.</b> English	(a) Social History of England (b) History of English Literature (c) Literary Forms and Criticism (d) Phonetics and Transcription
3	<b>B.B.A.</b>	(a) Business Mathematics and Statistics - I (b) Business Mathematics and Statistics - II (c) Managerial Economics (d) Money Banking and Global Business
4	<b>B.C.A.</b>	(a) Allied Mathematics - I (b) Allied Mathematics - II (c) Principles of Accounting (d) Cost and Management Accounting
5	<b>B.Com.</b>	(a) Business Economics (b) Indian Economy (c) Business Statistical Methods (d) Business Statistical Decision Techniques
6	<b>B.Com.</b> (C.A.)	(a) Business Application Software (b) Database Management System (c) Business Statistical Methods (d) Business Statistical Decision Techniques
7	<b>B.Sc.</b> Computer Science	(a) Allied Mathematics - I (b) Allied Mathematics - II (c) Allied Physics - I (d) Allied Physics - II
8	<b>B.Sc.</b> Chemistry	(a) Allied Mathematics - I (b) Allied Mathematics - II (c) Allied Physics - I (d) Allied Physics - II

9	<b>B.Sc.</b> Digital Print Media	(a) Business Communications (b) Marketing (c) Entrepreneurship Development (d) Advertising
10	<b>B.Sc.</b> Mathematics	(a) Mathematical Statistics - I (b) Mathematical Statistics - II (c) Allied Physics - I (d) Allied Physics - II
11	<b>B.Sc.</b> Physics	(a) Allied Mathematics - I (b) Allied Mathematics - II (c) Allied Chemistry - I (d) Allied Chemistry - II

### POSTGRADUATE COURSES

S.No	Degree	Specialization
12	<b>M.A.</b> English	
13	<b>M.A.</b> Tamil	
14	<b>M.Com.</b>	
15	<b>M.Sc.</b> Chemistry	
16	<b>M.Sc.</b> Computer Science	
17	<b>M.Sc.</b> Mathematics	
18	<b>M.Sc.</b> Physics	
19	<b>M.S.W.</b>	(a) Human Resource Management (b) Community Development (c) Medical and Psychiatry

### RESEARCH COURSES

### VALUE ADDED COURSES

S.No	Degree	
20	M.Phil., Ph.D. Commerce	- Value Education
21	M.Phil. Computer Science	- Communication Skills
22	M.Phil. English	- Technical Skills
23	M.Phil. Mathematics	- Certificate Programme
		- Employability Skills

**BOARD OF MANAGEMENT**

**Rev.Fr.K.M.Jose, SDB**

Chairman / Provincial

**Rev. Dr. Don Bosco, SDB**

Vice-Chairman / Vice-Provincial

**Rev. Fr. P. Edwin Vasanthan, SDB**

Economer

**Rev. Dr. Edwin George, SDB**

Secretary / Rector

**Rev. Dr. A. Siluvai Muthu, SDB**

Principal

**Rev. Dr. K. Jayaprakash, SDB**

Vice-Rector / Director - DB College of Education

**Rev. Dr. C. Antony Raj, SDB**

Administrator / Academic Coordinator

**Rev. Fr. D. Samson Shanmugam, SDB**

Vice Principal / Asst. Professor, Dept. of MSW

**OTHER OFFICIALS**

Dr. A. S. Raja	: Dean - Student Welfare
D. S. Sumathi	: Dean - Student Welfare
C. George Arockiaraj	: C.O.E.
Dr. R. Venkatesh	: P.R.O.

**STAFF****Department of Business Administration**

<b>Dr.K. Anand (HOD)</b>	M.B.A., M.Phil., Ph.D.
G.Lilitha	M.B.A.
R. Bhuvaneshwari	M.B.A., M.Phil.
A. Jansi	M.Com., M.Phil., B.Ed.

**Department of Chemistry**

<b>K. Sakthivel (HOD)</b>	M.Sc., M.Phil. B.Ed.
R. Mani	M.Sc., M.Phil., B.Ed.
S. Manimegalai	M.Sc., M.Phil., B.Ed.
K.Vijai	M.Sc., B.Ed., SET.
V. Durga	M.Sc., M.Phil., B.Ed.
M.A.Arifullah	M.Sc., M.Phil., B.Ed., SET.
D. Chinnasamy	M.Sc., M.Phil.
M. Adhiyaman	M.Sc., M.Phil., M.Ed.
C. Jayakumar	M.Sc., B.Ed.

