



DON BOSCO COLLEGE

Athiyaman Bypass Road, Sogathur Post, Dharmapuri 636 809

Phone : 9443604446, 9443604447

E-mail : dbc155@live.in Website : www.dbcdharmapuri.edu.in



CIRCULAR

Date: 09.09.2020

The meeting of IQAC is proposed on 10.09.2020 at 11AM in Zoom Meet. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Campus interview and placement improvement.
- Data collection for IIQA.
- Research regarding Funding projects by staff.
- Orientation on the key areas of our college by mentor college.
- Analysis of AQAR-2018-19.
- Students' participation in on-line courses.
- Plan for Students' induction Programme- Yoga, Sports.
- Feedback by students.
- Centre of Excellence.


IQAC Co-Ordinator





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AY-2020-2021

IQACMINUTES OF MEETING -1

DATE: 10.09.2020


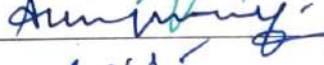




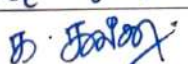
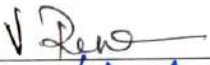



VENUE: ONLINE ZOOM MEET

TIME: 11.00 a.m.

- 1) Provide special efforts for improving On-Campus Placement.
- 2) Data collection according to the format in IIQA.
- 3) Enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
- 4) One to one meeting with the mentee colleges.
- 5) In the month of June the preparedness of the college should be presented in the Mentor College.
- 6) Orientation on the key areas when and as required will be conducted by the Mentor College and Overall orientation for the entire faculty in the Mentee College.
- 7) The overall analysis of AQAR 2018-19, finding weak areas to workout.
- 8) Registration for online courses mandatory.
- 9) Research regarding the rural neighbourhood and project funding.
- 10) Extension activities done by the college.
- 11) Include Yoga and sports in the Bridge Course itself.
- 12) Feedback to be collected where huge students are involved.
- 13) Remedial and Advanced learners coaching to be continued.
- 14) start Centre of Excellence in the departments



The following members were present.

SNO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	
2	Rev.Dr. C. Antony Raj (Co-ordinator)	
3	S. Vadamalai	
4	Dr.I. James	
5	Dr.R. Venkatesh	
6	G. Leelavathi	
7	Dr.G.Sankar	
8	Dr.V. Rajeswari	
9	C. George Arockiaraj	
10	M. Periyasamy	
11	M. Xavier Denies	


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CIRCULAR

Date: 23.10.2020

The meeting of IQAC is proposed on 23.10.2020 at 12.05 PM in IQAC office. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Data collection for AQAR.
- Preparedness for online classes.
- Apply to SPPU for approval for video lectures.
- Faculty Development Programmes.
- Staff involvement in getting funded projects.
- Extension activities.
- Key and weak areas of our college - assessment by mentor college.


IQAC Co-Ordinator





AY-2020-2021

IQAC MINUTES OF MEETING-2

DATE: 23.10.2020

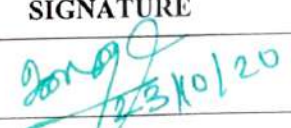

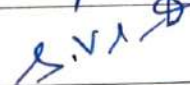
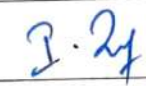
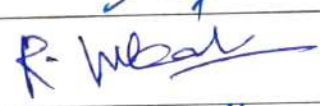
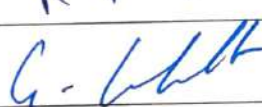
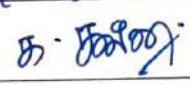
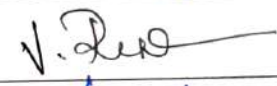
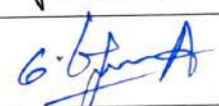

VENUE: IQAC OFFICE

TIME: 12.05 p.m.

- 1) Currently, the criterion in charges for NAAC are collecting the data for AQAR from the various departments.
- 2) Data collection for AQAR from the AY 2020-21 would be done at a single location in a Google Drive that would be shared among the departments and criterion incharges.
- 3) Discussed that the institute has to adapt online teaching-learning methodologies in view of possible lockdown in future. In the previous semester, various initiatives were taken such as sharing of conduction of classes in online mode, sharing of recorded video lectures, additional teaching materials, e-books, etc.
- 4) It is decided that all faculty members would design the PPTs as per the guidelines and they would be sent to SPPU Edu tech Foundation for approval for shooting of the video lectures.
- 5) The various activities carried out by the departments were summarized and put before the committee members.
- 6) The activities included - Honours and recognition received by teachers, Workshops/Seminars Conducted on IPR and Industry-Academia Innovative practices, Awards for Innovation won by Institution/Teachers/Research scholars/Students, Number of extension and outreach programmes conducted in through NSS, Innovative teaching-Learning Techniques, Teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, STTP, FDP Sports and cultural activities / competitions organised International Conference.

- 7) Enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
- 8) Orientation on the key areas when and as required will be conducted by the Mentor College and Overall orientation for the entire faculty in the Mentee College.
- 9) The overall analysis of AQAR 2018-19, finding weak areas to workout.
- 10) Extension activities done by the college to the rural people of nearby villages.

