



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

DON BOSCO COLLEGE

**ATHIYAMAN BYPASS ROAD, PAPPINAYAGANAHALLI, SOGATHUR POST,
636809**

www.dbcdharmapuri.edu.in

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Worldwide Society of the Salesians of Don Bosco came into existence in the 19th century to serve poor and needy youth all over the globe. To mark the presence for 100 years in India, Don Bosco College (DBC), Dharmapuri, established in 2007 by the Salesian province of Chennai(INM), was added on the Salesian world map which includes 135 countries.

Don Bosco College feels proud for being the pioneer in creating a minority institution for boys and girls of Dharmapuri District which is considered as one of the most backward districts of Tamilnadu.

Latin phrase *Mens sana in corpore sano* serves as the motto of our college. It was taken from the Satirist and Poet Juvenal (Decimus Iunius Iuvenalis) and can be translated as “a healthy mind in a healthy body.”

Catering to the educational, emotional and existential needs of Gen Z students, the college has 11 undergraduate programmes, 08 post graduate programmes, 4 M.Phil programmes and one research department constituted by 84 teaching staff, 23 support staff and 1544 students. A three-year degree programme in BA JMC (Digital Print Media) is one of its kinds, in the entire Periyar university, offered by the college. The ambience is imperturbable, green and encouraging for an organic and academic development of the students.

The majority of our students hail from Dharmapuri and Krishnagiri districts, while students from other parts of Tamil Nadu, Karnataka, Andamans, Manipur, Meghalaya, Assam, Nagaland, Mizoram and other North-East India also have benefitted from this institution.

The College takes pride in educating numerous first generation male and female graduates of rural and semi-urban population of the district. The medium of instruction and evaluation is English. The College also provides separate hostel facility for women in collaboration with the sisters of FMA and excellent bus services to the remotest villages too. Significant additions have been made to the infrastructure with an open auditorium, state of the art computer labs, science labs, purified drinking water and a modern canteen. We have outstanding performances in Academics, Cultural, Seminars, Sports and alike in the University and national level.

Vision

The Community of Don Bosco College, inspired by divine and human values, following the educative system of Don Bosco, is committed to the creation of an educated, ethical and empowered poor and rural youth.

Mission

We are committed to develop integral values through individual and group work in a familial atmosphere. We aim at serving the underprivileged youth enabling them to root out social evils, building communities and promoting an educated and just neighborhood. We work towards academic excellence, entrepreneurship and

developing skills relevant to create a happy society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Rich heritage and experience of running institutions in 135 countries basing on the Don Bosco Pedagogy of Preventive System.
- A green and pollution free campus for the *Gen-Z* students to get in touch with their academics as well as the mother earth through nature.
- Implementation of the campus culture comprises of Sense of God, Family Spirit, Sustainable Green Environment, Volunteerism and Self Confidence.
- By adopting the college timing as 8:30 am to 1:35 pm, the college facilitates the poor and needy youngsters to get employed in part-time jobs and pursue their education without interruption and become more self-reliant.
- Environment having boys and girls in the same campus helps them to understand and respect each other which results in a healthy relationship and gender equality.
- The college collects the fee, which is the lowest in the locality, from the students as and when it is possible for them to pay (unlimited installments).
- The genuine and cordial relationship exists among the Management - Staff- Student trio.
- The college encourages the students from rural, poor and Tamil Medium schools by providing innumerable opportunities like spoken English course, Industrial visits, certificate courses, employability skills and so on.
- The efficient mentoring system exists in various levels for the students as well as teachers.
- Opportunities are created for the students who are gifted with athletics and sports to earn recognition in the university, national and international level.
- BEST (Bosco Employability Skills Training) and JOB FAIR conducted for the students are the gateways to the students to be recruited by leading companies of national and international reputation.
- Exclusive staff is appointed to get all viable government/NGO scholarships for the welfare of the students.
- Having a strong alumni unit which comprises of budding entrepreneurs, Government employees and others add feather to the cap of the college.
- The Incubation centre is established in the institution
- Alternate energy resources like solar energy production is available
- All those who enter this campus feels that they are “BETTER THAN BEFORE”

Institutional Weakness

- Lack of public transport to reach the institution as it is situated in the ultra-rural area.
- Many students are from poor farmer families, they find difficult to pay.
- Limited sports and gym facilities.
- Pandemic has negatively impacted in the students’ learning capacity and their mental health.
- Lack of research departments.
- Not a Residential Campus.
- Attrition of teachers.

Institutional Opportunity

- The vast area of 15.11 acres of land which assures the potential development of the college infrastructure and students to move around.
- As the youth population is on the increase in the district there is an opportunity to provide innovative, value based and job oriented courses.
- Poverty and the illiteracy existing in the locality provide a chance to increase their standard financially by providing the education and employability.
- Combination of experienced and young staff emphatically vouches for the blending of active and wisdom existing in the college and mutual enhancement is possible.
- After the NAAC accreditation tapping the resources for research, scholarships and other funds can be obtained from Government and Non-Government agencies.
- After the regular classes the availability of the staff to provide remedial classes and certificate courses for the slow learners and other students respectively.
- A center can be taken to promote positive mental health of the staff and students.
- Having the departments offering printing technology and alternate energy production the students can be trained to earn while they learn.
- More acceptances to online education after pandemic.
- Increased demand for higher education in the society.

Institutional Challenge

- Competition from colleges of urban area.
- Lack of adequate funding and lack of revenue generation.
- Attracting highly qualified faculties in self-financing institution.
- Need of enough industries in the surroundings for placement and internship.
- Impact of social media and its consequences.
- Rural area where the fiber-optics internet is yet to be introduced.
- Encouraging students for competitive examinations and higher studies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Don Bosco College as an affiliated college follows the curriculum framed by the Periyar University. The college has 11 UG programs, 8 PG programs, 4 M. Phil programs and one Research program. The field projects and internships are done by the students. As the education aims at the effective delivery of the curriculum to the students the institution carries this objective as prime focus and makes sure that the curriculum reaches the target group i.e., the students. Certificate courses and value-added programs are provided to the students so that they can be prepared to harness the opportunities of employment and skill development. Choice based credit system and elective papers offered by cross faculties are implemented as part of the curriculum structure. Curriculum is also enriched through International and National seminars, Group Discussions, Industrial Visits, Field Works and Educational Tours. The interactive sessions with eminent scholars are also organized on regular intervals. Models, charts, LCD projectors and innovative means are utilized to deliver the curriculum effectively.

To enrich our curriculum, value education like ethics in day to day life, gender equality and eco-friendly attitude are given to the students. A committee is set apart as value education committee to think in line with the University prescribed curriculum to impart values and moral in the institution. Sustainable Developmental Goals of UNO were taken into consideration and the institution includes ethical responsibility in dealing with fellow Human beings, animal and in general entire eco-system in which we live. Feminist writing and women writing which have been parts of the curriculum was enhanced by inviting the women writers of this locality. The institution also aims at adding innovative diploma and certificate courses and new programs in future.

Teaching-learning and Evaluation

Don Bosco College, Dharmapuri, considers it as an opportunity to serve the deserving poor, marginalized youngsters and focuses on the Excellence and Empowerment of them. The admission of the students is done through online and off-line and it is in line with the regulations of the government and the institution. The college offers the students an educative experiential learning which results in first-hand experience, quality participative learning which enables to express their ideas and problem solving methodologies which prepare them to face the society as better holistic human beings.

The college is enriched with a number of students from states like Assam, Mizoram, Karnataka and other states. The cultural and intellectual blending of these students of diverse areas and environment results in overall enhancement of learning process. The students also are given opportunities to learn through various seminars, workshops, conferences, symposia, field visits, industrial visits, CCA, Quiz, debates, Hands on Training, Managerial training and skill based programs.

The teaching staff are provided with training and opportunities and ICT facilities like internet, tablet, projectors and software to empower and update themselves to make the teaching-learning process as an interesting and effective one. The institution also recruits the staff basing on their quality of education and trains them through regular animations and FDPs to keep them update to the new technologies.

Students are classified according to their performance in the internal and external examinations and based on the results Course Outcome and Program Outcome attainments are evaluated, analyzed and special care is taken to improve their performance. Considering the feedback of the students, a necessary action is taken as early as possible in order to help the students to become better than before.