**Department of Commerce**

Dr. R. Venkatesh	M.C.S., M.Com., M.Phil., M.B.A., PGDPM&LL., M.Sc. (Psy.), Ph.D.
Dr. I. James	M.Com., M.Phil., Ph.D.
<b>Dr. M. Raja (HOD)</b>	M.Com.(CA), M.Phil., Ph.D.
G. Gopu	M.Com., M.Phil., M.B.A., SET.
P. Nagamani	M.Com., M.Phil., SET.
H. Ashik Ahamed	M.Com., M.Phil.
M. Suresh	M.Com. M.Phil., NET.
D. Venkatasaravanan	M.Com., M.Phil., PGDCM.
S. Gladis Mary	M.Com., M.Phil.
M. Ambika	M.Com., M.Phil.
R. Palanisamy	M.Com. (CA), M.Phil.

**Department of Computer Science**

Dr. P. Madhubala	M.C.A., M.Phil., Ph.D.
<b>S. Silambarasan (HOD)</b>	M.C.A., M.Phil., SET.
S. Rajesh Singh	M.Sc., M.B.A., M.C.A., M.Phil., B.Ed., DYHE.
S. Vadamalai	M.C.A., M.Phil., B.Ed.

S. Jothi Sheeba	M.C.A., M.Phil.
S. Michael Bosco Duraisamy	M.Sc., M.Phil., B.Ed.
S. Ramadass	M.C.A., M.Phil.
R. Sagayam	M.C.A., M.Phil.,
K. Sekar	M.C.A., M.Phil., NET.
C. Jothi	M.Sc.
P. Aruna	M.C.A.
K. Naveenkumar	M.C.A., M.Phil., NET.
P. Ramachandran	M.Sc., M.Phil., B.Ed.

### **Department of Digital Print Media**

<b>D. Ram Kumar (HOD)</b>	D.P.Tech., M.B.A. M.A (JMC)
M. Sevvanthi	B.Sc. (DPM), M.B.A.
K. Sivasakaravarthi	B.Sc. (DPM).
D. Sivaraj	M.A(JMC)

### **Department of English**

<b>G. Leelavathi (HOD)</b>	M.A., M.Phil.
R. Murugesan	M.A., M.Phil.
S. Regina Mary	M.A., M.Phil., B.Ed.
J. Jayaraj	M.A., M.A., B.Ed., PGDELT.
J. Mary Anusha	M.A., M.Phil., B.Ed.
M. Divakar	M.A., M.Phil., B.Ed.
R. Govindan	M.A., B.Ed., D.T.Ed.
V. Sankar	M.A., B.Ed.
M. Deepa	M.A.
S. Thirumal	M.A., M.Phil.
J. Kalai	M.A., M.Phil.
S. Subhanandhini	M.A.

### **Department of Mathematics**

Dr.V. Rajeswari	M.Sc., M.Phil., B.Ed., SET. Ph.D.
D. S. Sumathi (Dean)	M.Sc., M.Phil.,
<b>R. Prakash (HOD)</b>	M.Sc., M.Phil., B.Ed.
K. Jai Shankar	M.Sc., M.Phil., M.Ed.
P. Rajasekaran	M.Sc., M.Phil., B.Ed.
N. Senthil Kumar	M.Sc., B.Ed., SET.
K. Chandran	M.Sc., M.Phil., B.Ed., SET.
D. Chendrayan	M.Sc., M.Phil.
D. Divya Praveena	M.Sc., B.Ed.
K. Edward	M.Sc., B.Ed.

**Department of Physics****M. Sekar (HOD)**

P. Inbam

C. George Arockiaraj

S. Ramkumar

R. Ranjithkumar

Dr. J. Jayaprakash

K. Yuvarani

G. Venkatesh

M.Sc., M.Phil., B.Ed.

M.Sc., M.Phil.

M.Sc., M.Phil., B.Ed.

M.Sc., M.Phil., B.Ed.

M.Sc., M.Phil., B.Ed.

M.Sc., B.Ed., Ph.D.

M.Sc., B.Ed.

M.Sc., M.Phil., B.Ed.

**Department of Social Work****K. Selvanathan (HOD)**

Fr. D. Samson Shanmugam SDB

J. P. Francis Dhivakar

M.S.W., M.A.

M.S.W. SET.

M.S.W. NET.

**Department of Physical Education**

M. Xavier Denies

M.P.Ed., M.Phil.

**Department of Tamil**

Rev. Dr. A. Siluvai Muthu SDB

M. Periyasamy

Dr. A.S. Raja (Dean)

**P. Kannathasan (HOD)**

Dr. G. Sankar

A. Elangovan

S. Somasekar

Dr. T. Theerthamalai

P. Palanisamy

M. Santhosh

R. Rajakumar

M. Chennappan

T. Lakshman

Dr. S. Rahamath

M.A., PGDTC., Ph.D.

M.A., M.Phil., TPT, SET.

M.A., M.Phil., B.Ed., Ph.D.