The following members were present:

SNO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	
2	Rev.Dr. C. Antony Raj (Co-ordinator)	
3	S. Vadamalai	
4	Dr.I. James	
5	Dr.R. Venkatesh	
6	G. Leelavathi	
7	Dr.G.Sankar	
8	Dr.V. Rajeswari	
9	C. George Arockiaraj	
10	M. Periyasamy	


IQAC Co-Ordinator


Principal





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AY-2020-2021

ACTION TAKEN REPORT

As recommended in the meeting held on 23.10.2020 the following works were completed.

- The criterion incharges for NAAC collected the data for AQAR.
- Online teaching-learning methodologies using Zoom app was explained to all teaching staff.
- Faculty members attended Orientation Programme, Refresher Course, STTP and FDP through online mode.

IQAC Co-Ordinator



Principal





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CIRCULAR

Date: 17.02.2021

The meeting of IQAC is proposed on 18.02.2021 at 2.05 PM in IQAC office. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Vision and Mission of our college.
- Formulation of Research policy.
- Club activities.
- Promoting students' participation in National events.


IQAC Co-Ordinator


Principal





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AY-2020-2021

IQACMINUTES OF MEETING-3

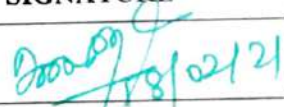


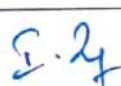
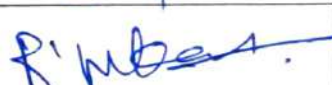
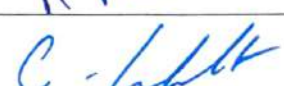
DATE: 18.02.2021

TIME: 02.05 p.m.

VENUE: IQAC OFFICE

- 1) Framing of Mission, Vision and Core Values of Institution and all Departments.
- 2) Discussion on registration and organization of Alumni Meet.
- 3) Framing of Research policies for promoting research culture and organization of Conferences/Workshop.
- 4) Planning of Transport facility for non-residential students of the college.
- 5) Planning of NSS, YRC, RRC, CCC, Green Campus activities.
- 6) Strengthening of student associations and their participation in National Technical Events.
- 7) Planning for covid timeto attend online courses for all the students.

The following members were present:

SNO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	
2	Rev.Dr. C. Antony Raj (Co-ordinator)	
3	S. Vadamalai	
4	Dr.I. James	
5	Dr.R. Venkatesh	
6	G. Leelavathi	

7	Dr.G.Sankar	<i>G. Sankar</i>
8	Dr.V. Rajeswari	<i>D.V.</i>
9	C. George Arockiaraj	<i>C. George A</i>
10	M. Periyasamy	<i>M. Periyasamy</i>
11	M. Xavier Denies	<i>M. Xavier Denies</i>

[Signature]
 IQAC Co-Ordinator

[Signature]
 18/02/24
 Principal





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AY-2020-2021

ACTION TAKEN REPORT

As recommended in the meeting held on **18.02.2021** the following works were completed.

- Due to covid alumni meet was postponed.
- This covid time students are asked to attend online courses after that the students were attended online courses.
- Activities of NSS, YRC, RRC, CCC, Green Campus are planned, if lockdown is extended it will be carried out after reopening of college.
- Strengthening of student associations and their participation in National Technical Events will be considered after college reopens.

IQAC Co-Ordinator



Principal





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CIRCULAR

Date: 16.03.2021

The meeting of IQAC is proposed on 17.03.2021 at 3 PM in IQAC office. All the IQAC members are requested to attend the meeting without fail. The **agenda** for the meeting is as follows:

- Motivational movies with educative values.
- Maintenance of Windows.
- Professional counseling.
- Morning Assembly -components.
- Follow up long absentees.

IQAC Co-Ordinator

Principal





AY-2020-2021

IQACMINUTES OF MEETING-4

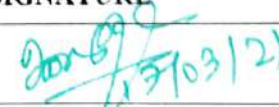

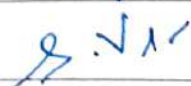



VENUE: IQAC OFFICE

DATE: 17.03.2021

TIME: 03.00 p.m.

- 1) Educational movies can be played in the Don Bosco Hall for the students
- 2) Windows lock to be replaced once a semester.
- 3) Professional Counselling for the students on every Thursday.
- 4) For all the events of the college, invitation should be pasted on the notice board of every class room.
- 5) Assembly components should read by the student's every day.
- 6) Note long absent student name list and get the signature from the principal every week.
- 7) Once in a month call to the parents and talk positive & negative points of the students.

The following members were present:

SNO	NAME	SIGNATURE
1	Rev.Dr. A. Siluvaimuthu (Principal)	
2	Rev.Dr. C. Antony Raj (Co-ordinator)	
3	S. Vadamalai	
4	Dr.I. James	
5	Dr.R. Venkatesh	
6	G. Leelavathi	

7	Dr.G.Sankar	<i>G. Sankar</i>
8	Dr.V. Rajeswari	<i>V. Rajeswari</i>
9	C. George Arockiaraj	<i>C. George Arockiaraj</i>
10	M. Periyasamy	<i>M. Periyasamy</i>
11	M. Xavier Denies	<i>M. Xavier Denies</i>

Arunima
 IQAC Co-Ordinator

2000/20/21
 13/03/21
 Principal





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AY-2020-2021

ACTION TAKEN REPORT

As recommended in the meeting held on 17.03.2021
the following works were completed.

- Department wise educational movies are screened in the Don Bosco Hall.
- Counselors are arranged in room no 106 to attend to the needy students every Thursday.
- Long absent students are monitored regularly.
- Call register are maintained by class mentors.

IQAC Co-Ordinator

Principal