Research, Innovations and Extension

The institution facilitates an ecosystem for Research and Innovation in the campus by recruiting efficient teachers and providing needed opportunities to the students. The faculty are recommended to pursue their research and regular orientations and workshops are organised to attain the goal. In order to encourage innovation and entrepreneurship among the students, the college has established the Entrepreneurship Development Cell (EDC). An incubation centre is established to produce LED bulbs and thus generating the student entrepreneurs. By offering paid leave on a monthly basis during the course work and allotting a research cell which consists of ICT the institute has made steps to encourage faculty members to pursue their doctoral studies. It is resulted in the increase of the number of staff pursuing their doctoral research at ease and creates a research culture in the campus.

Being an institution of international origin, Don Bosco College extends its service to the poor and marginalized

of its neighbourhood through various welfare measures and extending human resource of the institution.

A separate committee is constituted to analyse and organize the extension activities of the institution. Toilet facilities to the Government school children, Adhagapadi, cleaning the school campus, drinking water storage tank and taps for the students of Government Girls Higher Secondary School, Palacode, evening study centres in villages, namely, Athagapadi, Attukaran Patti, ChinnaThadangam, Sirupillai Grammam, Sathya Nagar and Barathiyar Nagar are some instances. These neighbourhood welfare activities helped our students to act as catalysts of social changes. Our college has won a lot awards for the extension activities carried out by NSS, YRC, RRC, students of MSW, staff and other students.

Having the mission statement as “building communities and promoting an educated and just neighborhood”, Don Bosco College tries its best to make the neighborhood better than before.

Infrastructure and Learning Resources

The institution, Don Bosco College, is blessed with the approved land of 15.11 acres with 8802.47 sq.mt. built up area, an eco-friendly environment, landscaping with lush green plants and trees create an indisputably conducive environment for the students to study. 56 spacious, well illuminated and ventilated classrooms, spacious verandas, a library, three science laboratories, one printing laboratory, computer laboratories, language and communication laboratory, an exclusive area as research cell, college office room, an administrative office, Principal's Office, Vice- Principal's Office, Secretary Office, one seminar hall, Examination Cell, IQAC office, NSS room, Sports and Band room, Wi-Fi enabled internet Lab, separate toilets for boys, girls and staff are some of the salient infrastructure of this college.

Canteen provides healthy and hygienic food to the students and staff and parking area helps the students to park their vehicle. 7.5 acres of playground is available to host tournaments is one of the prominent features of our institution. The college has football ground, cricket field, Volleyball court and a Kabbadi court. The management has begun a new construction to build a separate building with modern facilities for library.

The college buses help the students especially women students to reach the institution in time and reach back their homes safely. The initiatives are taken to keep the campus clean and green by providing the dustbin facilities. The institution grows one step at a time towards its goal of providing the infrastructures with international standard to these rural youngsters.

Student Support and Progression

The institution takes much effort to accompany the students in their academic pursuit by providing needed support to receive their scholarships from government, management and other philanthropists. At the beginning of every academic year the first years are offered student induction programs and Bridge courses to make confident to pursue their higher education. Various soft skill development programs, communicative skills orientations, life skills and ICT and computing skills are given throughout the year to the students according to their need and as part of their curriculum.

The college keeps track of the number of students who progress to higher studies and those who are placed in jobs. The departments and alumni association gather the details and provide needed support. Every year Bosco Employability Skill Training (BEST) is conducted to give training to the final year students and a Job Fair is

conducted to provide them employability opportunities. In the past five years more than 500 students have either pursued their higher studies or placed in reputed jobs.

The students are encouraged to attend variety of sports and cultural events in the University, National and International levels. The college also organizes regular cultural and sports event to train the students to bring out their hidden talents. The students are given orientation and awareness on the social justice, ethics, anti-ragging, anti-drug and other awareness programs. Placement cell, grievance redressal cell, compliance cell and other welfare measures take care of the student support along with the mentoring system.

A strong alumni association assists and provides its support in the progression of the institution towards its aim of serving the needy. The alumni association gathers every year and shares their energy, knowledge and financial resources in all viable means. The alumni representatives are part of planning and executions of the developmental plans of the institution.

Governance, Leadership and Management

The college exercises a transparent mechanism in the governance of the institution in line with its vision, mission and motto. The academic council, management council, student representatives and other stakeholders are well aware of the mission, vision, recruitment policies, trainings and other financial management of the institution.

At the beginning of the year the Principal along with members of the academic council plans for the entire academic year and it is printed in the academic calendar and the students are given a copy each to follow. The team work and collaboration among the management, staff and students are exhibited in the success of organization of events and feedback of the stakeholders.

The faculty empowerment is carried out by providing regular orientations, chances to attend and present in seminars, workshops and other forums and by allocating funds for the same.

The budgeting and utilization of funds are well governed by the management with the assistance of the ERP software and by appointing an accountant and office manager. The income and expenses of the institution is audited both internally and externally every financial year.

The IQAC ensures the internal quality of the institution regarding the curriculum, teaching learning, progression of the students, student support, able governance, strategies and developments. The IQAC contributed to the successful implementation of modern technology in the Institute's administrative functioning through ICT and alternative sources of energy, especially enhancement of solar power by 20 kW and solar street lights.

Institutional Values and Best Practices

Don Bosco College, which is a co-educational institution by its nature, considers establishing the women-friendly facilities, recruiting female faculty and maintaining the gender equity to its possible maximum. Feminine Federation committee is framed purely for the welfare of women students facilitated by Dean of women students and executed by student representatives. Along with the women students' welfare committee, the Anti-Ragging Squad and Sexual harassment committee is also functioning in our college. Campus is

ensured with security in the forms of CCTV surveillance, security officer in the gates and representation is done by the woman representative of each department. By experiencing the gender equity and platform to express their feeling towards the nation and the entire globe make the students confident and responsible towards the nation, its history and heritage. 'Campus culture' formulated by the institution incorporates human values and constitutional obligations of rights and values along with sense of divine in the minds of the young students.

Our institution has "**Share Blood Save Life -Blood Donation Camps**" and *Nanbar Tharum Nallathirvugal* – Positive Vibes Pervaded by my Friend as its best practices. The college is well identified among the government hospitals as the best donor for blood and *Nanbar Tharum Nallathirvugal* permeate the positive vibrations among the students by the students and for the students. The college has received the best college for donating maximum quantity of blood donation for the past five consecutive years. Hundreds of lives of people are saved due this act of charity. The second best practice of the college promotes the self-confidence of the students who read as well the students who listen to those readings. In this way these best practices become the catalysts of transformation in the lives of the students of this college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DON BOSCO COLLEGE
Address	ATHIYAMAN BYPASS ROAD, PAPPINAYAGANAHALLI, SOGATHUR POST,
City	DHARMAPURI
State	Tamil Nadu
Pin	636809
Website	www.dbcdharmapuri.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	J.angelo	04342-296669	8056286482	-	dbc155@live.in
IQAC / CIQA coordinator	S.bharathi Bernadsha	-	9842497424	-	vadamalais@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Tamil Nadu	Periyar University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ATHIYAMAN BYPASS ROAD, PAPPINAYAGANAHALLI, SOGATHUR POST,	Rural	15.11	8802.47

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Tamil	36	HIGHER SECONDARY	Tamil	66	65
UG	BA,English	36	HIGHER SECONDARY	English	132	29
UG	BBA,Business Administration	36	HIGHER SECONDARY	English	66	46
UG	BCA,Computer Science	36	HIGHER SECONDARY	English	88	88
UG	BSc,Computer Science	36	HIGHER SECONDARY	English	88	88
UG	BCom,Commerce	36	HIGHER SECONDARY	English	66	39
UG	BCom,Commerce	36	HIGHER SECONDARY	English	66	62
UG	BSc,Chemistry	36	HIGHER SECONDARY	English	88	83
UG	BA,Journalism And Mass Communication	36	HIGHER SECONDARY	English	44	44
UG	BSc,Mathematics	36	HIGHER SECONDARY	English	198	13
UG	BSc,Physics	36	HIGHER SECONDARY	English	44	9
PG	MA,Tamil	24	UNDERGRADUATE	Tamil	40	10
PG	MA,English	24	UNDERGRADUATE	English	40	18
PG	MSc,Computer Science	24	UNDERGRADUATE	English	33	2