M.A., M.Phil., B.Ed., NET.

M.A., M.Phil., B.Ed., Ph.D.

M.A., M.Phil., B.Ed., NET.

M.A., M.Phil., B.Ed., SET, NET.

M.A., M.Phil., B.Ed., Ph.D.

M.A., M.Phil.

M.A., M.Phil.

M.A., M.Phil., B.Ed.

M.A., M.Phil., D.T.Ed., SET.

M.A., M.Phil., B.Ed., NET., JRF

M.A., M.Phil., B.Ed., SET, NET., Ph.D.

**Librarian**

S. Arul Arokia Raj

B.A., M.L.I.S.

**Asst. Librarian**

X. Lawrence

B.A., C.L.I.S.



**Office Staff**

R. Victor Selvanayagam	M.Sc., M.L.I.S., B.Ed.
K. Ramachandran	B.A.
A. George	B.B.A
J. Nelson Rajan	
V. Rajkumar	M.Sc., B.Ed.

**System Administrator**

M. Krishnan	B.Sc., B.Ed.
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**Lab Assistants**

A. Naveen	B.C.A. - Computer Science
E. Vijayan	B.Sc. - Computer Science
J. Albert Raja	M.A., C.C.N.A., D.Y. Ed. - Physics
S. Kumar	M.Sc., B.Ed., - Physics
K. Krishna Murthy	M.Sc., - Chemistry
G. Ramkumar	M.Sc., B.Ed. - Chemistry

**Technical Staff**

B. Lourduraj	I.T.I.
V. Jeevananthan	D.E.C.E.

**C.O.E. Assistant**

G. Christopher	D.E.E.E.
----------------	----------

**Drivers**

S. Madalai Muthu	S. Vincent Paul
S. Sagayaraj	M. Azhagu
S. Marimuthu	K. Karthick
N. Thambi Durai	S. Chandrasekar
K. Aravinda Kumar	N. Paramathma
M. Thangarasu	T. Govindan
D. Saravanan	

**Gardeners:**

M.V. Pasuvaraj K.Valli

**Sweepers:**

R. Naomi M. Mathammal

## COMMITTEE MEMBERS 2020-2021

### **College Council**

Secretary (Coordinator)  
Principal  
Management Council Members  
Vice Principal  
Controller of Examinations  
Deans  
Heads of Departments  
Physical Director  
P.R.O.  
Librarian  
Office Manager

### **Internal Quality Assurance Cell (IQAC)**

Rev. Dr. Edwin George  
Rev. Dr. A. Siluvai Muthu  
Rev. Dr. C. Antony Raj (Coordinator)  
S. Vadamalai  
M. Xavier Denies  
M. Periyasamy  
Dr. R.Venkatesh  
Dr. V. Rajeswari  
G. Leelavathi  
Dr. I. James  
C. George Arockiaraj  
Dr. G. Sankar

### **Department of Value Education**

Rev. Dr. Edwin George (Coordinator)  
Rev. Dr. A. Siluvai Muthu  
Rev. Fr. Arockiasamy  
Rev. Fr. M. George  
Rev. Fr. Jyothi  
Rev. Fr. K. Maria Joseph

**Staff Welfare Committee**

Rev. Dr. A. Siluvai Muthu  
Dr. G. Sankar (Coordinator)  
P. Inbam  
S. Vadamalai  
V. Durga  
G. Lilitha  
R. Govindan  
D. Chendrayan  
M. Ambika  
M. Sevvanthi  
J. P. Francis Dhivakar  
G. Venkatesh

**Student Welfare Committee**

Dr. A. S. Raja - Dean of Boys (Coordinator)  
D. S. Sumathi -Dean of Girls (Addl. Coordinator)  
S. Regina Mary  
S. Jothi Sheeba  
K. Vijai  
H. Ashik Ahamed  
D. Divya Praveena  
S. Somasekar  
Dr. J. Jayaprakash  
M. Sevvanthi  
K. Naveen Kumar  
A. Jansi  
Student Representatives

**Readers Forum and Read to Lead**

S. Arul Arokia Raj (Coordinator)  
K. Selvanathan  
S. Michael Bosco Duraisamy  
R. Rajakumar  
X. Lawrence  
C. Jayakumar

**Cultural Committee**

Rev. Fr. D. Samson Shanmugam (Coordinator)  
M. Xavier Denis (Coordinator)  
K. Jai Shankar  
K. Selvanathan  
S. Jothi Sheeba  
A. Elangovan  
S. Gladis Mary  
J. Kalai  
K. Yuvarani  
M. Adhiyaman  
R. Bhuvaneshwari  
D. Sivaraj

**Magazine Committee**

Rev. Dr. A. Siluvai Muthu (Coordinator)  
J. Jayaraj  
M. Xavier Denies  
D. Ramkumar  
N. Senthil Kumar  
K. Sekar  
M. Suresh  
R. Ranjithkumar  
R. Bhuvanehwari  
C. Jayakumar  
T. Lakshman

**Examinations Committee**

Rev. Dr. A. Siluvai Muthu  
C. George Arockiaraj (Coordinator)  
Dr. K. Anand  
N. Senthil Kumar  
S. Somasekar  
S. Ramkumar  
R. Palanisamy

S. Ramadass  
D. Chinnasamy  
J. P. Francis Dhivakar  
R. Govindan  
G. Christopher

**Research Cell**

Rev. Dr. A. Siluvai Muthu  
S. Rajesh Singh (Coordinator)  
Dr. R. Venkatesh  
Dr. P. Madhubala  
Dr. V. Rajeswari  
Dr. A. S. Raja  
Dr. K. Anand  
Dr. M. Raja  
Dr. G. Sankar  
Dr. I. James  
Dr. J. Jayaprakash  
Dr. T. Theerthamalai  
Dr. S. Rahamath  
All M.Phil. Guides

**Scholarship Committee**

Rev. Dr. Edwin George (Coordinator)  
Rev. Dr. A. Siluvai Muthu  
Rev. Dr. C. Antony Raj  
M. Krishnan  
All Class Mentors

**Women's Welfare Committee**

Dr. V. Rajeswari (Coordinator)  
Dr. P. Madhubala  
S. Manimegalai  
J. Mary Anusha  
S. Gladis Mary  
S. Subhanandhini

**Placement Cell**

G. Gopu (Coordinator)  
K. Chandran  
S. Ramkumar  
R. Mani  
H. Ashik Ahamed  
K. Sekar  
Dr. T. Theerthamalai  
C. Jothi  
A. Jansi  
R. Govindan  
J. P. Francis Dhivakar  
k. Sivasakaravarthi

**Diploma and Certificate Courses**

D. Ramkumar (Coordinator)  
P. Kannathasan  
P. Nagamani  
D. Divya Praveena  
S. Ramadass

**Health Care and Pro-Life**

S. Regina Mary (Coordinator)  
S. Jothi Sheeba  
K. Vijai  
A. Elangovan  
M. Ambika  
Dr. S. Rahamath  
S. Subhanandhini

**Religious Care**

Rev. Dr. Edwin George (Coordinator)  
Rev. Dr. A. Siluvai Muthu  
Dr. A. S. Raja  
J. Jayaraj

**Students Grievance Redressal Cell**

Rev. Dr. C. Antony Raj  
Dr. A. S. Raja (Coordinator)  
D. S. Sumathi

**Discipline Committee**

Rev. Fr. D. Samson Shanmugam (Coordinator)  
M. Xavier Denies  
M. Periyasamy  
Dr. A. S. Raja  
D. S. Sumathi  
S. Regina Mary  
K. Chandran  
M. Suresh  
M. A. Arifullah  
M. Divakar  
R. Ranjithkumar  
C. Jothi  
M. Santhosh  
G. Venkatesh

**Guidance and Counseling**

Rev. Dr. Edwin George (Coordinator)  
Rev. Fr. Christhuraj  
P. Inbam  
K. Selvanathan

**Library**

Rev. Dr. A. Siluvai Muthu (Coordinator)  
S. Arul Arokia Raj  
J. Mary Anusha  
S. Chennappan  
M. Deepa  
Dr. S. Rahamath  
X. Lawrence

**Anti-Ragging Committee**

University Vice Chancellor  
University Registrar  
Rev. Dr. A. Siluvai Muthu  
M. Xavier Denies (Coordinator)  
M. Periyasamy

**Anti-Ragging Squad**

Rev. Dr. A. Siluvai Muthu  
Rev. Fr. D. Samson Shanmugam (Coordinator)  
Dr. R. Venkatesh  
Dr. A. S. Raja  
D. S. Sumathi

**Documentation and Web Committee**

Rev. Dr. Edwin George (Coordinator)  
S. Vadamalai  
J. Jayaraj  
M. Krishnan

**Alumni Committee**

Rev. Dr. Edwin George  
M. Periyasamy (Coordinator)  
Final Year Staff In-charge

**Advertising Committee**

Rev. Dr. A. Siluvai Muthu (Coordinator)  
Dr. R. Venkatesh  
Dr. G. Sankar  
R. Govindan  
M. Krishnan  
V. Jeevanandhan

**Laboratory Directors**

Dr. P. Madhubala – Computer Science  
P. Inbam – Physics  
R. Mani – Chemistry



**Canteen and Noon Meal Committee**

Rev. Fr. D. Samson Shanmugam  
K. Vijai  
M. Divakar  
S. Michel Bosco Duraisamy  
M. A. Arifullah  
V. Sankar  
M. Deepa  
M. Chennappan  
R. Palanisamy  
K. Edward  
C. Jayakumar