PG	MCom,Commerce	24	UNDER GRADUATE	English	40	8
PG	MSc,Chemistry	24	UNDER GRADUATE	English	33	19
PG	MSW,Social Work	24	UNDER GRADUATE	English	40	30
PG	MSc,Mathematics	24	UNDER GRADUATE	English	66	7
PG	MSc,Physics	24	UNDER GRADUATE	English	33	4
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	POST GRADUATE	English	4	0
Pre Doctoral (M.Phil)	MPhil,English	12	POST GRADUATE	English	1	0
Pre Doctoral (M.Phil)	MPhil,Computer Science	12	POST GRADUATE	English	2	0
Pre Doctoral (M.Phil)	MPhil,Commerce	12	POST GRADUATE	English	3	0
Pre Doctoral (M.Phil)	MPhil,Mathematics	12	POST GRADUATE	English	2	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				84			
Recruited	0	0	0	0	0	0	0	0	56	28	0	84
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	19	3	0	22
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	11	4	0	15
M.Phil.	0	0	0	0	0	0	33	15	0	48
PG	0	0	0	0	0	0	12	9	0	21
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1157	0	0	0	1157
	Female	135	0	0	0	135
	Others	0	0	0	0	0
PG	Male	173	9	0	0	182
	Female	62	8	0	0	70
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	46	34	50	56
	Female	14	9	20	19
	Others	0	0	0	0
ST	Male	5	2	6	5
	Female	0	2	2	0
	Others	0	0	0	0
OBC	Male	445	402	481	535
	Female	65	84	74	141
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	1	3	3	2
	Female	4	0	1	1
	Others	0	0	0	0
Total		580	536	637	759

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Don Bosco College is an institution affiliated to the Periyar University, believes in the holistic development of the students who can be assets to this society. Prime purpose of NEP is to provide high quality education to improve on the human resources to international standards. The institution understands it very well and tries to provide the maximum to the students in line with the direction received from the Periyar University. Choice based credit system is offered to the students. The college promotes interdisciplinary among its students through various departments. The college has been offering a number of certificates courses of interdisciplinary nature, every year. For instance the department of Computer</p>
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	<p>Science offers courses on MS-Office to all other department students as certificate course. The aim is to make the students equipped. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.</p>
2. Academic bank of credits (ABC):	<p>Don Bosco College has not yet registered itself in ABC as it is waiting for the approval of academic council which is at present studying the possibilities of registering in National Academic Depository which is a government endeavour to offer an online repository for all academic awards under the Digital India Programme.</p>
3. Skill development:	<p>Skill building is a powerful tool that empowers individuals and improves their social acceptance. It helps students develop into healthy, responsible and productive members of society. A program called Bosco Employability Skills Training (BEST) has been given to the student of final years UG and PG. It bridges the gap between skills required by the industry and skills possessed by those seeking employment, and enhances entrepreneurship skills of students and provides them with the support needed to establish start-ups. Our college is the only college introducing innovative program with the specialization called Digital Print Media which offers skill based training in the entire Periyar University. The Department of MSW trains the students with Human resource management. All these steps are marching towards the implementation of NEP in the real sense. Value education department is established having the secretary of the college as its coordinator to impart development of humanistic, ethical, Constitutional and universal human values of truth, righteous conduct, scientific temper, citizenship values and also life-skills etc.LED Bulb Making is one of the skills trained to the students to be student entrepreneurs.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Located in a multilingual region, the institution promotes the exchange of linguistic and cultural traits among the groups. Students get an opportunity to develop their multilingual capacity in Tamil,</p>

	<p>Malayalam, Hindi, and English. The introduction of THIRUKKURAL couplets as part of value education evidently shows the institution's integrity towards rich Indian culture and Tamil literature. The college admits the collaboration within all language departments. It co-ordinates time tables, lesson plans, syllabi and continuous internal assessments. UG and PG programmes on Tamil and English are available for the students to join. For the UG students Part I – Languages and Part II – Foundation English, alongside Non-Major Elective Courses, Soft Skills Courses and Inter Disciplinary Courses in developing language and Communication skills. The Department of English helps first-generation learners to learn the language and encourages English medium students to enhance their communication skills by conducting bridge Courses for 30 hours. As the institution admits the students from other states of India the institution is thinking about starting a certificate course to teach Hindi to the students of Tamilnadu to have wider perspective about the Nation. The students are allowed to perform their indigenous cultural programs in the college and they are allowed to clad themselves with their ethnic costumes.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>In outcome-based education, “product defines process”. Outcome Based Education is a method to educate in which decisions about the curriculum, instruction and assessment are driven by the students at the end of a program or a course. Training session is provided to the staff to implement OBE in their question pattern setting. Faculty members develop the COs for their courses based on the guidelines issued by IQAC and attainment of COs and POs are obtained. Every department calculates the Programme and Course attainment in order to understand the effectiveness of the programme in imparting the Knowledge, Skills and Behavior.</p>
<p>6. Distance education/online education:</p>	<p>Keeping in view the convenience of the students, various technological tools used by the faculties especially during the covid-19 wide spread, like Google Classroom, Zoom, using videos as teaching and learning aids provided the possibility of carrying out the online education. Through this method of online learning, group collaboration, assignments, revision as well as the assessments were conducted. Faculty members have sufficient experience in e-content development and the use of technological</p>

tools for the teaching-learning process. Senior staff are gifted with subsidized tablet (Samsung) and each department is provided with needed ICT equipment to engage the students effectively during online education.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literacy Club is functioning as a part of NSS
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	S.No. Year Staff Coordinator Student coordinator 01. 2021-2022 Mr. R.Sagayam Agilan C, (C21UG155CSC001) 02. 2022-2023 Mr. R,Sagayam Agilan C, (C21UG155CSC001)
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Assisted in the State Assembly Election in different polling booths Conducted Awareness and made all those students of our college who are above 18 to register .
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Voter Registration camp for the eligible students in the campus
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	In collaboration with the district collector on 22-11-2023 all the first year students those who were 18 and above and those who haven't applied were given awareness and 350 students have registered online using form 6 as voters in the electoral roll.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1608	1765	2003	2186	2255

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 164

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
91	95	94	92	99

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
153.82794	97.43262	179.98919	161.63125	148.94554

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The college is consistently working for the overall development of the students by taking care of their cognitive, psychomotor and affective domains of learning, integrating academic excellence with relevance by adhering to the syllabus prescribed by the Periyar University, Salem. Providing curriculum effectively to the students of rural, poor economic background is our goal. Certificate courses and value-added programs are provided to the students so that they can be prepared to harness the opportunities of employment and skill development

Departments have implemented choice based credit system or elective as part of their structure. Applied components offered by cross-faculty as electives allow the beneficiaries to explore subject areas outside their core courses.

Academic council, which is a statutory advisory body, chaired by the principal, monitors the carrying out of the curriculum towards the empowerment of the students using the following strategies:

Academic Calendar, Paper allotment, Time table, Batch plan (UG & PG) and SEPP (Salesian Educative Pastoral Plan) for each year (I/II/III) are prepared by HODs of each department together with their faculty members. Each staff prepares lesson plan before the commencement of the semester for the subjects to be handled and a 'Teaching Plan', which documents the details of a session. These plans are screened by the department mentor and forwarded to the principal who finalizes.

The staff take utmost care to complete the syllabus in time. At the beginning of every year, bridge course (English/subject) is conducted for the first year students. Examination Committee assists the HoDs to carry out unit tests I and II in their respective departments and conducts one cycle test (combining Units III & IV) finally one Model exam (five units) to check the knowledge acquired by students. Marks of these tests, exams and attendance of each student are maintained in Higrade software.

Subject notes are prepared for all papers. Question bank, which boosts the confidence of the students to face university exam without fear, is provided to the students adhering to the question paper pattern of the university.

Curriculum is also enriched through International and National seminars, Group Discussions, Industrial Visits, Field Works and Educational Tours. The interactive sessions with eminent scholars are also organized on regular interval. Models, charts, LCD projectors and innovative means are utilized to deliver the Curriculum effectively.

Slow learners are identified and by remedial classes learning process is strengthened. Periodic review meetings are held in the respective departments regarding the syllabus completion. Shortfall, if any, in

completing the syllabus is seriously taken note of and corrective measures are carried out instantly.

Academic Calendar is the pivot of our curriculum process and the frame of reference for academic evaluation. The academic calendar is prepared on the basis of SEPP of departments and committees. Academic Calendar consists of details about the institution, of departmental activities, committees, co-curricular activities, associations & clubs like, N.S.S., RRC, YRC, cultural, sports, curriculum enhancement initiatives like Unit test I & II, Cycle test and Model Examination, University Examinations, holidays and vacations for the academic year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 35

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 33.34

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
987	371	685	621	609

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Don Bosco College, Dharmapuri, is affiliated to Periyar University, Salem and hence the syllabus for curriculum suggested by the university is followed. As recommended by the university to enrich our curriculum with value education like ethics in day to day life, gender equality and eco-friendly attitude among the students and staff our college adheres the university syllabus. A committee is set apart as value education committee by the institution which deals with organizing various events and programs in line with the university prescribed curriculum.

Sustainable Developmental Goals of UNO were taken into consideration and the institution includes ethical responsibility in dealing with fellow Human beings, animal and in general entire eco-system in which we live. Feminist writing and women writing which have been part of the curriculum was enhanced by inviting the women writers of this locality. The professional ethics was taught to the students along with their regular syllabus through the forums like CCC and YRC.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 32.59

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 524

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from

various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 53.87

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
580	536	637	759	809

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1208	1208	1209	1210	1330

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 61.18

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
371	353	381	386	394

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
604	604	604	604	665

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 17.67

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The majority of the students of Don Bosco College, Dharmapuri, hail from rural and ultra-rural background where reaching a quality educational institution is a dream for many. Hence our institution takes it as an opportunity to serve these deserving poor, marginalized youngsters by providing them an educative experiential learning to have a first-hand experience, quality participative learning to opine ideas and problem solving methodologies to face the society as better holistic human beings.

The institution offers sufficient opportunities to the students to voice out their needs to the respective class mentors orally. The class mentors discuss with the Principal and finalize the programs adhering to the experiential, participative and problem solving in the beginning of the academic year and it is published in the academic calendar so that the programs are conducted efficiently as the result of this meticulous planning.

Multifarious **Experiential Learning** openings like industrial visits, workshops, hands-on-training, field visits, accessing laboratories are introduced to the students through the able guidance of the staff of the institution. Departments organize various industrial visits to enrich students' exposure to meet the needs of their future field of work.

In order to boost the **Participative Learning** of the students, national and international seminars are conducted in regular intervals organized by the department associations paves a path to the students to participate and inculcate the updated technologies, principles, industrial requirements. The eminent experts from other esteemed and reputed institutions and industries are the expertise of these programs which serve as an eye opener to the rural students. The seminars are organized to improve their interpersonal skills,

capacity building, leadership skills, research knowledge and computing skills consistently along with their academics. The students are equipped with the knowledge of interaction with their peers on subjects as well as keep abreast of the updated technologies. S/He is also ready to face his own Gen-Z generation peers of Urban area.

Co-Curricular Activity (CCA) is a program that the institution offers to encourage the student participation. Through this event, students can showcase both their academic and non-academic skills. Students educate themselves by taking part in association programmes and learning from them. Moreover, students showcase their talents by taking part in inter-collegiate activities and programmes, which enriches them with fresh knowledge, chances and an exposure to the outside world.

To embed the skill to **solve the problems** and to attain better cognitive ability by increasing the enthusiasm of the students, programs like projects, quiz programmes and puzzle games were organized by the institution through the department association.

Our college provides a hybrid learning environment where traditional teaching methods are combined with ICT which enable the students to learn in a better manner as the ICT facilitates go well with the Gen-Z youngsters. Instruments like interactive boards, LCD projectors, Tabs and other Interactive systems are utilized. Students receive training through Google Classroom, Zoom App and social media to study online from the faculty.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
91	95	94	92	99

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 28.03

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
30	29	26	28	19

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Aiming at the excellence of the academic performance which is the pivot of the students' career the institution methodically arranges internal assessment system, in the forms of Unit Tests (Units I &II), Cycle Test (Units III&IV), Model Examination (CIA)(Entire Syllabus) and Assignments through-out the semester in regular intervals. The students are well informed about this system through the academic calendar and instructions by the class mentors.

The examination cell comprises of a coordinator and staff representatives from the departments, plans elaborately, formulate schedule, collects the question papers from the respective faculty, scrutinizes the question papers and distribute it to the respective classes on the day of the assessment with due approval from the principal. The answer scriptsof the students are collected and valuated in the departments under the supervision of the Head of the Department. The internal marks of the students are registered manually in the Internal Mark Register(IMR) and digitally stored in the Higrade software. At present the students can view it from their registered mobile phones through the Higrade student mobile app. The queries and clarifications raised by the students are addressed by the class mentors and in case of need the exam cell intervenes to give needed support to the students.

The Deans check the suggestion boxes placed at the different locations of the college building to collect the grievances of the students. After collecting s/he brings it to the notice of the principal and the principal addresses the issues as early as possible and the feedback is obtained from the students.

Thus the institution creates an ambient for the students to equip themselves with the academic excellence

through the given syllabus by preparing themselves for the internal assessment in a regular manner. In this way the examination cell facilitates this effort of the student and encourages him/ her to face the university exam confident and stressless.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Program Outcomes (PO) and Course outcomes (CO) play an indispensable role to understand the academic progression of the students as well the efforts taken by the teaching faculty of the institution to impart the academic knowledge in the mind of the students. The college takes up the POs and COs seriously and analyses them diligently before stating it in the website.

The analysis of POs and COs is done by the staff who handles the course and the same is submitted to the examination cell. Under the supervision of the Principal the IQAC evaluates the POs and COs and the attainment report is displayed in the college official website. IQAC also obtains feedback from the students to assess and improve on the teaching-learning process of the institution. The academic outcome of the individual student is communicated to the parents after the publishing of results by the university.

Basing on the result analysis and attainment of POs the students are identified and special training and remedial classes are given to the needy students (slow learners).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 73.49**2.6.2.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
439	618	646	314	372

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
586	622	649	690	704

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Dharmapuri, being an educationally and economically backward district in the state of Tamilnadu, reports comparatively a smaller number of students undertaking research as their calling. To facilitate the research in the campus an ecosystem for Research and Innovation is established in the college by recruiting efficient human resources and providing needed opportunities for the enrichment of their expertise. By initiating the creation and dissemination of knowledge and providing the needed infrastructure the purpose is achieved. The faculty are recommended to pursue their research by regular orientations and research related workshops.

In order to encourage innovation and entrepreneurship among the students, the college has established the Entrepreneurship Development Cell (EDC) in 2012. It organizes Awareness and Motivational programmes for students every year. An incubation centre is established to produce LED bulbs and thus generating the student entrepreneurs.

Activities and accomplishments by the teaching and non-teaching staff who have worked hard both individually and collectively in their respective area, as well as student-related accomplishments are brought to limelight in the event and programmes organised in the institution like College day, Research Day, World Science Day and so on and they are fittingly honoured.

Our college seeks out dynamic faculty members with excellent credentials to guide and mould the young

minds. By offering paid leave on a monthly basis during the course work, the institute has made steps to encourage faculty members to pursue their doctoral studies and it has resulted in the increase of the number of staff pursuing their doctoral research at ease. The faculty are allowed to take part in various skill-development initiatives conducted by the government, university and other reputed and recognised institutions.

To give students practical information, the college supports the organising of exhibitions for and by the students in regular intervals. The students take part in the exhibition with enthusiasm and display their models and participants learn from the exhibits.

The College has created an ambience for the researchers to dwell in their serious research by allotting a research cell which consists of ICT. The departments collaborate among themselves and conduct research orientations like SPSS, Research methodology and sharing of resources for the research students of M. Phil and Ph.D. It encourages the staff to create research culture among the students and orientations are availed to actualize their innate potency.

The institution feels proud that the provided Ecosystem for innovations has resulted in more than hundred research papers and books and two registered patents.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 132

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	15	30	41	18

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.55

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	19	31	10	9

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.15

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	18	0	1

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Don Bosco College, Dharmapuri, is an institution of international origin extends its service to the poor and marginalized of its neighbourhood through various welfare measures and extending human resource of the institution. A separate committee is constituted to take up to analyse and organize the extension activities of the institution. The students are encouraged to give their suggestions to take up the needs of the neighbourhood which were observed by them. The extension activity committee analyses, prioritises the need and implements its support to alleviate the problem.

Following this procedure the institution has shared its resources by furnishing toilet facilities to the Government school children in nearby village called Adhagapadi and continues its support through regular visits, cleaning the school campus and enlightening the students to be aware of cleanliness and hygiene. It helps the student community of that area to keep their environment clean.

As the water scarcity is prevalent in Dharmapuri district, to help the students of Government Girls Higher Secondary School, Palacode, to have sufficient drinking water, a drinking water storage tank and taps for the women students of the school were given from the college students' contribution and thus their needs were taken care. Having access to the clean drinking water helps the students to avoid number of water borne diseases like fluoride contamination and bacterial infections.

A number of awareness programs and Rallies like Anti-Tobacco Rally, Road safety Awareness, Cleaning the campus of nearby Government schools to create a clean-green environment, Avoid Plastic campaigns and tree plantation programs to protect the mother earth, medical camps for a healthy India, Voters Day awareness programs to form responsible citizens, awareness on sexual harassment to protect the vulnerable and Legal awareness on preventing Child Marriage which is prevalent in this neighbourhood are conducted periodically.