**Extension Activities**

Rev. Fr. D. Samson Shanmugam (Coordinator)  
M. Periyasamy  
Dr. R. Venkatesh  
Dr. V. Rajeswari  
S. Regina Mary  
S. Vadamalai  
P. Inbam  
P. Rajasekaran  
K. Selvanathan

**Disabilities Committee**

Dr. R. Venkatesh (Coordinator)  
D. S. Sumathi  
Dr. I. James  
M. Krishnan

**Harassment Complaints Committee**

Rev. Dr. A. Siluvai Muthu  
Dr. A. S. Raja  
D. S. Sumathi  
M. Xavier Denies  
M. Periyasamy

## Clubs

YRC	: R. Ranjithkumar
NSS	: Dr. G. Sankar (Coordinator)
	Unit I : P. Palanisamy, P.Aruna
	Unit II : R. Sagayam, J. Kalai
RRC	: R. Bhuvaneshwari
EDC	: P. Nagamani
CCC	: D. Venkatasaravanan
Green Campus	: S. Manimegalai, M. Adhiyaman
Media	: S. Ramadass
Readers Forum	: K. Selvanathan
Sports	: M. Xavier Denies : P. Rajasekaran
Language Monitoring	: G. Leelavathi

## Departments In-charge of College

### Common Functions

Sports Day	- B.B.A., D.P.M.
Cultural	- Computer Science
Teachers Day	- B.B.A., D.P.M.
Parents Meet	- Physics
Christmas	- English
Pongal	- Tamil
Don Bosco Feast	- M.S.W.
Graduation	- Mathematics
Job Fair	- Chemistry
College Day	- Commerce
Alumni Day	- Physics

# **CALENDAR**

## **2020-2021**

## June- 2020

1.	Mon	
2	Tue	
3	Wed	
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thu	
19	Fri	
20	Sat	
21	Sun	Yoga Day
22	Mon	
23	Tue	
24	Wed	W.D. Commemoration of M.H.C.
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	Commemoration of Don Bosco

Assembly and Holy Mass by the Dept. of Computer Science,  
B.B.A. and Tamil

## July - 2020

1.	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	W.D. Commemoration of M.H.C.
25	Sat	
26	Sun	
27	Mon	
28	Tue	National Level E-Quiz on Phonetics and Transcription
29	Wed	National Level E-Quiz on Phonetics and Transcription
30	Thu	
31	Fri	Commemoration of Don Bosco
Assembly and Holy Mass by the Dept. of Commerce		

## August - 2020

1	Sat	H.D.Bakrid
2	Sun	Aadi - 18
3	Mon	College reopens for Online
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	H.D. Krishna Jayanthi
12	Wed	
13	Thu	
14	Fri	
15	Sat	H.D. - Independence Day - NSS
16	Sun	Birthday of Don Bosco – Celebration of Youth Day
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	H.D.Vinayar Chathurthi
23	Sun	
24	Mon	Commemoration of M.H.C.
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	Muharam
31	Mon	H.D. Muharam Commemoration of Don Bosco

Assembly and Holy Mass by the Dept. of Mathematics

## September - 2020

1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	Teachers' Day
6	Sun	
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tue	
16	Wed	
17	Thu	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thu	W.D. Commemoration of M.H.C.
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	Commemoration of Don Bosco

Assembly and Holy Mass by the Dept. of Physics

## October - 2020

1	Thu	
2	Fri	H.D. Gandhi Jayanthi
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	Commemoration of M.H.C.
25	Sun	Ayutha Pooja
26	Mon	H.D.Vijaya Dasami
27	Tue	
28	Wed	
29	Thu	
30	Fri	
31	Sat	Commemoration of Don Bosco

Assembly and Holy Mass by the Dept. of English



## November - 2020

1	Sun	
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	H.D. Diwali, Childrens' Day
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	Commemoration of M.H.C.
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	Commemoration of Don Bosco

## December - 2020

1.	Tue	Research Orientation on Online - English
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	
7	Mon	
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	
14	Mon	
15	Tue	
16	Wed	
17	Thu	
18	Fri	
19	Sat	
20	Sun	Christmas Celebration – Support Staff
21	Mon	
22	Tue	
23	Wed	Christmas Celebration
24	Thu	Commemoration of M.H.C.
25	Fri	<b>Christmas</b>
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	
31	Thu	Commemoration of Don Bosco