To bring literacy awareness among the neighbourhood evening study centres were organized in six villages, namely, Athagapadi, 2. Attukaran Patti, 3. Chinna Thadagam, 4. Sirupillai Grammam, 5. Sathya Nagar, 6. Barathiyar Nagar, wherein our Don Bosco College students of the respective villages volunteered as teachers.

Apart from all these volunteering services the National Service Scheme, Youth Red Cross, Red Ribbon Club and Citizen Consumer Club of our college impart the sense of social responsibility in the college students and make them humane by addressing the issues and needs of the society of their locality.

Our students also visit Orphanages (Mariyalaya, Aatukaranpatti), Old Age Homes (Mercy Home, Sogathur), Rehabilitation center (Anbu Illam, Salem), Hospitals and Refugee Homes in Dharmapuri District.

These neighbourhood welfare activities helped our students to act as catalysts of social changes in meeting and addressing social issues and lending their services in empowering the society and providing solutions to the pressing societal problems.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The extension services of Don Bosco College are very much appreciated by the neighborhood of Dharmapuri. Clean environment and awareness on literacy are considered as prime focus of our extension program. A number of awareness programs, Rallies, field visits, Blood Donation camps, Health and Hygiene camps, medical camps, planting of trees, addressing the pressing needs of the government school children, Evening study centres and facilitating the learning methods in neighboring schools, joining the venture of creating a clean, green environmental friendly earth to the future generation are carried out in the extension activity.

Our college has won a lot awards for the extension activities carried out by NSS, YRC, RRC, students of MSW, staff and other students. **TAMIL NADU STATE BLOOD TRANSFUSION COUNCIL & TAMIL NADU STATE AIDS CONTROL SOCIETY** has been appreciating our college as the best college for blood donation for past 5 years for the maximum amount blood donated by the students and staff volunteers of our college to the needy and dying patients which is a **LIFE SAVING ACTIVITY**.

We are appreciated by the **DHARMAPURI DISTRICT POLICE DEPARTMENT** for **COMMENDATION FOR PUBLIC SERVICE** as the institution collaborated in their venture of organizing awareness programs like Road safety rules, Drug eradication and conducting the police recruitment exams by providing the space and facilities.

The college also is recognized for actively participating in the Leadership training for minority women sponsored by **MINISTRY OF MINORITY AFFAIRS, NEW DELHI** conducted by NGO IDEAL in Dharmapuri.

The students and staff of Government Higher Secondary School, Athagapadi, highly appreciative of the efforts taken to make their campus clean by building toilet facilities and cleaning the campus on regular intervals. They also are appreciative of our effort taken to conduct remedial classes for the students.

Government Girls Higher Secondary School, Palacode, appreciate the college for sponsoring of drinking water storage tank and taps for the women students.

Government Higher Secondary School, Mukkalnayakkanpatti appreciates the institution for providing ICT facility (CPU, Monitor, Keyboard and Mouse). Government Higher Secondary School, Bandarhalli, also appreciates for providing Public Addressing System (Microphone, Amplifier and Speakers) for the welfare of the students.

The Marialaya Orphanage and Mercy Home (Old age shelter) present near the institution highly appreciate the valuable time and energy spent by the institution on regular visits.

Amala Primary and Nursery School and Amala higher secondary school are highly appreciative of our contribution in conducting awareness programs and teaching the students on basic memory methods and continuous support on cleaning their campus and planting trees.

Having the mission statement as “building communities and promoting an educated and just neighborhood”, Don Bosco College tries its best to make the neighborhood better than before.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 60

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	2	14	9	16

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 276

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The institution, Don Bosco College, is blessed with the approved land of 15.11 acres with 8802.47 sq.mt. built up area, an eco-friendly environment, landscaping with lush green plants and trees create an indisputably conducive environment for the students to study. The main building houses 56 spacious, well illuminated and ventilated classrooms with adequate number of lights and fans for conducive teaching-learning. Spacious verandas help the students to move freely. A library accommodating 150 users at a time, stocked with 16,537 books, 165 journals and magazines, Inflightnet, 51,746 e-books and digital resources are at the use of the students and staff.

The institution has three science laboratories (Physics, Chemistry, Botany), one Printing Laboratory (BA JMC), exclusive computer laboratories for UG and PG computers science students and a Language and Communication laboratory with contemporary equipment to enable the students and faculties to get hands on experience in the latest technology.

An exclusive area as research cell, college office room, an administrative office, Principal's Office, Vice-Principal's Office, Secretary Office, one seminar hall, a multipurpose hall and staff rooms for each department are set apart. It also comprises a separate room for the Examination Cell, IQAC office, NSDC lab, maintenance department, common rooms for girls and boys, NSS room, Sports and Band room and others. Wi-Fi enabled internet lab is for the use of faculty members, research scholars and students.

Separate toilets for boys, girls, ladies staff and male staff are constructed with proper planning of disposing the waste. A spacious recreation hall is provided for the sake of girl students to have chit-chat and relaxed time. A canteen is built in the college for the utilization purpose of the students and staff. Parking areas are separately built for students, staff and visitors. A place for bus parking is available.

The institution has ample facilities to coach the students in indoor and outdoor sports and games. 7.5 acres of play ground to host tournaments is one of the salient features of our institution. The college has football ground, cricket field, Volleyball court and a Kabbadi court. The college also takes initiatives to include the indoor sports infrastructure. At present the college is the leader of Periyar University in sports. A place is allotted for the students to build their stamina using parallel bars and alike.

The college has an open auditorium which serves as multi-purpose hall with a seating capacity of 2000. Major events like Cultural Day, Annual Day, College Day, Christmas celebrations, Graduation Day, Teachers Day, Inter-collegiate competitions and regular college assembly are conducted in the auditorium.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 22.35

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
8.47087	9.73996	51.30486	61.07045	35.1815

File Description	Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The institution has well ICT enabled library which accommodates both physical and digital collections of books, journals, magazines, periodicals, Newspapers, Audio-Visual CDs and DVDs, Projects, Thesis, Thesaurus, Encyclopaedia and Integrated Library Management System. The library can accommodate more than 1/5 of the college's strength at a time and the entire library is under CCTV surveillance.

Electronic Bosco Library Information System (eBLIS) is installed in the library systems for the usage of managing the wholesomeness of the library effectively and the benefit of the students and staff. eBLIS suite is a client - server application, which contains the components (Login Register, Admin, Librarian Desk, Document Catalogue, Circulation, OPAC, Web modules) for library maintenance. Each component assists in the concerned operation of library management. Separate places are allotted for Newspaper reading, reference and lending section.

The well-equipped Library has 16,537 books, 23 journals and 12 magazines which are regularly subscribed for the wellbeing of the students and staff apart from purchasing other magazines. 9 different Newspapers are subscribed and made available for the utilization of the students and staff. There are 9445 books in the reference section and 7092 books in the lending section. A UG student can borrow 2 books and for PG student it is 4. However, a staff can get 6 books at a time and excess of books are available for the students

and staff on request.

A Library committee is set aside by the management for the efficient running the library. Readers forum fully utilizes the library by their frequent visits.

An advanced photocopier is available for the purpose of scanning and photocopying which can be utilized by the users of library.

The library is equipped with internet connected systems for the students to access to online sources for their learning purposes. The entry system is systematized that the students are registered using a unique barcode and their usage of library is monitored online.

Updated announcements regarding the board exams, group exams and other recruitments regarding employment are displayed in the library notice boards. Book exhibition is conducted every year within the college campus by the library.

Every department has its own department – library where the staff and students of their respective departments were allowed to access.

Honesty counter is set by the library where the students can take any available magazines by themselves by contributing as per their capacity.

Whenever the new books are bought it is displayed in the New Arrival section.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Our institution, having the aim of educating poor, rural youngsters, tries its maximum to avail ICT facilities to the needy, rural and poor youngsters of Dharmapuri district. Branded computer systems (250 nos), Quality projectors (23 nos.), Interactive board (1nos), Wi-Fi enabled labs (4 nos), offices and licensed software, internet and intra-net form the family of ICT facilities in our college.

LAN enabled printers (3nos.), one LCD Haier Android TV, one Panasonic HD Video Camera, one Nikon D90 DSLR camera, seven barcode scanners, one Bio-metric system, three scanners and a copier also are added to the ICT facilities.

250 computers are placed in four air-conditioned labs for the usage of students, namely, UG lab, PG lab, Net lab and NSDC/Media lab. 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the cat6 cable. As per the requirements of access point 10/100 (Megabits) or 100/1000 (Gigabit Switches) are used. The institute has a well-equipped media lab where faculties can prepare their video lectures. This has been very useful during the initial phases of pandemic.