Assembly and Holy Mass by the Dept. of Computer Science

## January - 2021

1	<b>Fri</b>	H.D. New Year
2	<b>Sat</b>	
3	<b>Sun</b>	
4	<b>Mon</b>	
5	<b>Tue</b>	
6	<b>Wed</b>	
7	<b>Thu</b>	
8	<b>Fri</b>	
9	<b>Sat</b>	
10	<b>Sun</b>	
11	<b>Mon</b>	
12	<b>Tue</b>	பொங்கல் விழா - தமிழ்த்துறை
13	<b>Wed</b>	
14	<b>Thu</b>	போகி - விடுமுறை
15	<b>Fri</b>	பொங்கல் - விடுமுறை
16	<b>Sat</b>	திருவள்ளூர் தினம் - விடுமுறை
17	<b>Sun</b>	
18	<b>Mon</b>	
19	<b>Tue</b>	
20	<b>Wed</b>	
21	<b>Thu</b>	
22	<b>Fri</b>	
23	<b>Sat</b>	
24	<b>Sun</b>	Commemoration of M.H.C.
25	<b>Mon</b>	
26	<b>Tue</b>	H.D. Republic Day - Organizer: N.S.S.
27	<b>Wed</b>	
28	<b>Thu</b>	
29	<b>Fri</b>	
30	<b>Sat</b>	
31	<b>Sun</b>	The Feast of Saint John Bosco

Assembly and Holy Mass by the Dept. of Chemistry

## February - 2021

1	Mon	
2	Tue	
3	Wed	College reopens for Faculty
4	Thu	
5	Fri	
6	Sat	
7	Sun	
8	Mon	College reopens for Freshers
9	Tue	
10	Wed	<b>Even Semester Begins</b>
11	Thu	
12	Fri	
13	Sat	Freshers' Day - UG and PG I Year
14	Sun	
15	Mon	
16	Tue	
17	Wed	ash Wednesday - Holy Mass for Chtholies
18	Thu	
19	Fri	
20	Sat	Inauguration of DIVINE Association and Programme Club - CS
21	Sun	
22	Mon	<b>Unit Test - I</b>
23	Tue	CCA – II B.Sc., Maths
24	Wed	Commemoration of M.H.C.
25	Thu	CCA - C.S.
26	Fri	CCC Programme CCA- C.S. Business Quiz - BBA
27	Sat	CCA - DPM, CCA- English, CCA - Physics
28	Sun	Commemoration of Don Bosco
Assembly and Holy Mass by the Dept. of DPM & MSW		
<b>44</b>		

## March - 2021

1.	Mon	
2	Tue	
3	Wed	திறவறித்தேர்வு - தமிழ்த்துறை
4	Thu	Video Editing Demo- C.S.
5	Fri	CCA – III B.Com. (CA), CCA – III B.Com.
6	Sat	<b>Fancy Fete 2021</b>
7	Sun	
8	Mon	CCA – II B.Com. (CA), International Women's Day Last day for College fee and Bus fee single Instalment
9	Tue	CCA – II B.Com., CCA – III B.Sc., Maths
10	Wed	CCA – I M.Com. & II M.Com., CCA - BBA Research Orientation – II M.Com., III B.Com., & III B.Com. (CA) – DB Hall
11	Thu	CCA – I B.Com.
12	Fri	CCA – I B.Com. (CA), Concurrent Field Work – I M.S.W. School Visit – Maths Department
13	Sat	W.D. CCA - DPM
14	Sun	
15	Mon	<b>Unif Test - II</b> , SPSS Usage – DB Hall
16	Tue	YRC Programme, CCA – 1st and 2nd M.Sc., Maths
17	Wed	Awareness Programme on EQ- BBA , CCA - English
18	Thu	Model Examinations Begin – Even Semester
19	Fri	Computer Library Programme – C.S.
20	Sat	W.D. Awareness on Competitive Examination
21	Sun	
22	Mon	
23	Tue	CCA - BBA
24	Wed	Commemoration of M.H.C. , CCA - English
25	Thu	IQAC Meeting CA Awareness Programme, CCA – I B.Sc., Maths
26	Fri	Add Zap & Product Lunching - BBA, Gypsy Pupil Meet- C.S. Model Project Viva-Voce – III B.Com. (CA)
27	Sat	Retreat for Catholic Students , Workshop - DPM
28	Sun	
29	Mon	Model Project Viva-Voce – III B.Com.
30	Tue	Model Project Viva -Voce - II PG Commerce Library Visit - CCA – II M.Sc., Maths
31	Wed	<b>College Day</b> - Commerce Commemoration of Don Bosco