Highgrade Enterprise Resource Planning (ERP) is an online portal and mobile app that enables Parents / Students / Staff access to information regarding the student's progress in the college. Staff and Students can access this facility on their Laptops by registering themselves. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus. The campus is well connected with a Panasonic intercom facilities and it is provided to the offices and departments. Being an ultra-rural area where the optical fiber-net facility has not yet reached, the institution provides the maximum available Wi-Fi speed (25 MBPS) received through wireless network– Airlink.

Thus the institute constantly updates the ICT facilities and makes it available to the beneficiaries to its level best.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 6.43

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 250

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 22.16

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
24.498776	11.37792	42.2390933	52.245325	34.01298

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 72.5

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1365	1412	1214	1412	1714

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 18.01

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
358	0	250	553	607

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 18.05

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
86	185	139	107	71

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
586	628	649	690	704

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 59.18

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	5	6	7	11

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	10	13	12	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 25

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	0	4	8	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 33.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	5	42	48	42

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Don Bosco College, Dharmapuri, is an educational institution governed by the international organization called Salesians of Don Bosco. The Alumni association is one of the strongest units of this organization. The Institution has an active past pupil association with more than 3500 registered members. The Alumni of all Don Bosco educational institutions function under the South India Salesian Society with its registered office in Chennai come under the Don Bosco Past Pupils Federation a duly registered society. The alumni of Don Bosco College function as a unit of the aforementioned federation.

Every year on 26th of January the association brings its members together into the college campus and organizes program and ends with the fellowship meal. The members of this association are faithful and grateful to the institution by being with the institution always.

The students register themselves in the association as they complete their final semester examinations. The institution keeps track of those registered members and shares the information and communication regarding the progress of the institution and its pressing needs. The details of those registered members are maintained in their respective departments.

The success of the members in their careers are appreciated, honoured and published in the college magazine and in the notice boards of the college. They are invited as chief-guests to share their success stories with the students. Bringing their career experience to the classroom provides valuable inputs in curriculum design to make learning more meaningful.

Alumni association is involved in the initiatives and activities of the institution, viz, women empowerment, blood donation, educational scholarships, training the students in sports and subjects, recruiting the students for job, offering soft-skills, sharing key points to crack the group exams, tips to get qualified in the defence and alike. The members also participate in exchange of ideas on academic, cultural and social issues. They are also involved in the extension activities of the institution. They are being encouraged to contribute to the cause of helping the underprivileged students and the funds are maintained well and audited every year.

The alumni association has given the material contribution in the form of cupboards, racks, ICT and books.

The alumni representatives are given a significant role in the Salesian Educative Pastoral Council (SEPC) and become part of the planning of the institution through their valuable inputs regarding improvement in the infrastructure and administration of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The vision statement of our institution is: “The community of Don Bosco is inspired by divine and human values, following the educative system of Don Bosco, is committed to the creation of an educated ethical and empowered poor and rural youth”.

Having the Latin phrase, "*Mens Sana, in Corpore Sano*"-A Healthy Mind, in a Healthy Body- as the motto of the institution, we work towards the Excellence and Empowerment of all those who come in contact with us.

The institution has a highly enlightened and committed management that guides every aspect of educational activity. The highest administrative bodies of the institution are the General Body of South India Salesian Society and the Governing Body of the College.

The Provincial of Chennai Province is the Chairman of the Board of Management of the College. The Secretary of the College is the appointing authority of the teaching and non-teaching staff and any decision concerning the governance of the institution rests with him and his council.

The Principal is the head of the institution and is the nominee of the Management. He is responsible for the execution of the primary aim of the institution by providing value-based education, in accordance with the curricular, co-curricular and extra-curricular requirements and the directives of the Salesian holistic education as enshrined in the mission statement. Along with these aforementioned, the principal oversees the everyday administration of the college, in consultation with the Secretary, Vice Principal and Heads of the Departments. He plans and executes all academic programs, supervises teaching and non-teaching staff, sanctions co-curricular activities and extension services, coordinates the admission of students, oversees discipline of the students and staff. He also ensures the smooth conduct of examinations and facilitates the scholarship programme.

The Vice-Principal is appointed by the Secretary with the consent of the Chairman of the college. He takes the place of the Principal in his absence for the ordinary running of the college. He is in charge of maintaining general discipline of the college. He monitors together with the Principal the attendance and the class regularity of the teaching faculty. High level of decentralization is facilitated through delegation of powers to various committees that execute the academic and the extra-curricular activities of the college.

Departments are the basic units of administration in the College. Keeping with the principle of decentralization, the departments manage and plan their academic programme. The head of the department is the key functionary in planning and administering. S/He supports the principal in the execution of plans and reports the functioning of the department to him in regular intervals. In line with the vision and motto of the institution conferred with rights and duties the HoDs and teaching faculty along with the management shoulder the responsibility of planning, executing and achieving the set academic goals for

the wellbeing of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Through faculty participation and adhering to the policies and administrative setup at all levels, the functioning of the institutional bodies is effective and efficient in the college. The Academic Council plays an indispensable role in the execution of the academic related activities. From the meetings of the Academic Council, the discussions are taken to the wider staff meeting.

IQAC organizes meetings, at least once a month, to animate the staff and students towards the quality delivery of the curriculum and improve the efficiency of the target group. Presidents of the associations and clubs prepare the annual plans in the beginning of the academic year and after the approval from the head of the institution, meticulously execute the same. The formation of policy is synchronized with the vision, mission and objectives of the institution. The faculty and students are well informed regarding the policies and administrative set up of the institution by the management.

Various other committees are formed at the beginning of the academic year, mentioned in the academic calendar, and headed by faculty members of the institution according to their expertise. By involving the representatives of the institutional bodies the management ensures the participation of the staff in the major institutional process and in the activities like, Drafting Perspective and Strategic plans, Representation in the College Council, Co-ordination of the academic and co-curricular activities, the admission process of students and the recruitment of the faculty. By conducting interviews and other screening tests the institution ensures that qualified and efficient faculty is appointed. Feedback and evaluations by the students and staff are strong means of reviewing the quality of teaching-learning and plays a major role in the developmental plans.

The deployment of strategies aiming at the development of the students are followed up by providing bridge courses, communicative English, computer literacy programs for non- computer science students,

appreciating the regularity of the students, introduction of discipline trophy for college programs and events and supporting sports to get recruited in various government jobs.

File Description	Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The college considers the physical, intellectual and financial development of its teaching and non-teaching staff as its prime concern. The staffs are given with the prescribed working hours, needed sanitary facilities, toilets, drinking water and sports. Seminars on Pedagogy of Preventive System, quality enhancement, research methodology, SPSS programme, creative thinking are conducted periodically. Higrade software is available for the staff to computerize the continuous assessment marks and a staff mobile app is developed for the registration of attendance, class allotments, student details and all other details.

To enhance their professional competency, the teaching staff is encouraged to attend orientation and refresher courses. Besides they are encouraged to attend and present papers at international and state level seminars and conferences and the management refunds the travel and registration expenses. They are encouraged to write articles and get them published. The faculty members are encouraged to take up research. The College organizes annual Faculty Development Programme for teaching and non-teaching staff for a period of 4days at the beginning of every academic year.

The non-teaching staffs are given training on official etiquette, administration, time management, planning and execution of work professionally. The fee structure, students' daily attendance, salary, income tax, E.P.F., accounts and admission process are computerized. The office automation has ensured accuracy, accountability and transparency. The non-teaching staffs are given training on ICT for

the implementation of the above programmes.

Regular meetings of the non-teaching staff are held to evaluate the functioning of their responsibilities and to plan better for the future. The administrative staff are trained in the operation of MIS (Management Information System) by BICS, Yelagiri. They update their computer skills required for the smooth functioning of the office. The management strictly adheres to the state government's norms about Employee's Provident Fund and ESI (Employee's State Insurance).

The staff welfare committee organizes the staff birthday celebrations on fourth Wednesday of the month to appreciate and express that each one is valued here. On special days and feast days fellowship meals are arranged. Picnics and Tours for the staff are inseparable part of the life of the institution.

Free transport facilities to commute, access to Internet lab without restriction, free teaching aids like chalk, duster, projector and other ICT tools make the staff feel stress-free. Paid maternity leave as per the policy of the government, educational scholarships for the children of non-teaching staff and bonus during Christmas are some of the salient features. The management provides guarantee note in the bank when a staff is applying for a loan.

During the pandemic situation the teaching and non-teaching staffs are provided enough care by paying their salary, providing groceries and financial aid to those who lost their family members.

At the end of the academic year the appraisal is presented by the management basing on the individual as well as combined achievements of the teaching staff in academics, regularity and dedication. For non-teaching staff the appraisal is conducted basing on their involvement and skill improvement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 74.52

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
82	0	90	85	94

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 42.52

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	15	19	104	112

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	21	35	24	27

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college management takes care of the mobilization of funding from government and non-government organizations and conducts both internal and external financial audits on the utilization of the same.

The College Management Council monitors the effective and efficient use of financial

resources on a monthly basis. The Economist of the Province audits all the accounts internally with his team of auditors. The annual budget of the College is projected through the financial statement of the HoDs. All the teaching and non-teaching staff are paid by the Management.

The additional expenditure on infrastructure development and maintenance is borne by the Management. The Management also undertakes the general repairs, maintenance of vehicles, buildings, equipments, gardens, playgrounds, workshop, generators, etc. By using generator power-cuts are managed. The College has created a corpus fund which was useful in times of need and it is still maintained.

The institution has a very strong mechanism to monitor effective and efficient use of the financial resources. This is done through annual budgeting, monthly evaluations and the annual evaluation of the approved budget. A fulltime accountant of the society, who works under the financial administrator, takes care of the daily accounting.

Internal audit is done by checking each bill and vouchers by the financial Administrator of the college. The cashier maintains the cashbook, receipt, bills and vouchers. The internal audit is done at every six months. The audit of the institution is carried out by management council. The copies of the audit reports are sent regularly to the concerned authorities.

Since the college is self-financed, its only source of income at the moment is the fee collected from the students. For the major capital expenses like building construction and other infrastructural developments, are supported by the parental society (South India Salesian Society).

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) for Don Bosco College was started in 2008. The Principal, Vice Principal, IQAC coordinator and other senior staff from the college and external persons who are social entrepreneurs, leading lawyers and other stakeholders of our college are its members. IQAC intends to expose new frontiers in the field of academic excellence to the staff. The institution is conscious of the fact that total quality enhancement is possible only when the academic and administrative wings are coordinated and work together. The institution organizes regular meetings and conducts evaluation of its departments every year through the IQAC. Evaluation received from the management, HODs, student and other stakeholders, IQAC recommends the innovative methods for quality enhancement of the staff and students.

IQAC carries out activities that encompass all aspects of the institute's functioning. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students, giving inputs for best practices in administration for efficient resource utilization and better services to students and staff, suggesting new methods for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

Self-Study Reports of various accreditation bodies, Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS), Stakeholder's feedback, Process Performance and Conformity, Action Taken Reports and New Programmes as per National Missions and Govt. Policies are prepared, evaluated and recommend by IQAC for the approval by the relevant Institute and Govt. statutory authorities.

The Institute IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute, certification has already been initiated.

The IQAC contributed to the successful implementation of modern technology in the Institute's administrative functioning through ICT and alternative sources of energy, especially enhancement of solar power by 20 kW and solar street lights in the last 3 years. Automation of admission, financial and examination processes, up-gradation of Wi-Fi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

File Description	Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Don Bosco College, which is a co-educational institution by its nature, considers establishing the women-friendly facilities, recruiting female faculty and maintaining the gender equity to its possible maximum. One of the senior female faculties is appointed as Dean of women students to take care of the welfare measures of women students. Feminine Federation committee is framed purely for the welfare of women students facilitated by Dean of women students and executed by student representatives. Apart from the women students' welfare committee, the Anti-Ragging Squad and Sexual harassment committee is also functioning in our college and organize various awareness and orientation programs respectively.

The institution has invested on 24x7 CCTV surveillance and security in the entire campus. Every class has a woman representative to voice out the opinions of the girl students. A campus security officer is responsible for providing personal, equipment, and real property security for faculty, students and visitors within an assigned area of the college campus.

A counselling centre is established to deal emotional, personal and interpersonal relationship issues and counsels to overcome it. The counselling cell has organized several programs related to stress management, emotional balance and positive approach. The students with personal and emotional issues are given extensive counselling and other supports to overcome the issues.

A common place has been provided to the students where they can relax and be at leisure. This recreation area is helpful for the women students to take rest and have privacy.

Don Bosco College organizes various national and international commemorative days, events and festivals with active participation of students and staff members as an expression of patriotism towards our nation.

Independence Day and republic day are commemorated with due respect to the nation and gratitude to the freedom fighters and those who constituted the laws of our beloved nation. Other national and international commemorations are carried out in the departments as well in the institution. March 8th International women's day is celebrated by BBA department. Computer Science department conducts world Computer Literacy Day for Non-Computer Science students. Department of English celebrate Shakespeare's birthday every year. Department of Physics & Chemistry combine together and celebrate National Science Day. *Muthamizh Vizha* (commemorating Tamil) was organized successfully by Tamil Department. Commerce students and teachers conducted and make awareness on Citizen Consumer Club with providing mini lecture about consumer club. Maths department Organized National Mathematics day and they shared tricks to solve maths sums. DPM department and the students conducted National Printer's day with variety type of photos. On 5th September Teacher's Day is celebrated with great enthusiasm. The students organize cultural program for the teachers. Teachers are honoured with gifts. International Women's Day is celebrated every year. Voters Day and NSS Day are celebrated by the service units.

By experiencing the gender equity and platform to express their feeling towards the nation and the entire globe make the students confident and responsible towards the nation, its history and heritage.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Institution firmly believes that everyone is endowed with the gift of uniqueness and positivity towards the larger society. Our Institution is a place where diversity is recognized and respected as the students and

staff are from various lingual, ethnic, socio-economic and geographical background. In spite of these differences the students are encouraged and empowered to actualize their innate potency.

Celebrations on cultural and regional festivals, like Christmas, Pongal, Dasara (Pooja), Telugu New year, Cultural Fest, College day, Graduation Day, Freshers' Day, Muthamizh Vizha, Ramzan and Occasions that involve togetherness like Farewells, Rally, Youth Day, and Women's Day are celebrated with much enthusiasm and involvement by all the students and staff.

Various awareness programs and lectures are organised and resource persons are invited to impart the constitutional values in the young minds of the students. As the pedagogy of preventive system demands the institution tries its best to make the students responsible citizen following the national values of social and communal harmony and national integration.

All institutional initiatives are taken for providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities are done with the support of the management. The presence of the management creates a feeling of oneness and social harmony. The institute organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens. Awareness programs are conducted to create values, rights and responsibilities in students.

In our campus Blood donation camps were conducted by NSS, RRC, YRC and other clubs. They give their support to make the program success along with the Dharmapuri Medical College Hospital teams. Independence Day and Republic Day are celebrated to create awareness among the students about freedom struggle and our nation's history. Environmental awareness programs, guest lectures, awareness rally, Covid -19 Vaccination camps, campus cleaning, plastic usage awareness programs are conducted periodically as a formation of promulgating values, rights and duties among the students and staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice – I

1.Title: Blood Donation -Share Blood, Save Life

2.Objectives of the Practice:

To prepare the mind of the students to be voluntary blood donors and to implant the value of respecting and saving life through the generous donation of blood without counting the cost by donating at least once a year and to become ambassadors of blood donation in line with the motto of the college “Healthy Mind in a Healthy Body”.

3.Context:

Don Bosco College organizes the blood donation camp every year and contributes the maximum quantity of blood in Dharmapuri town with the support of NSS units of our college in collaboration with the Government Hospital, blood bank, Dharmapuri. The College provides all facilities like space, furniture, Blood group testing rooms, blood donating room with good hygiene and sanitation as per the medical standard.

Prior to the camp the students are motivated and explained with the myths and facts about donating blood by the doctors and experts. This orientation creates a deep impression in the minds of the students about this as the best practice. The students also are available round the clock and throughout year to donate blood.

4.Practice:

The students are gathered on the previous day of the blood donation camp and are subjected to medical examination. The donor students are identified with the blood group and they are screened to identify their quality of blood and other medical test that are needed for the approval donation of blood. The underweight and the infected students are prohibited from donating basing their medical report. The selected donors will be informed that by each donation their blood cells will be rejuvenated and hence youthfulness in the blood will be present on every occasion. Student donors will be provided with scientific information regarding the blood group and its associated diseases.