Assembly and Holy Mass by the Dept. of MSW

## April - 2021

1	Thu	Model Viva-Voce – II M.Com., Maundy Thursday
2	Fri	Good Friday
3	Sat	Science documentary film - Physics
4	Sun	Easter
5	Mon	Model Practical – II B.Com. Student Seminar – PG Mathematics Model Practical - English
6	Tue	<b>Cycle Test</b>
7	Wed	Practical Viva-Voce – III B.Com. Model Practical – II B.Com. (CA)
8	Thu	Practical Viva-Voce – III B.Com. (CA)
9	Fri	Mock Viva - BBA, CCA- C.S. Paper Pretention - DPM
10	Sat	<b>Student Enrichment Programme, CCA- BCA Workshop on Interview Skills and Techniques – Social Work</b>
11	Sun	
12	Mon	Rural Camp – I M.S.W.
13	Tue	H.D. Ukadi
14	Wed	தமிழ் புத்தாண்டு
15	Thu	
16	Fri	CCC Programme – Commerce
17	Sat	
18	Sun	
19	Mon	EDC Programme – Commerce
20	Tue	EDC Programme – Commerce
21	Wed	
22	Thu	
23	Fri	
24	Sat	Commemoration of M.H.C.
25	Sun	<b>Alumni Day</b> Mahavir Jayanti
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	Group Photos/ Farewell Day Commemoration of Don Bosco

## May - 2021

1	Sat	May Day
2	Sun	
3	Mon	Model Exam
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	Staff Picnic
9	Sun	
10	Mon	
11	Tue	
12	Wed	Submission of Internal Marks
13	Thu	
14	Fri	Ramzan
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	
22	Sat	
23	Sun	
24	Mon	Commemoration of M.H.C.
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	Graduation Day
30	Sun	
31	Mon	Commemoration of Don Bosco

**College opens after Summer Holidays on  
Monday 14<sup>th</sup> June 2021**

## RULES AND REGULATIONS

### I. ATTENDANCE

- a) The working day is divided into five periods, each of fifty minutes duration.
- b) Attendance shall be taken every hour whether it is lecture or practical classes of any kind prescribed by the College time-table.
- c) Students may lose their attendance if they come late to the class.
- d) No student may absent himself/herself from College without applying for leave.
- e) Application for leave should be made beforehand to the Head of the Department.
- f) When absence is on account of unforeseen causes, an application for leave must be submitted at the earliest on return to College.
- g) In case of sickness medical prescription should be attached.
- h) Attendance on the reopening day is compulsory.
- i) Absentees will be penalised.
- j) The University directions with regard to attendance:
- 75% and above are eligible for all exams, both regular and arrears.
  - 65% - 74% are eligible for all exams, both regular and arrears only with condonation fee.
  - 50% - 64% are not eligible to write any current semester papers. They must pay condonation fee and may write only the arrear exams.
  - 49% and below are not eligible to write any exam and they should get re-admitted and repeat the semester.
- k) Management directions with regard to attendance marks:
- 96% - 100% = 5 Marks
  - 91% - 95% = 4 Marks
  - 86% - 90% = 3 Marks
  - 81% - 85% = 2 Marks
  - 75% - 80% = 1 Mark
- l) With regard to examinations, norms given by the University will be followed strictly



## II. GENERAL DISCIPLINE

- a) Students must conduct themselves in such a manner as not to bring discredit to the College or to themselves.
- b) Students are responsible for the good name of the College inside and outside the College Campus.
- c) Students should wear the Identity Card around the neck and bring the College calendar on all working days.
- d) The medium of instruction and language of communication is only English. The students are expected to converse in English.
- e) Students are not allowed to loiter in the verandahs during the class hours.
- f) Students should move in silence after the assembly and interval.
- g) Students are strictly forbidden to enter the office room or staff room without permission.
- h) Students may not conduct any meeting without the permission of the Principal.
- i) Students should abstain from active participation in party or communal politics. Students are not permitted to participate in photographic modeling, fashion shows, stage shows or any TV programmes without prior permission from the Principal.
- j) No student shall be a member of any association unconnected with the College, without the permission of the Principal nor shall a student take part in any anti-social or subversive activities.
- k) No student shall leave the College premises during the College hours without the permission of the Principal.
- l) Students are responsible for the cleanliness of the campus.
- m) RAGGING IS STRICTLY PROHIBITED Students found guilty shall be punished with imprisonment for a term which may be extended to two years and shall also be liable to a fine up to Rs. 25,000.' (G.O) (Refer Appendix)

### **III. CODE OF CONDUCT**

- a) Students should get special permission if they wish to stay back after College hours.
- b) A healthy relationship should be maintained between boys and girls. A boy and a girl should not be found together in isolated places or in classrooms.
- c) Students of the College are not permitted to get married to each other during the course of their studies in the College. Students doing so will be forced to discontinue from the College.
- d) Cell phones, cigarettes, narcotic substances, alcohol and unauthorized reading materials are strictly prohibited.