5.Evidence of Success:

The donor students received awareness and free health check-ups in identifying the pulse rate, Blood pressure, Body temperature, and Hemoglobin level. The donor students are given a certificate of appreciation. The students identified with some physical ailments were given further medical care. The quantity of donated blood was appreciated by the receiving agencies and the college is awarded as the best contributing college by **TAMIL NADU STATE BLOOD TRANSFUSION COUNCIL & TAMIL NADU STATE AIDS CONTROL SOCIETY (TNSBTC/TNSACS) for past five consecutive years.**

S.No.	Year	Number of Students	Amount of Blood donated (units per annum)	Award
01.	2017-18	95	95 Units	TNSBT
02.	2018-19	75	75 Units	TNSBT
03.	2019-20	112	112 Units	TNSBT
04.	2020-21	150	150 Units	TNSBT
05.	2021-22	90	90 Units	TNSBT

6.Challenges:Lack of awareness among the students and parents on blood donation. Students are much phobic to needles and blood testing. Some students are underweight and anaemic.

7.Solutions Provided:

Institution is planning to update the data base of blood donors with potential student donors and other stake holders of the college. A contact number for blood donation will be made available in the college official website and the co-coordinator's contact number is available in the Government Hospital, Dharmapuri and other blood banks of the town.

BEST PRACTICE –II

- 1.Title : *Nanbar Tharum Nallathirvugal* – Positive Vibes Pervaded by My Friend
- 2.Objective: To create a positive vibration among the students, by the students for the students.
3. Context: A positive mind set at the dawn will make the students to achieve their best by dusk. As the aim of the college mentions about the Excellence and Empowerment of the students morning positive vibrations given to the students by their own friends may create the ripples of positivity which in turn increase the efficient learning of the listeners. Listening to the readings imparting values from the student friends awakens the confidence and improve the productivity of the students.
- 4.**Practice**

The institution at the beginning of every academic year allots the departments to prepare the students to address the college in the morning and it is printed in the academic calendar. As in the academic calendar every department takes turn to train their students to read from Thirukkural, Bible/Bhagavat Gita/Quran, Proverbs and Daily National and International News updates. Everyday four students climb on the stage face their peer group and read the aforementioned readings. The listeners disperse in silence after listening to those value based reading to their respective classrooms.

5.Evidence of Success

This best practice is implemented from the beginning of the college and has been successfully continued till date. Many students are able to recall the ideas all through the day and express their conviction in their day to day action. It helps them to imbibe the good values and inculcate the organic development of becoming more humane in their dealing with others and nature.

S.No	Academic Year	Number of Students who read the messages (Working days* X 4 students/per day)
1.	2017-2018	600
2.	2018-2019	600
3.	2019-2020	600
4.	2020-2021	0 (Covid-19)
5.	2021-2022	300

(*150 working days excluding the examination days)

6.Challenges

Stage fear among the students makes them hesitate to come in front and articulate.

7.Solutions Provided

Reading practice is given on the previous day to overcome the stage fear and build up their self-confidence.

The students who are able to overcome fear and face crowd are asked to train their own peers to gain more confidence.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Don Bosco, a legendary Italian Saint, a luminous educator and a great champion of youth, founded the Salesians of Don Bosco (SDB) in Rome. It has branches in 132 countries. This Global movement caters primarily to the children and the youth with a unique educational system founded on the core values. The college was founded in 2007 on Adhiyaman Bypass Road, Sogathur, Dharmapuri. At that time it was the only Christian minority college catered to the needs of the rural youngsters in the entire districts of Dharmapuri and Krishnagiri. From then on the institute has been dedicatedly working for the Excellence and empowerment of the students of this area.

The college always considers the overall growth of the students as its primary focus. The vision, Mission statements reflect that the institute is distinct in its charism of producing physically strong, mentally matured, socially responsible and eco-friendly human beings who can be catalysts in the transformation of the society.

Along with the academic excellence and skill trainings the institution takes it pride in being pioneers in addressing the needs of its neighborhood through various initiatives through the management, staff and students. The extension services of Don Bosco College are very much appreciated by the neighborhood of Dharmapuri.

A separate committee is constituted to take up to analyze and organize the extension activities of the institution. The students are encouraged to give their suggestions to take up the needs of the neighborhood which were observed by them. The extension activity committee analyses, prioritizes the need and implements its support to alleviate the problem.

Clean environment and awareness on literacy are considered as prime focus of our extension program. A number of awareness programs, Rallies, field visits, Blood Donation camps, Health and Hygiene camps, medical camps, planting of trees, addressing the pressing needs of the government school children, Evening study centres and facilitating the learning methods in neighboring schools, joining the venture of creating a clean, green environmental friendly earth to the future generation are carried out in the extension activity. Our college has won a lot awards for the extension activities carried out by NSS, YRC, RRC, students of MSW, staff and other students. **TAMIL NADU STATE BLOOD TRANSFUSION COUNCIL & TAMIL NADU STATE AIDS CONTROL SOCIETY** has been appreciating our college as the best college for blood donation for past 5 years for the maximum amount blood donated by the students and staff volunteers of our college to the needy and dying patients which is a **LIFE SAVING ACTIVITY**.

We are appreciated by the **DHARMAPURI DISTRICT POLICE DEPARTMENT** for **COMMENDATION FOR PUBLIC SERVICE** as the institution collaborated in their venture of organizing awareness programs like Road safety rules, Drug eradication and conducting the police recruitment exams by providing the space and facilities.

The students and staff of Government Higher Secondary School, Athagapadi, highly appreciative of the efforts taken to make their campus clean by building toilet facilities and cleaning the campus on regular intervals. They also are appreciative of our effort taken to conduct remedial classes for the students.

Government Girls Higher Secondary School, Palacode, appreciate the college for sponsoring of drinking water storage tank and taps for the women students.

Government Higher Secondary School, Mukkalnayakkanpatti appreciate the institution for providing ICT facility (CPU, Monitor, Keyboard and Mouse) Government Higher Secondary School, Bandarhalli for providing Public Assemble System (Microphone, Amplifier and Speakers) for the welfare of the students.

To bring literacy awareness among the neighbourhood, evening study centres were organized in six villages, namely, Athagapadi, 2. Attukaran Patti, 3. ChinnaThadangam, 4. SirupillaiGrammam, 5. Sathya Nagar, 6. Barathiyar Nagar, where our College students of the respective villages voluntarily serving as evening study centre teachers.

Apart from all these volunteering services the National Service Scheme, Youth Red Cross, Red Ribbon Club and Citizen Consumer Club of our college impart the sense of social responsibility in the college students and make them humane by addressing the issues and needs of the society of their locality.

This activity of exposing to the realities and needs of the society and neighbourhood instills the social responsibility in the young minds of our students. These types of extension programs and involvement resulted in the life of our college students that many of them are serving the society in the various capacities like police, defence, civil services, lawyers, social activists, working in prisons, NGO volunteers and so on. The college has started a separate program for the need of preparing social workers who can be the **HARBINGERS** in the society and beacons to the downtrodden and deserving.

Thus upholding the motto, *Mens sana in corpore sano* - "A healthy mind, in a healthy body", as the frame of reference the institution toils to make all those who enter through its portals as responsible citizens of our mother nation, India, environmentally conscious, physically strong, mentally motivated and socially responsible human beings who are aware of their rights and duties towards the neighbours.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- The college follows the pedagogy of Preventive System where Reasoning, Experiencing the Divine and Loving Kindness are considered as constituents of education. The college believes that education is matter of heart. So here, every student is accepted with his/her own strengths and weaknesses.
- Don Bosco College is considered as a home away from home by the staff and students as each one is valued and celebrated here. The institute proudly claims its honor in bringing the poor and rural youngsters from unknown to renowned status.
- This preventive system forewarns the students not get disheartened in times of difficulties. It sows the hope and belief of better future in the young minds. The college is proud to claim that many of its students who were at cross roads in life when they entered this institution have come out with flying colours in life.
- The college so far had accommodated more than 15,000 students and they form the strong alumni federation.
- The requirements of students are on constant change and the institution is trying to understand the pulse of the students and provide him/her with physical facilities, holistic formation and psychological support.
- The institution is unbeatable in getting gold medals in BA JMC(DPM) in Periyar University.
- The college is concentrating on recruiting the staff with PhD and hence the research ecosystem can be strengthened and contribution in research publication can be improved.
- The institution is trying to establish more MoUs with HEIs and Industriesto benefit the students to continue their studies and get recruited easily.
- The institution can start a hostel for the male students who come from remote villages and economically poor background.
- Don Bosco College, Dharmapuri is set to make the grooves of academia and impact the region.

Concluding Remarks :

Believing that a small spark of light can be a ray of hope to those who are groping in darkness, Don Bosco College establishes itself as a beacon to the poor, rural youngsters in the field of education. Being a harbinger in the field of education to the most potential part of the human society, the young, the college reaches its zenith of happiness in sacrificing its time, energy and resources to lend the helping hand to the aspiring youngsters who are yet to taste the success in the society.