### **IV. DRESS CODE**

- a) Girls are expected to wear modest outfits avoiding sleeveless tops, mini-skirts, short chudis, leggings, shirts and pants.
- b) Boys are expected to dress neatly avoiding T-shirts, cooling glasses and jeans.

### **V. CONTACT DETAILS**

Students should report to the office whenever they change residence or phone numbers.

### **VI. Scholarships and Fee**

1) The following scholarships are provided:

- a) Farmers Scholarship
- b) Minority Scholarship
- c) SC/ST Scholarship
- d) Merit Scholarship  
(Any other Scholarships provided by the State and Central Government from time to time)
- e) Don Bosco Foundation Scholarship
- f) Don Bosco College Scholarship
- g) Other Private Scholarships availed by the College from time to time

2) Parents and students are requested to pay the fee on time and cooperate with the Management.

## **GUIDELINES TO PARENTS OR GUARDIANS**

Parents/Guardians are requested to co-operate with college authorities in the formation of good character, in maintaining regularity in attendance and progress in studies of their children/wards.

Parents/Guardians are advised to check, in person with HODs / Vice Principal regarding the attendance of their children/wards. At the beginning of every semester Parents Meeting organized by the Management. The parents are advised to attend these meeting to know about the performance of their children.

### **LIBRARY**

- a) The library works on all the working days.
  
- b) While entering and leaving the library, a student should press the Biometrics to clock his stay in the library.
  - i) Normal period of lending : 10 days
  - ii) Number of books for UG : 2
  - iii) Number of books for PG : 4
  - iv) Number of books for M.Phil. : 4
  - v) Photocopying : 8.30 a.m. to 3.00 p.m.
  
- c) No books, notebooks, files, purses, etc., may be taken into the library by the members. Such materials may be left at the property counter. Only sheets of papers may be taken into the library. Library is not responsible for any loss of property at the counter. Do not leave your laptops at the property counter; take them with you into the library.
  
- d) Everyone shall return the books borrowed on due date.
  
- e) All materials overdue by more than 2 months or not returned will be declared lost. The member concerned must replace the book within a week. If not, the cost of the book shall be charged to the borrower at the current price. If the book is not in print, cost of the similar book shall be charged. The said borrower is not allowed to use the library till the sum is paid.

f) After using books for reference in the library, the books shall be left on the table itself. All books will be replaced in their proper place by the library staff.

g) All the members must show the identity card (ID) to the library staff, when requested. No one may bring non-members into the library.

h) No book is to be lent or taken out of the reference room. Only books from the stack room are lent to the members.

i) Members shall take due care of books and library furniture. Any marking, underlining or annotating of books is strictly forbidden. Members will be held responsible for any damage or defacement of books or other library property will have to be paid for the loss.

j) Absolute silence shall be observed at all times in the library. Those unable to do so may be asked to leave the library.

k) Any one borrowing books from the library should show them to the library staff at the return counter on leaving the library.

l) Politeness, good order and cooperation are expected from all the members so that the time you spend in the library may be rewarding and useful.

m) All books must be returned to the library before the end of the semester.

n) Interdepartmental books shall be returned within a month. In case, they are required by the concerned departments, they may be recalled by the library staff.

## APPENDIX

### **Ragging: Prohibition, Prevention and Punishment**

The University Grants Commission vide its letter no F.1-16/2007 (CPP-II) dated June 17, 2009 has reiterated the ban on ragging of students in Institutions of Higher Learning. The students are therefore directed to strictly desist from any kind of ragging.

### **Forms of Ragging**

Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, including rowdy, undisciplined activities which cause or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehensive fear in a fresher, or asking the students to do any act or perform something which such a student will not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life, etc.

### **Punishment for Participation in/or Abetment of Ragging**

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
9. Expulsion from the institution and consequent debarring from admission to any other institution.
10. Fine up to Rs. 25,000/-

## PERSONAL NOTES

A series of horizontal dotted lines for writing notes.

**Time Table - ODD Semester 2020-2021**

Day/Hr.	I	II	III	IV	V
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

**Time Table - EVEN Semester 2020-2021**

Day/Hr.	I	II	III	IV	V
Day I					
Day II					
Day III					
Day IV					
Day V					
Day VI					

**JUNE**

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**JULY**

SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**AUGUST**

SUN	MON	TUE	WED	THU	FRI	SAT
30	31					01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**SEPTEMBER**

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**OCTOBER**

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**NOVEMBER**

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**DECEMBER**

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**JANUARY**

SUN	MON	TUE	WED	THU	FRI	SAT
31					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**FEBRUARY**

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

**MARCH**

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**APRIL**

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**MAY**

SUN	MON	TUE	WED	THU	FRI	SAT
30	31					01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29